



## Legislation Details (With Text)

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**Title:** STATUS REPORT ON THE EXISTING RECRUITMENT FROM THE CURRENT RECRUITMENT LIST FOR THE VACANT SENIOR PLANNER POSITION (CITY COUNCIL)  
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Date	Ver.	Action By	Action	Result
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## Report to Mayor and City Council

Tuesday, May 21, 2019

Consent

### SUBJECT:

**STATUS REPORT ON THE EXISTING RECRUITMENT FROM THE CURRENT RECRUITMENT LIST FOR THE VACANT SENIOR PLANNER POSITION (CITY COUNCIL)**

### I. SUMMARY

This item was listed on the May 14, 2019 Special Council Meeting agenda. The City Council received and filed the report because direction had already been given to the City Manager related to this recruitment. At the request of Mayor Robles, it is being placed on the May 21, 2019 Agenda.

Staff is recruiting for one Senior Planner. The Director of Community Development has made a budget request to add an Associate Planner to the Planning Department for FY19-20. With City Council approval, Staff will initiate the recruitment for an Associate Planner.

### II. RECOMMENDATION

ALLOW the current recruitment to move forward as scheduled.

### **III. ALTERNATIVES**

TAKE any action the City Council deems appropriate.

### **IV. BACKGROUND**

The Senior Planner position became vacant due to the promotion of a former employee to Planning Manager in 2018. The initial recruitment was opened in July 2018 and closed in August 2018. The recruitment yielded 28 applications; 2 internal candidates were moved forward and were not selected. The recruitment was closed without an appointment. The second recruitment was opened in December 2018 and closed in February 2019. This recruitment yielded 31 applications, 1 internal candidate that was not moved forward, and 2 external candidates were moved forward to Selection Interviews. Thereafter the 2 external candidates were placed on the eligibility list. An offer was extended to the external candidate that ranked first on the eligibility list. The offer was declined by that candidate. The Director of Community Development elected not to extend an offer to the second candidate on the eligibility list. The Director requested that a third recruitment for this role be conducted. The current recruitment for a Senior Planner was reopened on April 29, 2019 and is scheduled to close on May 31, 2019. As of May 16, 2019, eleven candidate applications have been received.

Advertisements have been placed on several recruiting websites and with professional Planning associations.

### **V. FISCAL IMPACT**

None.

### **VI. EXHIBITS**

None.

Prepared by: Faye Moseley, Director of Human Resources & Risk Management