



## Legislation Text

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### Report to Mayor and City Council

Tuesday, April 04, 2023

Consent

#### **SUBJECT:**

**CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING AMENDED JOB SPECIFICATIONS FOR INFORMATION TECHNOLOGY MANAGER, ACCOUNTING MANAGER, AND PUBLIC SAFETY SERVICES MANAGER**

#### **I. SUMMARY**

Staff is presenting three job specifications with proposed change to the education and/or experience section. The change is to establish consistency within the job classification specifications and ensure that the qualifications are sufficient to support the needs of the position. Staff has researched and analyzed the stated job classifications specifications and concluded that a minimum of two (2) years of full-time paid supervisory experience is appropriate.

#### **II. RECOMMENDATION**

Resolution No. 23-059, "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY AMENDING THE JOB SPECIFICATION FOR INFORMATION TECHNOLOGY MANAGER"

Resolution No. 23-060, "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY AMENDING THE JOB SPECIFICATION FOR PUBLIC SAFETY SERVICES MANAGER"

Resolution No. 23-061, "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY AMENDING THE JOB SPECIFICATION FOR ACCOUNTING MANAGER"

#### **III. ALTERNATIVES**

TAKE another action that City Council deems appropriate.

#### **IV. BACKGROUND**

Staff is requesting to amend the classification plan, Resolution No. 77-111, by adopting amended job classification specifications for Accounting Manager, Information Technology Manager and Public Safety Services Manager. Currently there are inconsistencies with the classifications experience requirements. The amendments are to ensure that the qualifications are sufficient to support the needs of the positions and their respective departments.

Human Resources has met and conferred with the representatives of the affected recognized employee organization - Association of Management Employees (AME) pursuant to its obligations under the MMBA, concerning the amended classification specifications.

#### **V. FISCAL IMPACT**

There is no fiscal impact

#### **VI. EXHIBITS**

1. Resolution No. 23-059, Information Technology Manager (pgs. 3-4)
2. Information Technology Manager job spec (pgs. 5-7)
3. Resolution No. 23-060, Public Safety Services Manager (pgs. 8-9)
4. Public Safety Services Manager job spec (pgs. 10-12)
5. Resolution No. 23-061, Accounting Manager (pgs. 13-14)
6. Accounting Manager job spec (pgs. 15-17)

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