



## CITY OF CARSON

### MINUTES CARSON CITY COUNCIL/ SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING FEBRUARY 20, 2024 5:00 P.M.

#### **CALL TO ORDER:**

The meeting was called to order at 5:00 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes in the Helen Kawagoe Council Chambers, located at 701 E. Carson Street, Carson, California 90745.

#### **ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary, Dr. Khaleah K. Bradshaw noted the roll:

#### **Council Members/Agency Members/Authority Board Members Present:**

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Jawane Hilton, Council Member/Agency Member/Authority Board Member Jim Dear, Council Member/Agency Member/Authority Board Member Cedric Hicks, and Council Member/Agency Member/Authority Board Member Arleen Rojas

#### **Also Present:**

Monica Cooper, City/Agency/Authority Treasurer; David C. Roberts, Jr., City Manager; Sunny Soltani, City/Agency/Authority Attorney; John Raymond, Assistant City Manager; Robert Lennox, Assistant City Manager Dr.; Tarik Rahmani, Deputy City Manager; Saied Naaseh, Director of Community Development; Michael Whittiker, Jr., Director of Community Services; Arlington Rodgers, Director of Public Works Dr.; Gary Carter, Director of Information Technology and Security; and William Jefferson, Director of Finance

#### **FLAG SALUTE:**

Council Member/Agency Member/Authority Board Member Hicks led the Pledge of Allegiance.

#### **INVOCATION:**

**Item No. 1. 2024-0081 PASTOR MICHAEL J. FISHER FROM GREATER ZION CHURCH FAMILY – Not present**

Elder Aquyla Walker from Greater Zion Church gave the invocation.

**CLOSED SESSION (Items 2 to 4)**

**REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK) –**  
None.

**ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)**

City/Agency/Authority Attorney Soltani announced the Closed Session items.

**RECESS:**

The meeting was recessed at 5:06 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

**RECONVENE:**

The meeting was reconvened at 6:00 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present.

**REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)**

City/Agency/Authority Attorney Soltani provided the Closed Session report as follows:

**Item No. 2. 2024-0076 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) or (d)(3) and (e)(1), because there is a significant exposure to litigation in one case.

ACTION: No reportable action was taken.

**Item No. 3. 2024-0127 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2), because there is a significant exposure to litigation in two (2) potential cases: Los Angeles Regional Water Quality Control Board threatened litigation Claim No. 9598071052700684926396, Settlement Offer No. R4-2024-0015; Claim No. 9589071052700684926198, Settlement Offer No. R4-2024-0012.

ACTION: No reportable action was taken.

**Item No. 4. 2024-0125 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City of Carson is a party. The title of such litigation is as follows: CAM-Carson, LLC v. Carson Reclamation Authority, City of Carson and Successor Agency to

ACTION: Item No. 4 was not considered; therefore, no reportable action was taken.

## **INTRODUCTIONS (MAYOR)**

### **Item No. 5. 2024-0058 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION**

Captain Jones announced/reported the following:

- Civilian Advisory Committee Meeting held last week
- Members of the Carson Sheriff's Station attended the Carson Accountability and Transparency Civic Awards Event
- Coffee with a Cop Event was held this morning at Collab Dance Studio
- Citizens Academy begins on February 21, 2024
- Extra patrols have been added to the areas that were requested earlier
- Looking for volunteers who can work as clergy, front desk, clerical, patrol checks, or help with community events; contact Community Relations Office
- Drive carefully in the rain. Take your time and do not be in a rush.

## **PRESENTATIONS**

### **Item No. 6. 2024-0109 CERTIFICATE PRESENTATION FROM THE OFFICE OF LOS ANGELES COUNTY SUPERVISOR HOLLY MITCHELL RECOGNIZING MAYOR LULA DAVIS-HOLMES AS THE FIRST ELECTED FEMALE AFRICAN AMERICAN MAYOR IN THE CITY OF CARSON**

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton introduced representative from the Office of Los Angeles County Supervisor Holly Mitchell. Representative read and presented certificate to Mayor Lula Davis-Holmes in recognition as the first elected female African American Mayor in the City of Carson. Mayor Davis-Holmes accepted the certificate with words of gratitude.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton introduced Pastor John Shober from Carson Hope Community Church. He read and presented a letter to Mayor Davis-Holmes in honor of her efforts. Mayor Davis-Holmes accepted the letter with words of gratitude.

