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Title: CONSIDER ADOPTING RESOLUTION NO. 21-087 ADOPTING THE CLASSIFICATION OF AUDIO VISUAL ASSISTANT TO BE ADDED TO THE CITY'S CLASSIFICATION PLAN (RESOLUTION NO. 77-111), ADOPTING A CLASSIFICATION SPECIFICATION AND ASSIGNING A SALARY RANGE THEREFOR, AND ASSIGNING THE CLASSIFICATION TO THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES UNION, COUNCIL 36, LOCAL 809 (AFSCME LOCAL 809) (CITY COUNCIL)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Resolution 21-087 Audio Visual Assistant (7 6 21)

Date	Ver.	Action By	Action	Result
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Report to Mayor and City Council

Tuesday, July 06, 2021

Consent

SUBJECT:

CONSIDER ADOPTING RESOLUTION NO. 21-087 ADOPTING THE CLASSIFICATION OF AUDIO VISUAL ASSISTANT TO BE ADDED TO THE CITY'S CLASSIFICATION PLAN (RESOLUTION NO. 77-111), ADOPTING A CLASSIFICATION SPECIFICATION AND ASSIGNING A SALARY RANGE THEREFOR, AND ASSIGNING THE CLASSIFICATION TO THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES UNION, COUNCIL 36, LOCAL 809 (AFSCME LOCAL 809) (CITY COUNCIL)

I. SUMMARY

Staff is presenting this new Audio Visual Assistant job spec to reflect current City Manager Office needs in the Information Technology Division. During the FY21/22 Budget, the City Council approved creating this position and added funding to the budget for it. This item is the next step in the process to enable the City to move forward with filling the position.

II. RECOMMENDATION

WAIVE further reading and ADOPT Resolution No. 21-087, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ADOPTING THE CLASSIFICATION OF AUDIO VISUAL ASSISTANT TO BE ADDED TO THE CITY'S CLASSIFICATION PLAN (RESOLUTION NO. 77-111), ADOPTING A CLASSIFICATION SPECIFICATION AND ASSIGNING A SALARY RANGE THEREFOR, AND ASSIGNING THE CLASSIFICATION TO THE AMERICAN FEDERATION OF STATE, COUNTY, AND MUNICIPAL EMPLOYEES UNION, COUNCIL 36, LOCAL 809 (AFSCME LOCAL 809)."

III. ALTERNATIVES

TAKE any action deemed necessary.

IV. BACKGROUND

This vacancy exists as a result of needs in the City Manager's Office, Information Technology Division. The Information Technology Division is responsible for enhancing the use of technology as a cost-effective resource to support the citywide mission and providing an infrastructure for the secure sharing of information and computer resources throughout the organization. This role will assist with filming, editing, and producing video content for City of Carson public activities at all city facilities related to video production, content, editing and streaming for live and pre-recorded events. Staff completed the Meet & Confer with AFSCME Local 809 on March 30, 2021, and both parties are in agreement on the proposed Audio Visual Assistant job spec.

V. FISCAL IMPACT

There is no impact to the General Fund as the position has been funded in the FY 21/22 Budget.

VI. EXHIBITS

1. Resolution No. 21-087 and Audio Visual Assistant job spec (pgs. 3-7)

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