Report to Mayor and City Council

Tuesday, January 04, 2022

Consent

SUBJECT:

CONSIDER APPROVAL OF THE CALENDAR FOR FISCAL YEAR 2022-2023 BUDGET WORKSHOPS AND PUBLIC HEARING (CITY COUNCIL)

I. SUMMARY

Staff requests the City Council schedule four budget workshops prior to adoption of the Fiscal Year 2022-2023 budget.

II. RECOMMENDATION

1. SCHEDULE budget workshops on March 15,2022, April 19,2022, and May 17,2022.

2. TENTATIVELY SCHEDULE the public hearing to consider adoption of the Fiscal Year 2022-2023 budget on June 21,2022.

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III. ALTERNATIVES

1. SELECT alternative dates for budget workshop agenda items.

2. CONSIDER scheduling a special meeting dedicated to a budget workshop.

IV. BACKGROUND

A public agency may not spend public funds without the legal authorization to do so. A budget appropriates public funds, thereby providing the legal authorization from the governing body to expend the funds. The Carson Municipal Code (CMC) Section 2953 requires adoption of a budget for the new fiscal year by July 20th. California Government Code Section 53901 requires the City to file its budget with the county auditor within 60 days after the beginning of its fiscal year (by August 30th).

The City's budget, adopted by the City Council, is the spending plan to execute City Council policy and the authorization to expend City funds. The main goal is to align the

budget to the four priorities assigned by Council in Staff Report 2021-396, which were Economic Development, Increased Public Safety, Maintaining Quality City Programs, and Making Quality of Life Improvements.

Prior to adoption of the budget, the City Council provides opportunities for the public to comment on the proposed expenditures. Every department and division of the City participates in the preparation of budget recommendations. Therefore, it is essential to schedule budget meetings in advance.

To maximize public participation, staff recommends budget workshops be held during regular City Council meeting scheduled for March 15th, April 19th, and May 17th. This will give staff sufficient time to revise recommendations based upon City Councils direction and improve the City's ability to adopt a budget on time. A draft budget calendar was prepared and incorporates budget-related activities of the **Measure C and Measure K Budget Oversight Committee**.

Staff recommends scheduling the budget public hearing for June 21st. The recommended schedule is virtually identical to the schedule used in the Fiscal Year 2021-2022 budget process.

As an alternative, the City Council may consider scheduling a dedicated budget workshop on a day other than a regular meeting.

V. FISCAL IMPACT

There is no fiscal impact associated with the recommendation.

VI. EXHIBITS

Draft Fiscal Year 2022-2023 Budget Calendar (page no. 3)

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