### **Item No. 7. 2024-0090 PROCLAMATION RECOGNIZING CONSUL GENERAL EDGAR B. BADAJOS OF THE PHILIPPINE CONSULATE GENERAL**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered comments.

Council Member/Agency Member/Authority Board Member Rojas read and presented a proclamation to Consul General Edgar B. Badajos of the Philippine Consulate General who offered words of gratitude and farewell.

**Item No. 8. 2024-0108 PRESENTATION FROM MCKENZIE NEELY-WRIGHT AND NEMESIS NGUYEN FROM AT&T**

McKenzie Neely-Wright introduced herself, External and Legislative Affairs Area Manager for the City of Carson along with South Bay, additionally with mid and south Los Angeles with AT&T. She introduced her colleague, Nemesis Nguyen.

McKenzie Neely-Wright spoke about AT&T's purpose.

Nemesis Nguyen, Mobility Client Solution Executive for AT&T, spoke about FirstNet services.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes inquired about the notice of pending regulatory application that may affect the residents and requested information. McKenzie Neely-Wright responded to her inquiry and provided information.

Council Member/Agency Member/Authority Board Member Dear inquired about land lines. McKenzie Neely-Wright responded to his inquiry.

Council Member/Agency Member/Authority Board Member Hicks inquired about the fiber connection to modem. McKenzie Neely-Wright responded to his inquiry.

Council Member/Agency Member/Authority Board Member Rojas stated she is happy with the service she has with FirstNet and glad to hear the service will be expanding to other agencies.

**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR) – None.**

**APPROVAL OF MINUTES:**

**Item No. 9. 2024-0060 APPROVAL OF THE FOLLOWING CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MEETING MINUTES: FEBRUARY 6, 2024 (REGULAR)**

Item No. 9 was heard after Oral Communications For Matters Not Listed On The Agenda (Members Of The Public).

Recommendation: Approve the minutes as listed.

ACTION: It was moved to approve staff recommendation on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

**CONSENT: (Items 10 to 23)**

It was moved to approve Consent Items No. 10 to 23 on motion of Dear, seconded by Davis-Holmes.

City Manager Roberts, Jr. requested to continue Item No. 19 to the next meeting, with no objection heard.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to remove Items No. 16 and 21 for discussion.

Council Member/Agency Member/Authority Board Member Hicks requested to remove Item No. 22 for discussion.

The motion to approve Consent Items No. 10 to 23, except Items No. 16, 19, 21, and 22, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

**Item No. 10. 2024-0115 Resolution No. 24-020, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS, AS FOLLOWS:  
TOTAL OF \$4,249,374.03 FOR GENERAL DEMANDS, CHECK NUMBERS 171567 THROUGH 171747.  
TOTAL OF \$900.00 FOR CO-OP AGREEMENT DEMANDS, CHECK NUMBERS 1279 THROUGH 1279, WHICH ARE COSTS ASSOCIATED WITH THE CONSTRUCTION OF CAPITAL PROJECTS WITHIN THE FORMER REDEVELOPMENT PROJECT AREA, USING BOND PROCEEDS TRANSFERRED FROM THE SUCCESOR AGENCY TO THE CITY**

ACTION: Item No. 10 was approved on Consent.

**Item No. 11. 2024-0116 Resolution No. 24-02-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$55,250.85, DEMAND CHECK NUMBERS HA-001975 through HA-001977**

ACTION: Item No. 11 was approved on Consent.

**Item No. 12. 2024-0117 Resolution No. 24-02-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$11,091.25, DEMAND CHECK NUMBERS SA-001913 THROUGH SA-001915**

ACTION: Item No. 12 was approved on Consent.

