



# CITY OF CARSON

## Legislation Text

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### Report to Mayor and City Council

Tuesday, February 05, 2019

Discussion

#### **SUBJECT:**

**REVIEW AND FILE THE CITY-WIDE DEPARTMENT ORGANIZATIONAL CHARTS (CITY COUNCIL) (PURSUANT TO REQUEST FOR RECONSIDERATION)**

#### **I. SUMMARY**

The organizational structure provides guidance to all employees by laying out the official reporting relationships that govern the workflow of the City. A formal outline of the City's structure makes it easier to add new positions, as well as provide a flexible and ready means for growth. The attached organizational charts show the internal structure of the City as of 01/10/19. An Open status reflects recruitments that are in process, concluded and/or offers pending. A Vacant status reflects positions that are budgeted for FY18-19. The organization chart represents a clear, visual depiction of the hierarchy and ranks of the various staff employees, positions/jobs, ranks and departments that make up the organization of the City.

#### **II. RECOMMENDATION**

REVIEW AND FILE the department organizational charts.

#### **III. ALTERNATIVES**

TAKE any action deemed appropriate.

#### **IV. BACKGROUND**

At the request of Councilmember Cedric Hicks, staff is presenting the organizational charts for all City departments as of 01/10/19. Staff will await further direction after City Council

review and consideration.

The attached organizational charts include all full-time and part-time staff for City Treasurer, City Clerk, City Manager, Community Development, Community Services, Finance, Human Resources and Public Works. Part-time staff for Community Services (including Parks and Recreation) and Public Works is not fully reflected due to the seasonal vs. project status headcount variances.

## **V. FISCAL IMPACT**

None.

## **VI. EXHIBITS**

Exhibit 1 - City Organizational Charts (pgs. 3-20)

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