# Report to Mayor and City Council

Thursday, February 07, 2019

Discussion

**SUBJECT:**

**INTRODUCTION OF ORDINANCE NO. 19-1903 AMENDING SECTION 2404 (PRESENTING MATTERS TO COUNCIL - AGENDAS) OF CHAPTER 4 (CITY OFFICERS - COUNCIL CHAMBERS - MEETINGS) OF THE CARSON MUNICIPAL CODE REGARDING THE MANNER OF PREPARING AGENDAS AND PRESENTING MATTERS TO COUNCIL (CITY COUNCIL)**

## I. SUMMARY

This item is on the agenda pursuant to Councilwoman Lula Davis-Holmes' request. Carson Municipal Code Section 2404 establishes the procedure for presenting matters to the City Council on the Council meeting agenda. The proposed ordinance amends Section 2404 of the Carson Municipal Code to both allow individual Councilmembers to place items on Council agendas, as well as to provide for reasonable deadlines on such requests absent a bona fide emergency.

## II. RECOMMENDATION

Discuss and then consider for INTRODUCTION for first reading by title only and with further reading waived, Ordinance No. 19-1903, an Ordinance of the City Council of the City of Carson, California, Amending Section 2404 (Presenting Matters to Council - Agendas) of Chapter 4 (City Offices - Council Chambers - Meetings) of Article II (Administration) of the Carson Municipal Code Regarding the Manner of Preparing Agendas and Presenting Matters to Council.

## III. ALTERNATIVES

TAKE other action the Council deems appropriate.

## IV. BACKGROUND

Section 2404 of the Carson Municipal Code provides procedures for the placement of agenda items on Council agendas.

On January 8, 2019, the City Council adopted by a second reading Ordinance No. 18-1832 to amend Section 2404 of the Carson Municipal Code. That previous Ordinance No. 18-1832 clarified the procedure for the City Manager's review of agenda items with the Mayor and the deadline for review and finalization of the Council meeting agenda. Furthermore, that prior Ordinance No. 18-1832 clarified that, if the City Manager in consultation with the Councilmember or Department Head requesting an agenda item cannot agree on whether to place an item on a future agenda or modify a request, or if the Mayor does not agree to add the item to a future agenda, then the City Manager may add the requested item to the agenda under "Council Member Requests to Add Items to Future Agendas." The Councilmembers present at the meeting could then, by a 2/3 vote, determine whether to add an item to the agenda for the next regular meeting.

This proposed ordinance before the City Council amends Section 2404 so as to both allow any individual Councilmembers to place any item(s) on Council agendas, as well as to provide for reasonable deadlines on such requests absent a bona fide emergency.

## V. FISCAL IMPACT

None.

## VI. EXHIBITS

1. Ordinance No. 19-1903, an Ordinance of the City Council of the City of Carson, California, Amending Section 2404 (Presenting Matters to Council - Agendas) of Chapter 4 (City Offices - Council Chambers - Meetings) of Article II (Administration) of the Carson Municipal Code Regarding the Manner of Preparing Agendas and Presenting Matters to Council.

Prepared by: City Attorney's Office