**Item No. 13. 2024-0119 CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING JANUARY 31, 2024 (CITY COUNCIL)**

Recommendation: RECEIVE and FILE.

ACTION: Item No. 13 was approved on Consent.

**Item No. 14. 2024-0112 CONSIDER APPROVAL OF CONTRACT SERVICES WITH BARIO & ASSOCIATES, LLC FOR STRATEGIC MANAGEMENT COMMUNICATION AND ON-CALL MEDIA SERVICES (CITY COUNCIL).**

Recommendation: TAKE the following actions:  
1. AWARD and APPROVE a Contract Services Agreement with Bario & Associates, LLC for an amount not to exceed of \$100,000. (Exhibit No. 1)  
2. AUTHORIZE the Mayor to execute the Contract following approval as to form by the City Attorney.

ACTION: Item No. 14 was approved on Consent.

**Item No. 15. 2024-0118 CONSIDER A RECEIVE AND FILE UPDATE OF ANNUAL COMPREHENSIVE FINANCIAL REPORT PRESENTATION FOR FISCAL YEAR ENDED JUNE 30, 2023 WITH VASQUEZ & COMPANY (CITY'S INDEPENDENT AUDITOR) (CITY COUNCIL)**

Recommendation: RECEIVE and FILE the FY 2022-23 Annual Comprehensive Financial Report Presentation

ACTION: Item No. 15 was approved on Consent.

**Item No. 16. 2024-0113 CONSIDERATION OF ADOPTION OF UPDATED PROGRAM GUIDELINES FOR THE CITY 'S NEIGHBORHOOD PRIDE PROGRAM (CITY COUNCIL)**

Item No. 16 was heard after approval of the Consent items.

Assistant City Manager Dr. Lennox gave a report.

Recommendation: 1. APPROVE the modified Neighborhood Pride Program guidelines.  
2. AUTHORIZE the City Manager or its designee to approve loans or grants for single family homes up to \$30,000 and grants for mobile homes up to \$20,000.  
3. AUTHORIZE the City Manager or its designee to approve increases in the grant amount of \$30,000 by 20% for single family homes and increase in the grant amount by 20% for mobile homes for unforeseen substantial repairs at the time of inspection for change orders and AUTHORIZE the City Manager to approve an additional \$5,000, if deem necessary.  
4. AUTHORIZE City Manager to approve deferred loan amounts for single family detached units up to \$50,000 on a case-by-case basis.

ACTION: It was moved to approve staff recommendations on motion of Davis-Holmes, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

**Item No. 17. 2024-0068 CONSIDER APPROVAL OF AMENDMENT NO. 2 TO EXTEND THE CONTRACT SERVICES AGREEMENT WITH GOODWILL, SERVING THE PEOPLE OF SOUTHERN LOS ANGELES COUNTY BY ONE ADDITIONAL YEAR FOR ROUTINE CLEANING AND MAINTENANCE OVER CITY BUS STOPS (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE Amendment No. 2 to Contract Services Agreement between the City and Goodwill, Serving the People of Southern Los Angeles County, a 501(c)(3) nonprofit corporation; and  
2. AUTHORIZE the Mayor to execute the Amendment, following approval as to form by the City Attorney.

ACTION: Item No. 17 was approved on Consent.

**Item No. 18. 2024-0077 CONSIDER RESOLUTION NO. 24-018, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, RATIFYING THE DELINEATION OF CERTAIN LOCATIONS FOR THE INSTALLATION AND OPERATION OF PIPELINES AND OTHER FACILITIES IN CONNECTION WITH A PUBLIC UTILITY PIPELINE FRANCHISE AWARDED TO ZENITH**

**ENERGY WEST COAST TERMINALS LLC" (CITY COUNCIL)**

Recommendation: TAKE the following action:  
1. WAIVE further reading and ADOPT RESOLUTION NO. 24-018, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, RATIFYING THE DELINEATION OF CERTAIN LOCATIONS FOR THE INSTALLATION AND OPERATION OF PIPELINES AND OTHER FACILITIES IN CONNECTION WITH A PUBLIC UTILITY PIPELINE FRANCHISE AWARDED TO ZENITH ENERGY WEST COAST TERMINALS LLC"

ACTION: Item No. 18 was approved on Consent.

