



Legislation Text

File #: 2023-0512, Version: 1

Report to Mayor and City Council

Tuesday, August 01, 2023

Consent

SUBJECT:

CONSIDER APPROVAL OF AMENDMENT NO. 1 WITH ALL CITY MANAGEMENT SERVICES, INC. (C20-116) TO EXTEND THE TERM OF THE CONTRACT SERVICES AGREEMENT FOR ONE YEAR AT A NOT-TO-EXCEED COST OF \$453,974.40 (CITY COUNCIL)

I. SUMMARY

All City Management Services, Inc., (ACMS) has provided the City with professional Crossing Guard services for the Carson Community of Schools at twenty-five (25) locations. On August 4, 2020 the City approved a three-year contract with ACMS for a period of July 1, 2020 through June 30, 2023, at a not-to-exceed contract sum of \$1,137,154.00 with an administrative option of the City to extend the term for up to two additional one-year extensions.

LOCATION	SITE NO.	SCHOOL
Billings Dr./Sherman Ave.	1	Ambler Elementary
220th St./Bonita St. (N/E)	2	Bonita Elementary
220th St./Bonita St. (N/W)	3	Bonita Elementary
220th St./ Avalon Blvd.	4	Bonita Elementary
Andmark Ave./ Kramer Dr.	5	Broadacres Elementary
Gunlock Ave./rurmont St.	6	Broadacres Elementary
Carson St./ Bonita St. (N/E)	7	Carnegie Middle School
Carson St./ Bonita St. (N/W)	8	Carnegie Middle School
Calbas St./Bonita St.	9	Caroldale Learning Community
224th Pl./ Caroldale Ave.	10	Caroldale Learning Community
223rd St./ Moneta Ave.	11	Caroldale Learning Community

LOCATION	SITE NO.	SCHOOL
213th St./Bolsa Ave.	13	Carson Elementary
215th St./ Orrick Ave.	14	Carson Elementary
Avalon Blvd./ Scottsdale Dr.	15	Catskill Elementary
236th St./ Panama Ave.	16	Catskill Elementary
236th St./ Catskill Ave.	17	Catskill Elementary
Diamondale Dr./ Central Ave.	18	Curtiss Middle School
213th St./Water St.	19	Del Amo Elementary
224th St./ Catskill Ave.	20	Dolores Elementary
228th St./ Catskill Ave.	21	Dolores Elementary
Carson St./ Santa Fe Ave.	22	Dominguez Elementary
220th St./ Figueroa St.	23	Stephen White Middle School

Figueroa St./Shadwell Ave.	12	Caroldale Leaming Community
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220 th St./ Moneta Ave.	24	Stephen White Middle School
189 th St./ Towne Ave.	25	Towne Avenue Elementary

Staff is requesting that City Council approve Amendment No. 1 (Exhibit No. 1) to exercise the first option to extend the term of the Agreement through June 30, 2024, for an additional cost of \$453,974.40 consistent with the amount established in Amendment No. 1 for such one-year period, thereby increasing the not-to-exceed contract sum to \$1,591,128.40.

II. RECOMMENDATION

TAKE the following actions:

1. APPROVE Amendment No. 1 to the Agreement with All City Management Services, Inc. (ACMS) (Exhibit No. 1; the "Amendment").
2. AUTHORIZE the Mayor to execute the Amendment No. 1, following approval as to form by the City Attorney; and

III. ALTERNATIVES

TAKE another action the City Council deems appropriate, subject to compliance with applicable law.

IV. BACKGROUND

The City of Carson's Pedestrian Safety Program provides Crossing Guard services for the Carson Community of Schools at twenty-five (25) locations (Exhibit No. 2). Twenty-two (22) of these sites are staffed by contracted Crossing Guards; the remaining three (3) sites are staffed by Part-Time City employees. In the event a Part-Time City employee is absent, the Contractor may be called upon to provide relief coverage for as long as needed.

On May 21, 2020, the Purchasing Division published IFB 20-01 via Planet Bids for Contracted Crossing Guard Services at twenty-two (22) permanent locations and relief Crossing Guard coverage on an as-needed basis. The IFB states services shall be provided by the Contractor per day that school is in session for in-person instruction. IFB 20-01 for Contracted Crossing Guard Services closed at 5:00 pm on June 8, 2020. The City received six (6) complete proposals, with one (1) withdrawn.

The proposals were reviewed by Public Safety's Administrative Specialist and the Purchasing Division Manager. Each proposal was ranked based on the following criteria: (1) IFB compliance, (2) references, and (3) cost. The top scoring proposals based on the aforementioned criteria were selected for interviews, held June 15, 2020 to assess the following: (1) vendor's qualifications; (2) experience; (3) employee selection; (4) hiring and

disciplinary procedure; and (5) employee training.

After a robust vetting process, staff determined that ACMS was the lowest responsive and responsible bidder under Carson Municipal Code Section 2610(i). On August 4, 2020 the City approved a three-year contract with All City Management Services, Inc., for a period of July 1, 2020 through June 30, 2023, at a not-to-exceed contract sum of \$1,137,154.00 with an administrative option of the City to extend the term for up to two additional one-year extensions.

Staff is requesting that City Council approve Amendment No. 1 (Exhibit No. 1) to exercise the first option to extend the term of the Agreement through June 30, 2024, for an additional cost of \$453,974.40 consistent with the amount established in Amendment No. 1 for such one-year period, thereby increasing the not-to-exceed contract sum to \$1,591,128.40.

V. FISCAL IMPACT

There is no impact to the general fund.

VI. EXHIBITS

1. Proposed Amendment No. 1 to contract No. 20-116.
2. Crossing Guard Locations Serviced by Contractor and City PT Staff.
3. Cost Proposal for a one-year extension for the period of July 1, 2023 through June 30, 2024.

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