



Legislation Text

File #: 2022-873, Version: 1

Report to Mayor and City Council

Tuesday, December 06, 2022

Consent

SUBJECT:

CONSIDER AWARDING A CONTRACT SERVICES AGREEMENT TO MCHUGH PREMIER SERVICES, LLC FOR BUS MAINTENANCE AND REPAIR SERVICES (CITY COUNCIL)

I. SUMMARY

On October 13, 2022, an Invitation for Bids (IFB) notice was published to solicit qualified vendors for maintenance and repair services of the City's bus fleet. A total of three vendors submitted proposals. Based on the completeness of the firm's response and costs for providing such service, MCHUGH PREMIER SERVICES, LLC was selected as the recommended vendor (Exhibit No. 1). Staff is seeking City Council approval of a contract services agreement with MCHUGH PREMIER SERVICES, LLC for a three-year term in a not-to-exceed contract sum of \$180,000 over the initial three-year term (equal to \$60,000 per year), with the option for two (2) additional one-year extensions (Exhibit No. 2).

II. RECOMMENDATION

TAKE the following actions:

1. APPROVE the proposed Contract Services Agreement with MCHUGH PREMIER SERVICES, LLC for a three-year term with a not-to-exceed contract sum of \$180,000 over the initial term, with the option for two (2) additional one-year extensions (Exhibit No. 2; "Agreement").
2. AUTHORIZE the Mayor to execute the Agreement, following approval as to form by the City Attorney.

III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

The City provides fixed-route bus services through an agreement with Long Beach Transit (LBT), and operates the Carson Circuit as a staff-operated service. To operate the Carson Circuit, staff utilizes two primary buses and two back-up buses to ensure delivery of service. Whereas most city vehicles are maintained and repaired on-site at the Corporate Yard, City buses require specialized tools and parts through specialty bus and heavy-duty vehicle repair shops. As such, staff issued an Invitation for Bids (IFB) on October 13, 2022 for bus maintenance and repair services.

A total of three vendors submitted proposals. MCHUGH PREMIER SERVICES, LLC was the lowest responsive and responsible bidder. Based on the completeness of the firm’s response and costs for providing such service, MCHUGH PREMIER SERVICES, LLC was selected as the recommended vendor.

Technical Evaluation Criteria - Davey Coach Sales, Inc.		Weighted Score
1.	Project Scope and Specs: (3) references, emergency service contacts	17.5 / 20
2.	Fee Proposal using Anticipated service form	45.2 / 65
3.	Proximity to Corporate Yard <10 miles	6.5 / 15
Total		69.2 / 100

Technical Evaluation Criteria – Penske Truck Leasing Co LP.		Weighted Score
1.	Project Scope and Specs: (3) references, emergency service contacts	13.25 / 20
2.	Fee Proposal using Anticipated service form	48.5 / 65
3.	Proximity to Corporate Yard <10 miles	13.7 / 15
Total		75.4 / 100

Technical Evaluation Criteria – MCHUGH Premier Services, LLC		Weighted Score
1.	Project Scope and Specs: (3) references, emergency service contacts	19.1 / 20
2.	Fee Proposal using Anticipated service form	62.5 / 65
3.	Proximity to Corporate Yard <10 miles	13.2 / 15
Total		94.8 / 100

Staff is seeking City Council approval of a contract services agreement with MCHUGH PREMIER SERVICES, LLC for a three-year term in a not-to-exceed contract sum of \$180,000, with the option for two (2) additional one-year extensions.

V. FISCAL IMPACT

None. Funds for the first six months of this agreement were included in the Fiscal Year 2022-23 budget in Proposition A account no. 218-90-940-101-6004. Funds for the remainder of the term will be included in subsequent annual budgets.

VI. EXHIBITS

1. IFB 22-42 Notice of Intent to Award (pg. 4).

2. Draft Service Agreement (pgs. 5-30).

Prepared by: Jason Jo, Transportation Program Manager