



Legislation Details (With Text)

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Attachments: 1. Ex. 1 and 2, 2. SMP'S Part 1 (2018-1991), 3. SMP'S Part 2 (1988-1970)

Date	Ver.	Action By	Action	Result
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Report to Mayor and City Council

Monday, January 28, 2019

Discussion

SUBJECT:

CONSIDERATION OF ALL ADOPTED COUNCIL POLICIES

I. SUMMARY

This item has been placed on the agenda as requested by Mayor Pro Tem Hicks, and Councilmembers Davis-Holmes and Dear. All adopted City Council policies are included in Exhibit No. 1 with the newest policies at the top. Adoption of several of these policies dates back to the early 1970's, with one of the most recent, Ordinance 18-1801, adopted in April, 2018. It is prudent for the City Council to review these policies to ensure they reflect the current Council's policies.

II. RECOMMENDATION

CONSIDER and PROVIDE direction.

III. ALTERNATIVES

None.

IV. BACKGROUND

Over the history of the City of Carson, a number of Standard Management Procedures (SMPs) have been adopted by the City Council and a number created by City administrations to provide consistency, direction and structure to dozens of activities and functions undertaken by City Councils and staff. One of the most recently adopted was Ordinance No. 18-1801 regarding mass mailings by elected officials in the City of Carson. In addition, the City Council considered revisions to Council Policy and Procedure 1.1.02 (formally SMP 1.56) which governs the “preparation and dissemination of flyers, handouts, invitations, and other printed communications” at city expense.

The City’s Standard Management Procedures are in the process of being divided and converted into City Council Policies and Procedures and Administrative Policies and Procedures. That task is continuing at the staff level. Attached are all of the Council policies included in the SMP book and available on the City’s Laserfiche system. As noted above, many of these policies date back to the early 1970’s, with the most recent SMPs dated around 2012. Provided the City Council directs staff to eliminate or update certain policies, staff will schedule the consideration of the revised policies at a later Council meeting with more of an analysis and recommendations for elimination, amendment, or keeping the status quo.

V. FISCAL IMPACT

None at this time.

VI. EXHIBITS

1. SMPs Part 1 And Part 2

1.

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