**Item No. 19. 2024-0086 CONSIDER APPROVAL OF PROPOSED AMENDMENT NO. 1 TO THE AGREEMENT WITH TRANSTECH ENGINEERS, INC. TO PROVIDE BUILDING AND SAFETY SERVICES FOR THE CITY OF CARSON (CITY COUNCIL)**

Recommendation: 1. APPROVE Amendment No. 1 to the agreement with Transtech Engineers, Inc., to provide building and safety services for the City of Carson increasing the not-to-exceed amount from \$3,900,000 to \$9,000,000.  
2. AUTHORIZE the Mayor to execute the amendment, following approval as to form by the City Attorney.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued Item No. 19 to the next meeting, with no objection heard.

**Item No. 20. 2024-0094 CONSIDER APPROVAL OF AMENDMENT NO. 2 TO THE WEST COAST FIRE & INTEGRATION, INC SERVICES AGREEMENT (C22-116) TO RATIFY AND AUTHORIZE THE ASSIGNMENT AND TRANSFER OF THE SERVICE AGREEMENT FROM WEST COAST FIRE & INTEGRATION TO CLIMATEC, LLC (CITY COUNCIL)**

Recommendation: 1. APPROVE Amendment No. 2 to the Public Safety Agreement with West Coast Fire & Integration, Inc., to ratify and authorize the assignment and transfer of the service agreement from West Coast Fire & Integration to Climatec, LLC. (Exhibit No. 1)  
2. AUTHORIZE the Mayor to execute Amendment No. 2 following approval as to form by the City Attorney.

ACTION: Item No. 20 was approved on Consent.

**Item No. 21. 2023-0634 CONSIDER APPROVAL OF AMENDMENT NO. 2 WITH TURBO DATA SYSTEMS, INC., (C21-073) TO EXTEND THE AGREEMENT TERM BY ONE (1) YEAR, TO ADD ADMINISTRATIVE CITATION PROCESSING COLLECTION &**



**MOBILE ENFORCEMENT SERVICES FOR THE PUBLIC SAFETY, PUBLIC WORKS SANITATION DIVISION, AND FINANCE BUSINESS LICENSING DIVISION USE AND ADOPTION OF RESOLUTION NO. 23-175 AMENDING THE FISCAL YEAR 2023-24 BUDGET IN THE GENERAL FUND (CITY COUNCIL)**

Item No. 21 was heard after Item No. 16.

Emergency Services Manager Nora Garcia gave a report.

Council Member/Agency Member/Authority Board Member Hicks inquired about the hand-held devices and the turn-around time of ticket issuance. Emergency Services Manager Nora Garcia responded to his inquiry.

Recommendation: TAKE the following actions:  
1. APPROVE AMENDMENT NO. 2 to the Agreement between the CITY OF CARSON and TURBO DATA SYSTEMS, INC.  
2. ADOPT RESOLUTION NO. 23-175 - "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2023/24 BUDGET IN THE GENERAL FUND."  
3. AUTHORIZE the Mayor to execute Amendment No. 2, following approval as to form by City Attorney.

ACTION: It was moved to approve staff recommendations on motion of Davis-Holmes, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None  
Abstain: None  
Absent: None

**Item No. 22. 2024-0070 CONSIDERATION TO ACCEPT THE PROJECT AS COMPLETE, PROJECT NO. 1778, OUTDOOR SCOREBOARDS REPLACEMENT AT CITY PARKS (CITY COUNCIL)**

Item No. 22 was heard after Item No. 25.

City Manager Roberts, Jr. confirmed project completion.

Director Whittiker, Jr. stated the collaboration with the Public Works Department has resulted in projects completed. He noted one scoreboard at Del Amo Park and one scoreboard at Stevenson Park are not working due to electrical issues because of the rain.

