



Legislation Details (With Text)

File #: 2019-525 **Version:** 1 **Name:**
Type: Consent **Status:** Agenda Ready
File created: 5/14/2019 **In control:** City Council
On agenda: 6/18/2019 **Final action:**
Title: CONSIDERATION OF RESOLUTION NO. 19-107, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A NEW OR REVISED JOB CLASSIFICATION SPECIFICATION FOR EARLY CHILDHOOD DIRECTOR (CITY COUNCIL)

Sponsors:

Indexes:

Code sections:

Attachments: 1. Exhibit 1 - Resolution No. 19-107, 2. Early Childhood Site Director Current redlined, 3. Early Childhood Director Proposed Final

Date	Ver.	Action By	Action	Result
6/18/2019	1	City Council		

Report to Mayor and City Council

Tuesday, June 18, 2019

Consent

SUBJECT:

CONSIDERATION OF RESOLUTION NO. 19-107, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A NEW OR REVISED JOB CLASSIFICATION SPECIFICATION FOR EARLY CHILDHOOD DIRECTOR (CITY COUNCIL)

I. SUMMARY

This matter was continued from the May 14, 2019 special Council meeting.

When vacancies occur, they present Staff with the ideal time to enhance job specs to reflect current needs based upon industry trends, technological advancements and business evolution. At this time, staff is presenting this updated Early Childhood Director job spec to properly reflect current City needs.

II. RECOMMENDATION

WAIVE further reading and ADOPT Resolution No. 19-107, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA AMENDING THE

CLASSIFICATION PLAN, RESOLUTION NO. 77-111. BY ADOPTING THE REVISED JOB CLASSIFICATION SPECIFICATION FOR EARLY CHILDHOOD DIRECTOR.”

III. ALTERNATIVES

TAKE any other action the City Council deems appropriate.

IV. BACKGROUND

Many of the duties and responsibilities used in the past are obsolete based on the new trends of the industry. The information contained in this job spec is relative to existing and new programming and techniques that will assist employees in completing the duties and responsibilities as assigned.

We have had staff employees in Acting capacity for an unacceptable period of time, approaching and in excess of 6 months. Staff completed the Meet & Confer with AFSCME 809 on June 10, 2019 and both are in agreement on the proposed Early Childhood Director job spec.

V. FISCAL IMPACT

There is no fiscal impact to the General Fund.

VI. EXHIBITS

1. Resolution Number 19-107 (pgs. 3-5)
2. Current Early Childhood Site Director Job Spec (red-lined) (pgs. 6-9)
3. Proposed Early Childhood Director Job Spec (pgs. 10-12)

Prepared by: Faye Moseley, Director of Human Resources and Risk Management