



CITY OF CARSON

Legislation Text

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Report to Mayor and City Council

Tuesday, June 06, 2017

Consent

SUBJECT:

APPROVAL OF AMENDMENT NO. 1 TO CONTRACT SERVICES AGREEMENT BY AND BETWEEN CITY OF CARSON AND GOVERNMENT STAFFING SERVICES, INC., DBA MUNITEMPS FOR ASSISTANT CITY MANAGER SERVICES (CITY COUNCIL)

I. SUMMARY

Assistant City Manager Cecil Rhambo left employment with the City on January 17, 2017. Needing to replace Mr. Rhambo on a temporary basis, the City Council approved entering into an Agreement with MuniTemps for Interim Assistant City Manager services effective February 5, 2017. The term of the Agreement was for no more than 960 hours in FY 2016-17.

June 30, 2017, will mark the end of FY 2016-17 and the services of the Interim Assistant City Manager are needed into Fiscal Year 2017-18. Staff is recommending that the City Council approve Amendment No. 1 to the Agreement allowing for Interim Assistant City Manager services up to 960 hours in FY 2017-18 (Exhibit Nos. 1 and 2).

II. RECOMMENDATION

APPROVE Amendment No. 1 to the Agreement with MuniTemps.

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

Cecil Rhambo served as the City's Assistant City Manager for approximately 3 years overseeing the Department operations of Human Resources, Public Safety, Sheriff's Contract and IT, as well as, performing special projects as needed. When Mr. Rhambo left employment to become the City Manager for the City of Compton, the City Manager needed interim assistance with the Assistant City Manager functions. As a result,

MuniTemps was contacted to assist in securing the services of an Interim Assistant City Manager. The City was able to secure the services of Dr. James Hart, a retired City Manager, to perform the Interim Assistant City Manager functions. The Agreement with MuniTemps for Dr. Hart's services allowed for working up to 960 hours in Fiscal Year 2016-17. Compensation for the Interim Assistant City Manager is within the salary range established by the City Council for the Assistant City Manager position. There are no City benefits being provided to the Interim Assistant City Manager.

With FY 2016-17 closing on June 30, 2017 there is a need to extend the Interim Assistant City Manager into Fiscal Year 2017-18. Amendment No. 1 allows for an extension of up to 960 hours for Fiscal Year 2017-18 with the compensation being the same as for Fiscal Year 2016-17. Approving Amendment No. 1 will allow sufficient time to recruit a new Assistant City Manager. Additionally, with the Director of Human Resources and Risk Management having left the City, there is a need for the Interim Assistant City Manager to help oversee the day to day operations of that Department until an Interim Director of Human Resources and Risk Management can be put in place and recruitment for a permanent Director of Human Resources and Risk Management can be completed.

V. FISCAL IMPACT

Funding pursuant to the Agreement for the Interim Assistant City Manager has been provided in the Fiscal Year 2017-18 budget.

VI. EXHIBITS

1. Agreement with MuniTemps with associated exhibits. (pgs. 3-38)
2. Amendment No. 1. (pgs. 39-44)
- 1.

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