Council Member/Agency Member/Authority Board Member Hicks asked about scoreboards inside the gyms. Director Whittiker, Jr. stated that it is the next project and should be completed by July or August.

Recommendation: TAKE the following actions:  
1. ACCEPT as complete Project No. 1778: Scoreboard Replacement at City Parks  
2. AUTHORIZE staff to file a Notice of Completion.

ACTION: It was moved to approve staff recommendations on motion of Hicks, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None  
Abstain: None  
Absent: None

**Item No. 23. 2024-0124 CONSIDER RESOLUTION NO. 24-021 APPROVING A TENTATIVE AGREEMENT FOR AN AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CARSON AND THE CARSON PROFESSIONALS AND SUPERVISORS ASSOCIATION - SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721 (CITY COUNCIL)**

Recommendation: WAIVE further reading and ADOPT:  
Resolution No. 24-021, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING THE TENTATIVE AGREEMENT FOR AN AMENDMENT TO MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF CARSON AND THE CARSON PROFESSIONALS AND SUPERVISORS - SERVICE EMPLOYEES INTERNATIONAL UNION, LOCAL 721, FOR THE PERIOD OF JULY 1, 2021 TO JUNE 30, 2024."

ACTION: Item No. 23 was approved on Consent.

**DISCUSSION: (Items 24 to 26)**

**Item No. 24. 2024-0123 CONSIDER APPROVING AN UPDATED CITY COUNCIL POLICY NO. 1.02.03 RELATED TO SEATING ON THE DAIS AND ANY PHOTOGRAPHY OR VIDEOGRAPHY OF THE CITY COUNCIL (CITY COUNCIL)**

Item No. 24 was heard after Item No. 22.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated photos of the Mayor and City Council be taken how they are seated on the dais and expressed concern of her colleagues.

Council Member/Agency Member/Authority Board Member Dear inquired what would be the lineup when he or a Council Member is making a presentation. Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated it would be an exception.

Recommendation: APPROVE the Mayor's recommendation to ADOPT the Revised City Council Policy No. 1.02.03 (attached as Exhibit No. 3), if desired.

ACTION: It was moved to approve staff recommendation on motion of Hilton, seconded by Dear.

During discussion of the motion, City/Agency/Authority Attorney Soltani asked for a friendly amendment to the motion in support of Council Member Dear's recommendation to be specific about placement during presentations.

Council Member/Agency Member/Authority Board Member Dear offered a friendly amendment to the motion that there be an exception to the lineup during presentations and exception if not all Council Members are present to follow a logical pattern.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated that if the Mayor is not present, then the senior Council Member will be in the center and others lineup accordingly by seniority in all presentations, City sponsored events, and Chamber of Commerce events when the City photographer is present. Private events not included. Council Member/Agency Member/Authority Board Member Dear asked about different arrival times and the Mayor shared that the order should be adjusted.

Council Member/Agency Member/Authority Board Member Rojas stated that it should be anytime the City Council is representing the City and to follow the protocol. City/Agency/Authority Attorney Soltani shared it is not currently drafted that way but it can be added as a friendly amendment with no objection heard.

The motion, as amended, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas  
Noes: Council Member/Agency Member/Authority Board Member Dear  
Abstain: None  
Absent: None

**Item No. 25. 2023-0918 FISCAL YEAR 2023-2024 MID-YEAR FINANCIAL REPORT AND CONSIDER ADOPTION OF RESOLUTION NO. 24-010 TO AMEND THE FISCAL YEAR 2023-2024 BUDGET (CITY COUNCIL).**

Item No. 25 was heard after Item No. 21.

Director Jefferson gave a PowerPoint presentation on the Mid-Year Financial Report.

Recommendation: TAKE the following actions:  
1. RECEIVE and FILE the 2023-2024 Mid-Year Financial Report.  
2. Adopt Resolution No. 24-010, A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2023-2024 BUDGET IN THE GENERAL FUND

ACTION: It was moved to approve staff recommendations on motion of Dear, seconded by Hilton.

