



CITY OF CARSON

MINUTES CARSON CITY COUNCIL/ SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING JANUARY 17, 2023 5:00 P.M.

CALL TO ORDER:

The meeting was called to order at 5:00 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

ROLL CALL:

Acting City Clerk/Agency Secretary/Authority Secretary and Assistant to the City Manager Michael George noted the roll:

Council Members/Agency Members/Authority Board Members Present:

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Jawane Hilton, Council Member/Agency Member/Authority Board Member Cedric Hicks, and Council Member/Agency Member/Authority Board Member Arleen Rojas

Council Members/Agency Members/Authority Board Members Absent:

Council Member/Agency Member/Authority Board Member Jim Dear (Entered at 5:15 P.M.)

Also Present:

Monica Cooper, City/Agency/Authority Treasurer; David C. Roberts, Jr., City Manager; Benjamin Jones, Assistant City/Agency/Authority Attorney; John Raymond, Assistant City Manager; Robert Lennox, Assistant City Manager; Tarik Rahmani, Deputy City Manager; Saied Naaseh, Director of Community Development; Michael Whittiker, Jr., Director of Community Services; and Crystal Williams, Director of Human Resources

FLAG SALUTE:

Council Member/Agency Member/Authority Board Member Rojas led the Pledge of Allegiance.

INVOCATION:

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton gave the invocation.

CLOSED SESSION (Items 1 to 2)

REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK) – None.

ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)

Assistant City/Agency/Authority Attorney Jones announced the Closed Session items.

RECESS INTO CLOSED SESSION

The meeting was recessed at 5:06 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

RECONVENE TO OPEN SESSION

The meeting was reconvened at 6:00 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present including Dear.

REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)

Assistant City/Agency/Authority Attorney Jones provided the Closed Session Report as follows:

Item No. 1. 2023-0006 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) or (d)(3) and (e)(1), because there is a significant exposure to litigation in one case.

ACTION: Approved a final settlement agreement.

Item No. 2. 2023-0031 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(D)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows: City of Carson v. James H. Cloudman et al.; Los Angeles Superior Court Case No. 21CMCV00247.

ACTION: No reportable action was taken.

INTRODUCTIONS (MAYOR)

Item No. 3. 2023-0008 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION

Item No. 3 was heard after Item No. 4.

Captain Jones provided an overview of 2022 as follows:

- Emergency service calls

- Crime statistics
- Detective Bureau and Special Assignment Team conducted over 80 warrants
- Deputies issued over 50 citations for possession of illegal fireworks and confiscated over 1,000 pounds of illegal fireworks
- Numerous etching events dealing with catalytic convertor thefts and disseminated vehicle safety information
- Happy Helpers Event distributing gift cards to folks near Target Store, Shell, and Ralph's Market to help those deal with the burden of inflation and rising costs
- Successful Community Night Out along with City staff
- Gang Diversion Team provided successful intervention, counseling, and services to local youth and families
- Assisted 300 families and 600 children during the holidays with food and toys
- Numerous individuals who promoted, retired and moved on to specialized units; new supervisors, field training officers, detectives, deputies, civilian staff, and explorers
- Commended his Community Relations staff who worked with Service Area Lieutenant and hosted several substance abuse and fentanyl education sessions along with self-defense and active shooter trainings at local businesses and schools throughout the community
- Participated in over 30 Coffee with the Captain, Townhall meetings, Block Club meetings, and other Community meetings
- Overall, very grateful to stand alongside with the Mayor, City Council, City management, and residents with the community daily
- Look forward to 2023 to servicing the great City of Carson
- Thanked the Mayor and City Council for their continued support

Council Member/Agency Member/Authority Board Member Dear thanked Captain Jones for his report and inquired if the percentage of DUI's are under the influence of alcohol as opposed to marijuana or other illegal drugs. Captain Jones responded to his inquiry.

Council Member/Agency Member/Authority Board Member Dear thanked Captain Jones and his staff for looking into the Tyrone Freeman tragedy on Avalon Boulevard at 220th Street. He requested a meeting with him, Captain Jones and the family and to contact his Council Aide Isa Pulido and Ginger Buesing in the City Council Office to coordinate a meeting. Captain Jones noted the family has been in contact with the Traffic Investigator at the Carson Sheriff Station.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked Captain Jones for reaching out to the family.

Council Member/Agency Member/Authority Board Member Rojas thanked Captain Jones for his proactive police work. She commended the Sheriff Deputies for handling a traffic stop that resulted in discovering a large amount of fentanyl.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to send condolences to the family of the Sheriff Deputy who was killed the other night although was from another station it was a tragic loss.

Captain Jones noted a Detective Deputy from Special Victims Unit at the Carson Sheriff Station was in a solo car traffic collision who unfortunately succumbed to his injuries and requested to

keep his family in prayer. Also, the Riverside County Sheriff has experienced several losses of their deputies while bettering their community and keep their families in prayer as well.

Council Member/Agency Member/Authority Board Member Hicks thanked Captain Jones and the Deputies for all their work. He inquired about the traffic speed monitors and when will they be deployed and out in the streets.

