



## Legislation Text

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File #: 2023-0951, Version: 1

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### Report to Mayor and City Council

Tuesday, January 09, 2024

Consent

#### **SUBJECT:**

**CONSIDER APPROVAL OF AMENDMENT NO. 1 TO THE CONTRACT SERVICES AGREEMENT WITH UNIFIRST CORPORATION (20-148), EXTENDING THE CONTRACT TO DECEMBER 31, 2024 (CITY COUNCIL)**

#### **I. SUMMARY**

The City of Carson's employees provide several services for the City and its citizens including, roadway maintenance, park maintenance, and internal storekeeping. While providing these services, staff from the Public Works Department, Finance Department, and Community Services Department wear uniforms to perform work in a safe and professional manner.

On November 17, 2020, City Council awarded a three-year contract to Unifirst Corporation to provide uniform rental and laundry services along with mat rental services for City employees. The contract agreement allowed for two (2) one-year extensions at the City's discretion. The three-year contract term expired December 31, 2023.

Staff now recommends approving Amendment No.1 to the agreement, effective retroactive to December 31, 2023, to extend the contract term by one year, ending in December 31, 2024.

#### **II. RECOMMENDATION**

1. APPROVE Amendment No. 1 to the Contract Services Agreement with Unifirst Corporation to provide uniform and mat rental and laundry services, extending the contract term by an additional one (1) year until December 31, 2024 (Exhibit 1).
2. AUTHORIZE the Mayor to execute Amendment No. 1 to the Contract Services Agreement with Unifirst Corporation, following approval as to form by the City Attorney.

#### **III. ALTERNATIVES**

1. DO NOT APPROVE proposed Amendment No. 1 to the Contract Services Agreement with Unifirst Corporation.
2. TAKE another action the City Council deems appropriate, consistent with the requirements of the law.

#### **IV. BACKGROUND**

Numerous employees within different City departments wear uniforms as part of their regular duties. According to several Memoranda of Understandings with various employee unions and associations, the City is obligated to supply uniforms to eligible employees. To fulfill this requirement, the City engages an external vendor that provides uniform and laundering services, as well as entrance mat rental and cleaning.

On November 17, 2020, the City Council granted a three-year contract to Unifirst Corporation for these services. The initial three-year agreement concluded on December 31, 2023. The staff's recommendation is to modify the agreement, extending its term by an additional year, from January 1, 2024, to December 31, 2024.

#### **V. FISCAL IMPACT**

None. Amendment No. 1 is for a time extension only. If approved by council, no additional funds will be needed for the current fiscal year. Public Works will add funding for the 6-months ending December 31, 2024, during the Fiscal Year 2024-2025 budget process.

#### **VI. EXHIBITS**

1. Amendment No. 1 with Unifirst Corporation (Pages 3 - 7)

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