During discussion of the motion, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton mentioned that the Community Engagement Officers should be hired sooner rather than later. He stressed the importance of having the Community Engagement Officers available on the weekends.

City Manager Roberts, Jr. gave an update of the recruitment process.

The motion was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas  
Noes: None  
Abstain: None  
Absent: None

**Item No. 26. 2024-0062 CONSIDERATION OF ONLY LOCAL UNCONTESTED APPOINTMENTS TO THE CITY'S COMMISSIONS, COMMITTEES, AND BOARDS, AND CITY AFFILIATED ORGANIZATIONS BY MAYOR AND CITY COUNCIL AND CONSIDER ALL (CONTESTED AND UNCONTESTED) APPOINTMENTS TO ALL COMMISSIONS EXCEPT PLANNING COMMISSION AND ENVIRONMENTAL COMMISSION (CITY COUNCIL)**

Item No. 26 was heard after Item No. 24.

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw stated she received notification of the removal of Gregory Owens from the Measure C and Measure K Budget Oversight Committee and the Notice of Vacancy will be posted in the morning. Additionally, she received notification today that Rakeem Addison, Alternate 1, will be resigning from the Measure C and Measure K Budget Oversight Committee.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton asked if Karimu Rashad submitted his resignation letter from the Planning Commission. City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw stated she would follow up regarding receipt of letter.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes asked for an update of the Youth Commission.

Director Whittiker, Jr. provided an update on the Youth Commission and stated some Youth Commissioners have not been responding but many are and would provide an updated list and recommendation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes mentioned that any Youth Commissioner not attending the meetings to have them removed and replaced for full membership to plan the Youth Conference.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes asked if all the commissioners received their business cards. City Manager Roberts, Jr. stated the order was processed as requested.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated she would like all commissioners to have business cards and for staff to order them. City Manager Roberts, Jr. stated he would follow up with staff and report back.

Recommendation: TAKE the following actions:  
1. CONSIDER and only APPOINT uncontested members to the City Commissions, Committees, and Boards;  
2. CONSIDER and APPOINT all (contested and uncontested) members to all commissions except Planning Commission and Environmental Commission;  
3. CONSIDER and APPOINT members to City Affiliated Organizations;  
4. DIRECT the City Clerk to notify all affected appointments of this action in writing;  
5. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

ACTION: Council Member/Agency Member/Authority Board Member Hicks removed Byron Smith from the Relocation Appeals Board.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued this item to the next City Council meeting.

City/Agency/Authority Attorney Soltani confirmed that the City Charter states the City Council meeting will be moved if the meeting falls on a municipal election and since March 5, 2024 is not a municipal election, the City Council can hold the meeting.

**ORDINANCE SECOND READING: (Items 27 to 28)**

Item No. 27. 2024-0111

**SECOND READING OF ORDINANCE NO. 24-2401, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING SECTION 2955.1 (BUDGET TRANSFERS) OF CHAPTER 9.5 (FISCAL ADMINISTRATION) OF ARTICLE II (ADMINISTRATION) THE CARSON MUNICIPAL CODE TO: (1) REMOVE THE \$25,000 LIMIT ON THE CITY MANAGER'S AUTHORITY TO APPROVE INTRADEPARTMENTAL BUDGET TRANSFERS, EXCEPT FOR PERSONNEL-RELATED TRANSFERS; (2) AUTHORIZE THE DEPARTMENT DIRECTORS TO APPROVE INTRADEPARTMENTAL BUDGET TRANSFERS WITHIN THEIR RESPECTIVE DEPARTMENTS, EXCEPT FOR PERSONNEL-RELATED TRANSFERS AND SUBJECT TO RESTRICTION AS MAY BE DEEMED NECESSARY BY THE CITY MANAGER; AND (3) REQUIRE MONTHLY REPORTS TO CITY COUNCIL OF ALL CITY MANAGER OR DEPARTMENT DIRECTOR-APPROVED INTRADEPARTMENTAL BUDGET TRANSFERS" (CITY COUNCIL)**

Recommendation:

TAKE the following actions:

