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Title: DISCUSSION OF CITY MANAGER RECRUITMENT STATUS AND HIRING PROCESS

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Attachments: 1. Carson City Manager Executive Search Brochure (Updated 12 10 18), 2. City Manager Search Timeline (1 17 19)

Date	Ver.	Action By	Action	Result
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Report to Mayor and City Council

Tuesday, January 22, 2019

Discussion

SUBJECT:

DISCUSSION OF CITY MANAGER RECRUITMENT STATUS AND HIRING PROCESS

I. SUMMARY

As a result of former City Manager’s retirement in December 2018, the City launched an executive search for the next City Manager (Attachment 1). The ideal candidate will be a visionary, strategic and high-energy leader who can work with city council, staff, and key stakeholders to achieve economic growth and improve quality of life for the community. A City Manager executive search summary and timeline is provided (Attachment 2) on the search results to date.

II. RECOMMENDATION

RECEIVE and DISCUSS

III. ALTERNATIVES

TAKE any action deemed appropriate.

IV. BACKGROUND

It is necessary to have a City Manager hired as soon as possible in order to ensure that Staff is able to recruit and fill other vital City roles to ensure business continuity and future success. At present, Staff has completed the recruitment and identified two viable Director of Finance candidates.

The City Manager is the Chief Executive Officer of the City, responsible for planning, directing, and managing all activities and operations of the City of Carson, ensuring that all public services are delivered in an efficient and effective manner. The City Manager is responsible for coordinating City activities with other agencies and organizations, facilitating the development and implementation of City goals and objectives, implementing policy decisions made by the City Council, and providing highly complex administrative support to the City Council.

Currently, the City has an Acting City Manager rotation in place between both Assistant City Managers and the Director of Community Development.

V. FISCAL IMPACT

None.

VI. EXHIBITS

1. City Manager Executive Search Brochure (pgs. 3-6)
2. Executive Search Summary and Timeline (pg. 7)

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