Legislation Details (With Text)

File #:	2021-154	**Version:**	1	**Name:**	
Type:	Consent			**Status:**	Agenda Ready
File created:	2/11/2021			**In control:**	City Council
On agenda:	4/20/2021			**Final action:**	
Title:	CONSIDERATION OF RESOLUTION NO. 21-050, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR SENIORS SERVICES COORDINATOR JOB SERIES AND A TITLE CHANGE TO SOCIAL SERVICES COORDINATOR (CITY COUNCIL)				
Sponsors:					
Indexes:					
Code sections:					
Attachments:	1. Resolution 21-050 Social Services Coordinator Job Spec, 2. Seniors Services Coordinator I Job Spec (red-lined 4 6 21), 3. Seniors Services Coordinator II Job Spec (red-lined 4 6 21)				

Date	Ver.	Action By	Action	Result

Report to Mayor and City Council

Tuesday, April 20, 2021

Consent

SUBJECT:

CONSIDERATION OF RESOLUTION NO. 21-050, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR SENIORS SERVICES COORDINATOR JOB SERIES AND A TITLE CHANGE TO SOCIAL SERVICES COORDINATOR (CITY COUNCIL)

I. SUMMARY

When vacancies occur, they preset staff with the ideal time to enhance job specs to reflect current needs based upon industry trends, community needs, technological advancements and business evolution. At this time, staff is presenting the updated Seniors Services Coordinator job spec, which is a job series role with a title change to Social Services Coordinator to reflect current City needs.

II. RECOMMENDATION

WAIVE further reading and ADOPT Resolution No. 21-050, “A RESOLUTION OF THE CIITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE

CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING REVISED JOB CLASSIFICATION SPECIFICATIONS FOR SENIORS SERVICES COORDINATOR JOB SERIES AND A TITLE CHANGE TO SOCIAL SERVICES COORDINATOR."

III. ALTERNATIVES

TAKE any action deemed necessary.

IV. BACKGROUND

This vacancy exists as a result of an internal promotion within the Division. The Human Services Department is responsible for creating programming that is safe and appropriate for our City residents. They have provided feedback that the duties are broader and include working with a variety of people, not just seniors. Social Services more accurately reflects the duties of this position, as it may include Stroke Center, Special Interest Classes, Cultural Arts programs, and more. Staff completed the Meet & Confer with AFSCME 809 on April 6, 2021 and both parties are in agreement on the proposed Social Services Coordinator job series job specs.

V. FISCAL IMPACT

There is no impact to the General Fund.

VI. EXHIBITS

1. Resolution No. 21-050 and Social Services Coordinator job series job specs (pgs 3-10)
2. Seniors Services Coordinator I and II job series job specs (red-lined) (pgs. 11-18)

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