CONDUCT a Second Reading by title only and with further reading waived, and ADOPT Ordinance No. 24-2401, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING SECTION 2955.1 (BUDGET TRANSFERS) OF CHAPTER 9.5 (FISCAL ADMINISTRATION) OF ARTICLE II (ADMINISTRATION) THE CARSON MUNICIPAL CODE TO: (1) REMOVE THE \$25,000 LIMIT ON THE CITY MANAGER'S AUTHORITY TO APPROVE INTRADEPARTMENTAL BUDGET TRANSFERS, EXCEPT FOR PERSONNEL-RELATED TRANSFERS; (2) AUTHORIZE THE DEPARTMENT DIRECTORS TO APPROVE INTRADEPARTMENTAL BUDGET TRANSFERS WITHIN THEIR RESPECTIVE DEPARTMENTS, EXCEPT FOR PERSONNEL-RELATED TRANSFERS AND SUBJECT TO RESTRICTION AS MAY BE DEEMED NECESSARY BY THE CITY MANAGER; AND (3) REQUIRE MONTHLY REPORTS TO CITY COUNCIL OF ALL CITY MANAGER OR DEPARTMENT DIRECTOR-APPROVED INTRADEPARTMENTAL BUDGET TRANSFERS"

**ACTION:** It was moved to waive further reading and adopt Ordinance No. 24-2401, as read by title only, on motion of Hilton, seconded by Dear and unanimously carried by the following vote:

**Ayes:** Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency

Member/Authority Board Member Rojas  
Noes: None  
Abstain: None  
Absent: None

**Item No. 28. 2024-0114 CONDUCT PUBLIC HEARING TO APPROVE SECOND READING AND ADOPT ORDINANCE NO. 24-2402, AN ORDINANCE OF THE CITY OF CARSON CITY COUNCIL AMENDING THE CITY OF CARSON MUNICIPAL CODE BY MODIFYING ARTICLE III ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY FIRE CODE (TITLE 32) AND ARTICLE VIII ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO (CITY COUNCIL)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes declared the Public Hearing open.

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw gave the Public Hearing report.

There being no persons wishing to speak, Mayor/Agency Chairman/Authority Chairman Davis-Holmes closed the Public Hearing.

Recommendation: TAKE the following actions:  
1. OPEN the Public Hearing and take public testimony; AND  
2. CLOSE the Public Hearing; AND  
3. CONDUCT a Second Reading by title only and with full reading waived, and ADOPT, Ordinance No. 24-2402, entitled "AN ORDINANCE OF THE CITY OF CARSON CITY COUNCIL AMENDING THE CITY OF CARSON MUNICIPAL CODE BY MODIFYING ARTICLE III ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY FIRE CODE (TITLE 32) AND ARTICLE VIII ADOPTING BY REFERENCE THE 2023 LOS ANGELES COUNTY BUILDING CODE (TITLE 26), ELECTRICAL CODE (TITLE 27), PLUMBING CODE (TITLE 28), MECHANICAL CODE (TITLE 29), RESIDENTIAL CODE (TITLE 30), EXISTING BUILDING CODE (TITLE 33), WITH CERTAIN AMENDMENTS, ADDITIONS AND DELETIONS THERETO"

ACTION: It was moved to waive further reading and adopt Ordinance No. 24-2402, as read by title only, on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency

Member/Authority Board Member Hicks, and Council Member/Agency  
Member/Authority Board Member Rojas

Noes: None  
Abstain: None  
Absent: None

## **MEMORIAL ADJOURNMENTS**

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw presented the following Memorial Adjournment Requests:

Sefo Saena  
Gloria Alfreda Young Hughes  
Frances M. Witherspoon  
Joey Jimeno  
Ervin Jefferson

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton requested to add Charlotte Janel Carter and Clara Bonner to the Memorial Adjournment Requests. He gave a prayer.

## **ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

This item was heard after Oral Communications For Matters Listed On The Agenda (Members Of The Public).

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw shared information regarding the five Vote Centers in the City of Carson and announced the Primary Election on March 5, 2024.

