



Legislation Details (With Text)

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**Title:** CONSIDERATION OF RESOLUTION NO. 23-101, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF SENIOR EVENT SERVICES COORDINATOR (CITY COUNCIL)

**Sponsors:**

**Indexes:**

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**Attachments:** 1. Resolution No. 23-101 SENIOR EVENTS SERVICES COORDINATOR, 2. Job Specifications SENIOR EVENT SERVICES COORDINATOR

Date	Ver.	Action By	Action	Result
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**Report to Mayor and City Council**

Tuesday, June 20, 2023

Consent

**SUBJECT:**

**CONSIDERATION OF RESOLUTION NO. 23-101, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF SENIOR EVENT SERVICES COORDINATOR (CITY COUNCIL)**

**I. SUMMARY**

Staff is presenting a new job classification to City Council for approval and adoption into the City’s Classification plan.

**II. RECOMMENDATION**

ADOPT Resolution No. 23-101 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, AMENDING THE CLASSIFICATION PLAN, RESOLUTION 77-111, BY ADOPTING THE NEW JOB CLASSIFICATION SPECIFICATION AND SALARY ALLOCATION OF SENIOR EVENT SERVICES COORDINATOR.”

### **III. ALTERNATIVES**

Take any action deem appropriate.

### **IV. BACKGROUND**

The Carson Event Center hosts numerous events that serve individual and business clients. This requires that City staff provide excellent customer service and maintain an inviting event space. To best accomplish both of these, City staff has determined that the Community Services Division needs an additional level of leadership to coordinate facility operations and sales functions.

The City met & conferred with the American Federation of State, County and Municipal Employees Union (AFSCME), Local 809, and agreed that the Senior Event Services Coordinator, Salary Range 705, (\$6,789 - \$8,654), will be assigned to the bargaining unit.

### **V. FISCAL IMPACT**

There is no fiscal impact from the proposed addition to the City's classification plan, as all Phase II personnel actions and salary allocations were previously approved in the adopted Fiscal Year 2022-2023 by City Council on February 21, 2023.

### **VI. EXHIBITS**

1. Exhibit 1 - Resolution No. 23-101 Senior Event Services Coordinator
2. Exhibit 2 - Job Specification Senior Event Services Coordinator

Prepared by: Tracey Curry, Human Resources Manager