



# CITY OF CARSON

## Legislation Text

File #: 2018-449, Version: 1

### Report to Mayor and City Council

Tuesday, July 03, 2018

Consent

#### **SUBJECT:**

**CONSIDER RESOLUTION NO. 18-075 TO INCREASE THE FY 2017-18 BUDGET FOR AUDIO/VISUAL SERVICES PROVIDED BY 5X5 AV BROADCAST SUPPORT FOR THE CONGRESSWOMAN JUANITA MILLENDER-MCDONALD COMMUNITY CENTER (CITY COUNCIL)**

#### **I. SUMMARY**

The Congresswoman Juanita Millender-McDonald Community Center contracts for audio/visual services (A/V) through 5X5 AV Broadcast Support. Due to an increased number of A/V requests, the funds budgeted for the current fiscal year have been depleted. Staff is requesting that City Council approve a budget amendment of \$18,000.00 to cover the cost for the remainder of the FY 2017-18. Note that this service is a budget pass-through i.e. a portion of the expended funds are offset by revenues generated by providing this service to the public.

#### **II. RECOMMENDATION**

1. WAIVE City of Carson Purchasing Ordinance 17-1609, Contract Requirement for Services.
2. WAIVE further reading and ADOPT Resolution No. 18-075, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FISCAL YEAR 2017-18 BUDGET IN THE COMMUNITY CENTER GENERAL FUND ACCOUNT."

1.

#### **III. ALTERNATIVES**

TAKE another action the City Council deems appropriate.

#### **IV. BACKGROUND**

The Community Center contracts for audio/visual services through 5x5 AV Broadcast Support, as client needs often exceed the scope of what the facility currently offers. For Fiscal Year 2017-18, \$19,336.00 was budgeted for this service. In order to support the demand for A/V requests, this amount was increased by \$5,663 on March 7, 2018, bringing the total to \$24,999.00. However, due to significantly higher than anticipated requests - 96 as of the writing of this report - for both community and City events, the moneys have been depleted. Staff is requesting an additional appropriation of \$18,000.00 to fund this service for the remainder of the fiscal year.

In an effort to ensure that the A/V needs of both the community and the City are met for Fiscal Year 2018/19 and beyond, staff is currently in the process of developing and ultimately releasing an RFP for this service.

#### **V. FISCAL IMPACT**

Should the City Council approve the request, funds in the amount of \$18,000.00 will need to be allocated to 01-900-100-003-7011 from the General Fund balance, which is estimated to be \$19,811,555 at June 30, 2018. The net impact to the General Fund is expected to be minimized, as additional fees are collected for this service. Note that this service is a budget pass-through i.e. a portion of the expended funds are offset by revenues generated by providing this service to the public.

#### **VI. EXHIBITS**

1. Resolution No. 18-075. (pgs. 3-4)
2. Blanket Purchase Order #B06265. (pgs. 5-8)

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