### Lydia Gutierrez

Stated she is with Mission Ebenezer Family Church and offered prayers to Mayor Davis-Holmes and her family during her difficult time; 30-year veteran teacher; spoke about concerns with the Los Angeles Unified School District (LAUSD).

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS – None.**

## **ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

Council Member/Agency Member/Authority Board Member Dear wished everyone a good night and glad to have a meeting that was efficient, moved quickly and had good reports.

City/Agency/Authority Attorney Soltani stated the City Council can adjourn tonight's meeting to Wednesday, March 6, 2024 at 5:00 P.M. and staff can post a notice of cancellation for Tuesday's meeting.

(Mayor/Agency Chairman/Authority Chairman Davis-Holmes exited and reentered the meeting.)



Mayor and City Council were in consensus to meet on Wednesday, March 6, 2024 at 5:00 P.M.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman, Dr. Hilton announced/reported the following:

- Boy Scouts are recruiting in Carson
- Look forward to partnership with Pepperdine University to tutor children in Carson during the summer; Dr. Kendrick Robinson, Chair of the program, is a resident of Carson

Council Member/Agency Member/Authority Board Member Rojas announced/reported the following:

- Wished Council Member/Agency Member/Authority Board Member Hicks a Happy Birthday
- Wished City/Agency/Authority Attorney Soltani a Happy Anniversary

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced/reported the following:

- Rosa Parks holiday on March 8, 2024 and City Hall will be closed
- Invited everyone to the State of the City Address on March 21, 2024 from 11:00 A.M. to 2:00 P.M. at the Carson Event Center
- Homeownership Fair on March 23, 2024 from 9:00 A.M. to 2:00 P.M. at the Carson Event Center
- Cesar Chavez Event on March 23, 2024 from 6:00 P.M. to 9:00 P.M. at the Carson Event Center
- Kudos to the Director of Public Works Dr. Arlington Rodgers for Pavement Project beginning in March
- Congresswoman Nanette Barragan will be recognizing her as Mayor, award recipient for Black History Month on March 24, 2024

Council Member/Agency Member/Authority Board Member Hicks announced/reported the following:

- Black History Month Celebration on Friday, February 23, 2024, commencing at 6:30 P.M. at the Carson Event Center

City Manager Roberts, Jr. shared information about The National Pan-Hellenic Council (NPHC) - Divine Nine, a group of nine Black Greek Letter organizations (fraternities and sororities) and their role. He noted the following Divine Nine:

Alpha Phi Alpha Fraternity, Inc. 1906  
Alpha Kappa Alpha Sorority, Inc. 1908  
Kappa Alpha Psi Fraternity, Inc. 1911  
Omega Psi Phi Fraternity, Inc. 1911  
Delta Sigma Theta Sorority, Inc. 1913  
Phi Beta Sigma Fraternity, Inc. 1914  
Zeta Phi Beta Sorority, Inc. 1920  
Sigma Gamma Rho Sorority, Inc. 1922

Iota Phi Theta Fraternity, Inc. 1963

City Manager, Roberts, Jr. recognized himself as member of the Alpha Phi Alpha Fraternity, Inc., Mayor Davis-Holmes as member of the Delta Sigma Theta Sorority, Inc., and Mayor Pro Tempore, Dr. Hilton as member of the Kappa Alpha Psi Fraternity, Inc.

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)** – None.

**RECESS TO CLOSED SESSION** – None.

**RECONVENE TO OPEN SESSION** – None.

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS** – None.

**ADJOURNMENT**

The meeting was continued to March 6, 2024, at 5:00 P.M. to be held at the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745, at 7:59 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

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Lula Davis-Holmes  
Mayor/Agency Chairman/Authority Chairman

ATTEST:

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Dr. Khaleah K. Bradshaw  
City Clerk/Agency Secretary/Authority Secretary

APPROVED BY CARSON CITY COUNCIL/SUCCESSOR AGENCY/ HOUSING AUTHORITY	
03-19-2024	
Approved as Submitted.	CH/JD 5/0