



Legislation Details (With Text)

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**Title:** CONSIDERATION OF RESOLUTION NO. 22-005, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AMENDED JOB CLASSIFICATION SPECIFICATION FOR PUBLIC SAFETY SERVICES MANAGER (CITY COUNCIL)

**Sponsors:**

**Indexes:**

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**Attachments:** 1. Resolution No. 22-005, 2. Redline

Date	Ver.	Action By	Action	Result
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**Report to Mayor and City Council**

Tuesday, January 04, 2022

Consent

**SUBJECT:**

**CONSIDERATION OF RESOLUTION NO. 22-005, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AMENDED JOB CLASSIFICATION SPECIFICATION FOR PUBLIC SAFETY SERVICES MANAGER (CITY COUNCIL)**

**I. SUMMARY**

Upon evaluating the minimum qualifications for the Public Safety Services Manager, staff identified a missing essential minimum requirement: possession a of a valid California Driver License, Class C, and the need to be registered in the City’s DMV Pull Notification. At this time, staff is presenting this amended Public Safety Services Manager job spec to reflect current needs in the City Manager’s Office Public Safety Division. A proposed resolution to amend this job specification is included as Exhibit 1 and a redline is included as Exhibit 2.

**II. RECOMMENDATION**

WAIVE further reading and ADOPT Resolution No. 22-005, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE

CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AMENDED JOB CLASSIFICATION SPECIFICATION FOR PUBLIC SAFETY SERVICES MANAGER."

### **III. ALTERNATIVES**

TAKE another action deemed appropriate by the City Council and that is consistent with applicable laws.

### **IV. BACKGROUND**

City Council approved job specification modifications for Public Safety Services Manager on 12/7/2021 (City Council Reso #21-164). The job specifications were modified after the former incumbent retired from the City Manager's Office Public Safety Division.

The Public Safety Division is responsible for developing and administering programs designed to enhance public safety and crime prevention by providing oversight of the City's law enforcement program and directing the City's Code Enforcement and Parking Enforcement Divisions in the enforcement of the Municipal Code/City Charter and all City Ordinances. Upon further evaluation, it has been determined that the updated job specs omitted the CA Driver License Class C and registration in the City's DMV Pull Notice program, both are essential components of this position. Staff completed the Meet & Confer with AME on Monday, December 22, 2021 and both parties are in agreement on the proposed Public Safety Services Manager job spec modification as presented.

### **V. FISCAL IMPACT**

There is no particular fiscal impact associated with this staff report.

### **VI. EXHIBITS**

1. Resolution No. 22-005 (pgs. 3 - 7)
2. Redline (pgs. 8 - 10)

Prepared by: Human Resources Department and City Manager's Office