



# CITY OF CARSON

## Legislation Text

File #: 2017-013, Version: 1

### Report to Mayor and City Council

Tuesday, January 24, 2017

Discussion

#### **SUBJECT:**

#### **CONSIDER CALENDAR FOR FY17-18 BUDGET WORKSHOPS AND BUDGET ADOPTION (CITY COUNCIL)**

#### **I. SUMMARY**

Staff requests the City Council schedule three budget workshops prior to the adoption of the Fiscal Year 2017-18 (FY17-18) budget.

#### **II. RECOMMENDATION**

1. SCHEDULE Budget Workshops for March 21, 2017, April 18, 2017, and May 16, 2017.
2. SCHEDULE a Public Hearing for June 6, 2017 to consider adoption of the FY17-18 Budget and Capital Improvement Plan.
- 1.

#### **III. ALTERNATIVES**

SCHEDULE alternative dates for budget workshops and the public hearing.

#### **IV. BACKGROUND**

A public agency may not spend public funds without the legal authorization to do so. A budget appropriates public funds, thereby providing the legal authorization from the governing body to expend the funds. The Carson Municipal Code (CMC) Section 2953 requires adoption of a budget for the new fiscal year by July 20<sup>th</sup>. California Government Code Section 53901 requires the City to file its budget with the county auditor within 60 days after the beginning of its fiscal year (by August 30<sup>th</sup>).

The City's budget, adopted by the City Council, is the spending plan to execute City Council policy and the authorization to expend City funds. Prior to adoption of the budget, the City Council provides opportunities for the public to comment on proposed expenditures. Every department and division of the City participates in preparation of

budget recommendations. Therefore, it is essential to plan ahead, and schedule budget meetings in advance.

To maximize public participation, Staff recommends budget workshops be held during regular City Council meetings scheduled for March 21<sup>st</sup>, April 18<sup>th</sup>, and May 16<sup>th</sup>. This will give staff sufficient time to revise recommendations based upon City Council direction; and improve the City's ability to adopt a budget on time. A draft budget calendar has been prepared, and incorporates budget-related activities of the Planning Commission and the Utility Users' Tax Citizens Oversight Committee (see Exhibit A).

Staff recommends scheduling the budget public hearing for June 6<sup>th</sup>. This gives the City Council a scheduling cushion, with one additional regular meeting available prior to the beginning of the new fiscal year.

## **V. FISCAL IMPACT**

There is no fiscal impact associated with the recommendation.

## **VI. EXHIBITS**

A - Draft FY17-18 Budget Calendar (page 3)

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