



CITY OF CARSON

Legislation Text

File #: 2021-497, Version: 1

Report to Mayor and City Council

Tuesday, July 20, 2021

Consent

SUBJECT:

CONSIDER AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT WITH T & G GLOBAL, LLC DBA ST. NICK'S CHRISTMAS LIGHTING AND DÉCOR TO INSTALL AND REMOVE HOLIDAY DECORATIONS AT AND AROUND CITY HALL, THE CONGRESSWOMAN JUANITA MILLENDER-MCDONLAD COMMUNITY CENTER AND ON LIGHT POLE BANNERS AT SELECT STREET MEDIANS (CITY COUNCIL)

I. SUMMARY

On October 20, 2020 City Council approved a one-year contract with two one-year extension options at the City's discretion to T & G Global, LLD, DBA St. Nick's Christmas Lighting and Décor, to install and remove holiday decorations at and around City Hall, on the Community Center exterior, and on light pole banners at select street medians in the amount of \$68,150.00. Additional decoration enhancements were added bringing the 2020 total to \$74,750.00. Staff is recommending the execution of the one-year extension at a cost not to exceed \$118,795.00.

II. RECOMMENDATION

1. CONSIDER and APPROVE Amendment No. 1 to the Contract Services Agreement in an amount not to exceed \$118,795.00; AND
2. AUTHORIZE the Mayor to execute the Amendment after approval as to form by the City Attorney.

III. ALTERNATIVES

1. TAKE another action the City Council deems appropriate.

IV. BACKGROUND

On February 20, 2020 a Request for Proposal (RFP) notice was published to solicit

qualified vendors to install and remove holiday decorations throughout the Civic Center and light pole banners at select street medians. It was determined that T & G Global DBA St. Nick's Christmas Lighting & Décor was the most qualified firm based on their experience, enhancements and cost to provide this service. On March 16th the City of Carson shut down all City facilities including the Juanita Millender-Community Center due to the COVID-19 pandemic. A modified proposal was drafted due to Juanita Millender-McDonald Community Center shutdown. Those items associated with the decoration of the interior and exterior were excluded from the original proposal.

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The Juanita Millender-McDonald Community Center reopened for events on June 7, 2021. This year's holiday decoration proposal from the vendor includes the interior of the Juanita Millender-McDonald Community Center, the purchasing and decorating of four live holiday trees, along with streaming holiday music from the holiday tree at the City Hall Fountain. These enhancements would increase the 2020 decorations by \$53,625.00, bringing the total 2021 cost to \$118,795.00. Additionally, the vendor has proposed ten optional enhancements totaling \$15,500.00, of which two were included in the 2020 enhancements (east entrance palm fonds lighting, and a lighted red bow over the entrance awning). The 2021 optional enhancements include these as well as two lighted walkthrough ornaments, fountain area palm frond lighting, vinyl banners in the atrium, additional City Hall main entrance lights, animated lighted tree topper, and a custom projected logo near the pedestrian bridge. Images of all optional enhancements are included in the attached Exhibit No. 1. If approved, these optional enhancements would bring the 2021 grand total to \$134,275.00. A detailed cost summary of all proposed enhancements is attached in Exhibit No. 2 to this staff report.

Year	Vendor Proposal	Recommendation
2020 Décor (pg. 16-17) -Yellow	\$74,750.00	\$74,750.00
2021 Additions (pg. 17-18) - Green	\$53,625.00	\$53,625.00
Optional Enhancements (pg. 18-19) - Light Blue	\$15,500.00	\$0.00
Grand Total	\$134,275.00	\$118,795.00

Staff suggests selecting the decoration package the does not include the \$15,500.00 in optional enhancements for 2021; and recommends the execution of the one-year extension at a cost of not to exceed \$118,795.00.

V. FISCAL IMPACT

There is no fiscal impact. Funds for the proposed holiday decorations and festive street banners are included in the Fiscal Year 2021-2022 adopted budget in account no. 101-90-930-101-6004.

VI. EXHIBITS

1. Exhibit 1 - St. Nick's Holiday Proposal (Pgs. 4-15)
2. Exhibit 2- Cost Proposal (Pgs. 16-19)
3. Exhibit 3 - Contract Services Agreement Amendment No. 1 - T & G Global LLC, DBA St. Nick's Christmas Lighting 7 Décor (Pgs. 20-33)

Prepared by: Adrian Reynosa, Community Center Manager, Robert Lennox, Community Services Director