



Legislation Details (With Text)

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Title:	CONSIDER ACCEPTING AS COMPLETE PROJECT NO. 1476: MILLS PARK REMODEL PROJECT (CITY COUNCIL)				
Sponsors:	Public Works				
Indexes:					
Code sections:					
Attachments:	1. Excerpt of the City's Vendors List, 2. Minutes Excerpt, May 17, 2016, Item No. 28				

Date	Ver.	Action By	Action	Result
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Report to Mayor and City Council

Tuesday, June 06, 2017

Consent

SUBJECT:

CONSIDER ACCEPTING AS COMPLETE PROJECT NO. 1476: MILLS PARK REMODEL PROJECT (CITY COUNCIL)

I. SUMMARY

Project No. 1476: Mills Park Remodel Project was initiated to renovate the kitchen, activity room, and office of the facility. The work included replacement of kitchen and office cabinets, new flooring, and new ceiling tiles. This project is now complete in accordance with approved specifications, and staff requests that City Council accept the work as complete, and authorize staff to file the Notice of Completion.

II. RECOMMENDATION

TAKE the following actions:

1. ACCEPT as complete Project No.1476: Mills Park Remodel Project.

2. AUTHORIZE staff to file a Notice of Completion.

III. ALTERNATIVES

1. DO NOT Accept the project as complete. However, Civil code section 3093 requires a Notice of Completion to be filed for record within 10 days, upon the completion and settlement of all public works project claims, if any.
2. TAKE another action the City Council deems appropriate

IV. BACKGROUND

Project No. 1476: Mills Park Remodel Project is listed in the City's Capital Improvement Program (CIP) for FY 2016/17, and was partially funded by a grant from the Los Angeles County Regional Park and Open Space District. The renovation was comprised of the following work:

- A. Demolition of all existing cabinets located in the kitchen, activity room, and office.
- B. Furnish and install approximately 40-linear feet of upper and lower cabinets in the activity room to match existing layout. Composition of cabinet doors and drawers shall be as directed by City Staff.
- C. Furnish and install approximately 30-linear feet of kitchen cabinets to match existing layout.
- D. Furnish and install approximately 25-linear feet of office cabinetry to match existing layout in office.
- E. City staff will select design and color options for cabinets required in Section B, C and D above prior to installation and provide direction to Contractor for office, kitchen and activity room.
- F. Demolition of approximately 2,100 square feet of floor throughout building.
- G. Furnish and install approximately 2,100 square feet of new Vinyl Composition Tile (VCT) flooring throughout building (not including bathrooms) and install approximately 460-linear feet of coved base.

- H. Furnish and install 40-linear feet of white quartz counter top with 4-inch back splash in Activity Room.
- I. Furnish and install 33-linear feet of white quartz counter top with 4-inch back splash in kitchen.
- J. Furnish and install 13-linear feet of quartz counter top with no back splash in office.
- K. Furnish and install new stainless steel sink in kitchen and 42" exhaust vent hood.
- L. Furnish and install approximately 520 square feet of new ceiling tile in office and meeting room.
- M. Sand, patch and refinish 11 doors and trim as directed by City, including interior and exterior doors.
- N. Primer and paint all walls in office and meeting room only. Everywhere in building paint from chair rail down to the floor. Paint T-bar ceiling in office with white gloss paint.
- O. Contractor shall provide all electrical and plumbing work required to accomplish the kitchen remodel project.
- P. Contractor shall undermount stainless steel sink and faucet in kitchen.
Exhaust vent hood for kitchen range shall be vented through the ceiling.

On April 7, 2016, the City Clerk posted the Notice of Inviting Bids as required by the Caron Municipal Code. The bids were also posted on the City's Website and published in *Our Weekly Newspaper*. In addition to the public postings, bids were solicited from thirteen (13) vendors currently on the City's vendor list (Exhibit No. 1). Of these thirteen companies, four (4) submitted proposals. On April 28, 2016, a total of five (5) bids were received and opened by the City Clerk. The bids were reviewed and evaluated by the Purchasing staff on their conformance with City bid specifications and requirements. Staff deemed the proposals acceptable, and in accordance with City policies. Staff ranked the proposals as follows:

Company	Vendor Location	Bid Amount
Corral Construction & Development	Commerce, CA	\$62,480
Norse Corporation	Costa Mesa, CA	\$118,821
Access Pacific, Inc.	Pasadena, CA	\$135,317
Ramco, General Engineering Contractors	Agua Dulce, CA	\$138,550
Fast-Track Construction Corporation	Culver City, CA	\$163,222

Staff recommended the selection of Corral Construction for the Mills Park Remodel project.

On May 17, 2016, the City Council awarded a Construction Contract for Project No.1476: Mills Park Remodel, in the amount of \$62,480.00 with a contingency allowance of \$6,248.00 to the lowest responsive and most responsible bidder, Corral Construction (Exhibit No. 2).

The project commenced on October 20, 2016. During construction, damaged dry wall was found at the facility that required removal and disposal. This matter resulted in spending an additional \$672.00 from the contingency allowance. Thus, the total cost of the renovation is \$63,152.00. The remodel was fully completed on November 19, 2016. On May 8, 2017, Martha Lopez, Grants Section Program Manager for Supervisorial District 2, of the Los Angeles County Regional Parks and Open Space District performed a site inspection and confirmed completion. Staff requests that City Council accept as complete Project No. 1476, and authorize staff to file a Notice of Completion.

FISCAL IMPACT

A portion of funds for this project, in the amount of \$35,044.55 were included in the FY 2016/17 CIP budget in account no. 16-90-999-004-8004/01476-01, Park Development Fee fund (FD 16). The remaining funds were provided by the Los Angeles County Regional Park and Open Space District. The estimated cost of the project, as stated by the bid received from the approved contractor, Corral Construction, was \$62,480.00, with a contingency amount of \$6,248.00. Staff pulled \$672.00 of the contingency allowance for the removal and disposal of damaged dry wall, which resulted in a total final cost of \$63,152.00.

The distribution of the allocated amount and total project cost follows:

Description	Fund Source	Account No.	Allocated Amount	Actual Expenditure
Corral Construction	Park Development Fund	16-90-999-004-8004	\$35,711.00	\$35,044.55
Corral Construction	Los Angeles County Regional Park and Open Space	22-80-500-658-8008	\$26,769.00	\$27,435.45
Change Order	Contingency Allowance	22-80-500-658-8008	\$6,248.00	\$672.00
Total Project Cost				\$63,152.00

VI. EXHIBITS

1. Excerpt of the City's Vendor List. (pgs. 5-6)
2. Minutes Excerpt, May 17, 2016, Item No. 28. (pg.7)

Prepared by: Christopher Ortiz, Public Works Operations Manager