



Legislation Details (With Text)

**File #:** 2020-344      **Version:** 1      **Name:**

**Type:** Consent      **Status:** Agenda Ready

**File created:** 5/26/2020      **In control:** City Council

**On agenda:** 6/2/2020      **Final action:**

**Title:** APPROVE CONTRACT AMENDMENT NO. 1 WITH HARRIS & ASSOCIATES FOR ON-CALL EMPLOYEE RELATIONS INVESTIGATION (CITY COUNCIL)

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Exhibit 1 - Harris and Associates Contract Amendment No. 1

Date	Ver.	Action By	Action	Result
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**Report to Mayor and City Council**

Tuesday, June 02, 2020

Consent

**SUBJECT:**

**APPROVE CONTRACT AMENDMENT NO. 1 WITH HARRIS & ASSOCIATES FOR ON-CALL EMPLOYEE RELATIONS INVESTIGATION (CITY COUNCIL)**

**I. SUMMARY**

The City has utilized various third-party attorneys and investigators for employee investigations and other matters in the past. At this time, Staff has two external third-party attorney investigators under contract. Investigations have been assigned to both attorneys. Based upon current workloads, staffing levels and business needs, it is a good practice for Staff to have resources on-call. Staff is presenting Amendment No. 1 for on-call services and requesting City Council approval on the proposed agreement. The Amendment allows the attorney to continue with the current investigations. Based upon the time and research required, certain work has caused them to reach the maximum contract amount. The Amendment does not extend the contract term, a one year period which expires on November 18, 2020.

## **II. RECOMMENDATION**

TAKE the following actions:

1. APPROVE CONTRACT AMENDMENT NO. 1 WITH HARRIS AND ASSOCIATES FOR ON-CALL EMPLOYEE RELATIONS INVESTIGATIONS (CITY COUNCIL)
2. AUTHORIZE THE MAYOR TO EXECUTE THE AGREEMENT UPON APPROVAL AS TO FORM BY THE CITY ATTORNEY.

## **III. ALTERNATIVES**

TAKE any action deemed appropriate.

## **IV. BACKGROUND**

The City has worked with various third-party attorneys and investigators for employee investigations and other matters in the past.

The Carson Municipal Code Section 2611(c) allows the procurement of professional services, attorney(s) or other providers of professional services. Staff has obtained quotes for services and selected consultants for professional services based on demonstrated competence, the professional qualifications necessary for satisfactory performance of the required services and a fair and reasonable price. An RFQ is being conducted for future on-call services.

## **V. FISCAL IMPACT**

The cost to cover the investigation work that will occur this fiscal year is included in the budget. The costs of FY 20/21 employee investigation services will be included in the Human Resources proposed budget.

## **VI. EXHIBITS**

1. Harris & Associates Contract Amendment No. 1 (pgs. 3-7).

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