



Legislation Text

File #: 2019-1063, Version: 1

Report to Mayor and City Council

Tuesday, January 28, 2020

Consent

SUBJECT:

CONSIDER APPROVAL OF AMENDMENT NO. 1 TO THE AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF CARSON AND WEST COAST ARBORISTS, INC. (CITY COUNCIL)

I. SUMMARY

Staff is seeking City Council approval to amend a three-year contract with West Coast Arborists, Inc. ("Agreement") to add tree planting for the CalFire Grant Project and remove the retention clause.

II. RECOMMENDATION

Take the following actions:

1. APPROVE Amendment No. 1 to the Agreement for Contract Services by and between the City of Carson and West Coast Arborists, Inc. to increase the contract sum by \$127,150.00 to provide Tree Planting services to fulfill CalFire Grant requirements, such that the total cost of the Agreement does not exceed \$2,096,914.09.
2. APPROVE the removal of the ten percent (10%) retention requirement from Exhibit "C" Section II of the Contract.
3. AUTHORIZE the Mayor to execute the amendment following approval as to form by the City Attorney.

III. ALTERNATIVES

1. DO NOT APPROVE Amendment No. 1 to the Agreement for Contract Services by and between the City of Carson and West Coast Arborists, Inc. ("WCA") to increase the contract sum by \$127,150.00 to provide Tree Planting services to fulfill CalFire Grant requirements, such that the total cost of the Agreement does not exceed \$2,096,914.09.

2. DO NOT APPROVE the removal of the ten percent (10%) retention requirement from Exhibit "C" Section II of the Contract.
3. TAKE any other action the City Council deems appropriate, consistent with the requirements of the law.

1. IV. **BACKGROUND**

The City is responsible for the care of approximately 21,150 trees located throughout the City in various public parkways, medians, parks, and City facilities.

The Public Works Department received a grant from CalFire in the amount of \$270,365.00 to plant 1,440 trees in specific areas throughout the City. Staff is requesting that Council approve the tree planting services with WCA. Under the agreement, WCA will plant 1,385 trees. The remaining trees will be planted by staff and/or a local vendor.

In December of 2019, City Council approved a three-year agreement with WCA to provide tree care services from October 1, 2018, through September 30, 2021. Payments are set at a monthly rate based on the services provided. All completed work is invoiced and subsequently reviewed and approved by the Supervisor. A retention clause was inadvertently included in the contract, and currently 10% of each invoice payment is automatically being withheld, leaving the vendor short paid for work performed.

FISCAL IMPACT

Funds for services for FY 2019/20 can be absorbed by the department. No additional funds are being requested at this time. The expense from this contract amendment will be reimbursed by the CalFire Grant.

V. **EXHIBITS**

1. West Coast Arborists, Inc. Contract (pgs. 3 - 49)
2. West Coast Arborists, Inc. Contract Amendment #1 (pgs. 50 - 66)

1.

Prepared by: Gregory MacDonald, Tree Maintenance Supervisor and Garrett Roberts, Administrative Analyst