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**Title:** CONSIDER AUTHORIZING A PAYMENT TO STAR-DUST TOURS FOR CONTRACT BUS SERVICES AND AMENDING ITS CONTRACT (CITY COUNCIL)

**Sponsors:** Community Services

**Indexes:**

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**Attachments:** 1. Star-Dust Executed Contract, 2. Star-Dust Amendment No.pdf

Date	Ver.	Action By	Action	Result
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**Report to Mayor and City Council**

Tuesday, October 02, 2018

Consent

**SUBJECT:**

**CONSIDER AUTHORIZING A PAYMENT TO STAR-DUST TOURS FOR CONTRACT BUS SERVICES AND AMENDING ITS CONTRACT (CITY COUNCIL)**

**I. SUMMARY**

In Fiscal Year 2017/18, the City of Carson’s Transportation Services Division (TSD) utilized the services of the bus company, Star-Dust Tours, dba The Bus, to assist TSD with transporting residents when this task could not be done in-house. Due to a shortage of City bus drivers and the delay in being able to reach agreements with other firms, the company was used more than originally anticipated. This led to the Division exceeding the original contract amount of \$24,750.00 by approximately \$13,000.00. Tonight, the City Council is asked to authorize a payment of this amount to the company, as well as a contract extension for services rendered this current fiscal year.

**II. RECOMMENDATION**

TAKE the following actions:

1. AUTHORIZE a payment in the amount of \$13,000.00 for services rendered in Fiscal Year 2017/18.

2. APPROVE Amendment #1 for Fiscal year 2018/19 in the amount of \$85,000.00.

### **III. ALTERNATIVES**

TAKE another action the City Council deems appropriate.

### **IV. BACKGROUND**

One of the primary responsibilities of the Transportation Division is to transport Carson residents of every age group to various destinations in Southern California. In an effort to meet the extensive transportation demands of the City, especially during the busy summer months when the Summer Day Camp program and the City parks are most active, the Transportation Division often utilizes the services of outside bus companies. The company, Star-Dust Tours, dba The Bus, was used extensively due to a shortage of available in-house bus drivers, and the delay in establishing agreements with other firms. This situation led to the Division exceeding the original contract maximum of \$24,750.00 by \$13,000.00 for work completed last fiscal year. As well, in order to pay for work during this current fiscal year, a contract amendment in the amount of \$85,000.00 is also needed. The amendment will also update language and correct the term of the original contract. Staff intends to release a Request for Proposals (RFP) for this service this fiscal year to ensure a single, consistent provider.

### **V. FISCAL IMPACT**

Should the City Council approve the recommendation, funds for the overage and the amendment are budgeted in Account No. 101-90-940-101-6004.

### **VI. EXHIBITS**

1. Star-Dust Executed Contract. (pgs. 3-21)
2. Star-Dust Amendment No. 1. (pgs. 22-26)

1.

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