



Legislation Text

File #: 2022-677, Version: 1

Report to Mayor and City Council

Tuesday, August 02, 2022

Consent

SUBJECT:

CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING NEW AND AMENDING EXISTING FINANCE, HOUSING, AND PUBLIC SAFETY JOB SPECIFICATIONS AND SALARY ALLOCATIONS AS PART OF THE PHASE I RESTRUCTURING PLAN (CITY COUNCIL)

I. SUMMARY

As part of the adopted budget approved by City Council on June 21, 2022, it has been deemed that multiple classification actions will need to be executed to fully execute the approved Phase I restructuring. This includes adoption of new job specifications, reclassification of current positions and updating existing job specs.

Staff is presenting four new job classifications and one amendment to an existing classification to City Council for approval and adoption into the City's Classification plan. The impacted classifications are: Senior Budget Analyst, Housing Specialist, Public Safety Engagement Officer, Public Safety Supervisor, and Housing and Homeless Coordinator.

II. RECOMMENDATION

WAIVE further reading and ADOPT the following Resolutions:

1. Resolution No. 22-163, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AN AMENDED JOB SPECIFICATION AND SALARY ALLOCATION FOR SENIOR BUDGET ANALYST"
2. Resolution No. 22-164, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION

NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR HOUSING SPECIALIST"

3. Resolution No. 22-167, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR PUBLIC SAFETY ENGAGEMENT OFFICER"
4. Resolution No. 22-165, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR PUBLIC SAFETY SUPERVISOR"
5. Resolution No. 22-168, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR HOUSING AND HOMELESS COORDINATOR"

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III. ALTERNATIVES

TAKE another action that City Council deems appropriate.

IV. BACKGROUND

As part of the adopted budget approved by City Council on June 21, 2022, it has been deemed that multiple classification actions will need to be executed to fully execute the approved Phase I restructuring. This includes adoption of new job specifications, reclassification of current positions and updating existing job specs.

Staff is presenting four new job classifications and one amendment to and existing classification to City Council for approval and adoption into the City's Classification plan as follows:

- Housing and Homeless Coordinator, Range 714 (\$5,069.18 - \$6,458.71 Monthly), Non-Confidential/Non-Exempt
- Public Safety Engagement Officer, Range 721 (\$5,322.35 - \$6,780.54 Monthly), Non-Confidential/Non-Exempt

- Housing Specialist, Range 910 (\$7,072.82 - \$9,024.73 Monthly), Non-Confidential/Non-Exempt
- Public Safety Supervisor, Range 608 (\$7,251.70 - \$9,254.74 Monthly), Non-Confidential/Non-Exempt
- Senior Budget Analyst, Range 406 (\$7,433.00 - \$9,484.00 Monthly), Confidential/Exempt

Furthermore, staff provided notice of the listed items to the American Federation of State, County and Municipal Employees (AFSCME), Local 809 and the Carson Professionals and Supervisors Association/Service Employees International Union (CPSA/SEIU), Local 721 leaderships, and both the City and the respective bargaining units met and conferred, in good faith, on July 28, 2022.

V. FISCAL IMPACT

There is no fiscal impact from the proposed amendments to the City classification plan, as all Phase I related personnel actions were already approved in the adopted Fiscal Year 2022-23 operating budget.

VI. EXHIBITS

1. Resolution No. 22-163, Senior Budget Analyst (pgs. 4 - 5)
2. Senior Budget Analyst classification specification (Exhibit A to Resolution No. 22-163) (pgs.6 - 7)
3. Resolution No. 22-164, Housing Specialist (pgs. 8 - 9)
4. Housing Specialist classification specification (Exhibit A to Resolution No. 22-164) (pgs. 10 - 11)
5. Resolution No. 22-167, Public Safety Engagement Officer (pgs. 12 - 13)
6. Public Safety Engagement Officer classification specification (Exhibit A to Resolution No. 22-167) (pgs. 14 - 16)
7. Resolution No. 22-165, Public Safety Supervisor (pgs. 17 - 18)
8. Public Safety Supervisor classification specification (Exhibit A to Resolution No. 22-165) (pgs. 19 - 20)
9. Resolution No. 22-168, Housing and Homeless Coordinator (pgs. 21 - 22)
10. Housing and Homeless Coordinator classification specification (Exhibit A to Resolution No. 22-168) (pgs. 23 - 25)

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