



Legislation Details (With Text)

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**Title:** CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING NEW AND AMENDING EXISTING JOB SPECIFICATIONS AND SALARY ALLOCATIONS AS PART OF PHASE II A RESTRUCTURING PLAN (CITY COUNCIL)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Reso No 23-009 - Deputy City Clerk, 2. DEPUTY CITY CLERK - Job Description, 3. Reso No 23-010 - CITY ENGINEER, 4. City Engineer Job Specifications, 5. Reso No 23-012 - SPECIAL PROJECTS MANAGER, 6. Special Projects Manager Job Specifications, 7. Reso No 22-198 - Human Resources Manager, 8. Human Resources Manager Job Specifications

Date	Ver.	Action By	Action	Result
1/17/2023	1	City Council		

**Report to Mayor and City Council**

Tuesday, January 17, 2023

Consent

**SUBJECT:**

**CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING NEW AND AMENDING EXISTING JOB SPECIFICATIONS AND SALARY ALLOCATIONS AS PART OF PHASE II A RESTRUCTURING PLAN (CITY COUNCIL)**

**I. SUMMARY**

Staff is presenting new job classifications and amendments to existing classifications to City Council for approval and adoption into the City’s Classification plan.

**II. RECOMMENDATION**

WAIVE further reading and ADOPT the following Resolutions:

1. RESOLUTION NO. 23-009 “A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AN AMENDED JOB SPECIFICATION

AND SALARY ALLOCATION FOR DEPUTY CITY CLERK”

2. RESOLUTION NO. 23-010 “A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AN AMENDED JOB SPECIFICATION AND SALARY ALLOCATION FOR CITY ENGINEER”
3. RESOLUTION NO. 23-2012 “A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A JOB SPECIFICATION AND SALARY ALLOCATION FOR SPECIAL PROJECTS MANAGER”
4. RESOLUTION NO. 22-198 “A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A SALARY ALLOCATION FOR HUMAN RESOURCES MANAGER”

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1.

### **III. ALTERNATIVES**

TAKE another action that City Council deems appropriate.

### **IV. BACKGROUND**

Staff is presenting Union-agreed upon job descriptions for remaining Phase II, Part A positions, which are part of the Restructuring Plan for City Council approval. Meet and Confers were held with the affected bargaining units in December, 2022. These positions are a portion of the Restructuring Plan for the betterment of the organization.

### **V. FISCAL IMPACT**

On October 18, 2022, the City Council approved budget resolution no. 22-215 in the amount of \$54,812.47 to amend Fiscal Year 2022-2023 and fund the Phase II, Part A Restructuring Plan.

### **VI. EXHIBITS**

1. Resolution No. 23-009; Deputy City Clerk (pgs. 3-4)
2. Deputy City Clerk Revised Job Description (pgs. 5-8)
3. Resolution No. 23-010); City Engineer (pgs.9-10)

4. City Engineer Job Description (pgs. 11-15))
5. Resolution No. 23-012; Special Projects Manager (pgs. 16-17)
6. Special Projects Manager Job Description (pgs. 18-21))
7. Resolution No. 22-198; Human Resources Manager (pgs. 22-23)
8. Human Resources Manager Job Description (pgs. 24-25)

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