City Manager Roberts, Jr. noted the City received the traffic speed monitors. Acting City Clerk/Agency Secretary/Housing Secretary and Assistant to the City Manager Michael George obtained the four traffic trailers which have been deployed and placed on the streets now under the auspice of the City by the direction of the Sheriff Department.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton thanked Captain Jones for his stellar job. He noted to continue to keep the Beezer family and Love family in prayer.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked Captain Jones for his presentation.

PRESENTATIONS

Item No. 4. 2023-0020 PRESENTATION AND UPDATE OF PLANNING COMMISSION ACCOMPLISHMENTS

Item No. 4 was heard after Report on Closed Session actions.

Director Naaseh gave a PowerPoint presentation on the Planning Commission Approved Projects 2021 and 2022 Reflection.

Questions were asked and answered.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked Director Naaseh for his PowerPoint presentation and requested a hard copy. She looks forward to the next quarterly report.

Director Naaseh thanked his staff for their hard work.

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

This item was heard after Item No. 3.

Acting City Clerk/Agency Secretary/Authority Secretary and Assistant to the City Manager Michael George noted he received two speaker cards for non-agenda items and received no speaker cards for matters listed on the agenda.

APPROVAL OF MINUTES:

Item No. 5. 2022-1034 APPROVAL OF THE FOLLOWING CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY MEETING MINUTES: DECEMBER 6, 2022 (REGULAR) AND DECEMBER 13, 2022 (ADJOURNED REGULAR)

Recommendation: Approve the minutes as listed.

ACTION: It was moved to approve staff recommendation on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None
Abstain: None
Absent: None

CONSENT: (Items 6 to 18)

This item was heard after Oral Communications for Matters Not Listed on the Agenda (Members of the Public).

It was moved to approve Consent Items No. 6 to 18 on motion of Davis-Holmes, seconded by Dear.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to remove Items No. 13 and 15 for discussion.

Council Member/Agency Member/Authority Board Member Dear requested to remove Items No. 10 and 11 for discussion.

Council Member/Agency Member/Authority Board Member Hicks requested to remove Item No. 17 for discussion.

The motion to approve Consent Items No. 6 to 18, except Items No. 10, 11, 13, 15, and 17, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None
Abstain: None
Absent: None

Item No. 6. 2022-1011 Resolution No. 23-01-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$50,235.42, DEMAND CHECK NUMBERS HA-001925 through HA-001932

ACTION: Item No. 6 was approved on Consent.

**Item No. 7. 2023-0005 Resolution No. 23-023, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS, AS FOLLOWS:
TOTAL OF \$8,813,315.39 FOR GENERAL DEMANDS, CHECK NUMBERS 165564 THROUGH 165892.
TOTAL OF \$15,075.00 FOR CO-OP AGREEMENT DEMANDS, CHECK NUMBERS 1268 THROUGH 1268, WHICH ARE COSTS ASSOCIATED WITH THE CONSTRUCTION OF CAPITAL PROJECTS WITHIN THE FORMER REDEVELOPMENT PROJECT AREA, USING BOND PROCEEDS TRANSFERRED FROM THE SUCCESOR AGENCY TO THE CITY.**

ACTION: Item No. 7 was approved on Consent.

Item No. 8. 2022-1012 Resolution No. 23-01-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$35,925.95, DEMAND CHECK NUMBERS SA-001880 THROUGH SA-001885

ACTION: Item No. 8 was approved on Consent.

Item No. 9. 2023-0011 CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING DECEMBER 31, 2022

Recommendation: RECEIVE and FILE.

ACTION: Item No. 9 was approved on Consent.

Item No. 10. 2023-0014 COVID-19 UPDATE (CITY COUNCIL)

Item No. 10 was heard after approval of the Consent items.

Council Member/Agency Member/Authority Board Member Dear noted the City Clerk's Office was shut down due to danger of COVID-19. In addition, an employee from another department tested positive for COVID-19. He requested an item for further discussion at the next City Council meeting.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted the Disaster Council will be meeting on January 18, 2023 at 9:00 A.M. to discuss the matter and testing which will be updated

at the next City Council meeting.

Recommendation: 1. RECEIVE and FILE.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes ordered this item received and filed with no objection heard.

Item No. 11. 2023-0002 CONSIDER ADOPTING A RESOLUTION RE-AUTHORIZING THE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY TO BE CONDUCTED VIA REMOTE TELECONFERENCING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(E) FOR A CONTINUED 30-DAY PERIOD (CITY COUNCIL, SUCCESSOR AGENCY, HOUSING AUTHORITY)

Council Member/Agency Member/Authority Board Member Dear offered comments in support of this item.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted staff will bring back a report at the next City Council meeting.

Recommendation: ADOPT Resolution No. 23-025, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, THE CARSON HOUSING AUTHORITY BOARD, AND THE CARSON SUCCESSOR AGENCY BOARD, MAKING FINDINGS RELATED TO THE CONTINUED EXISTENCE OF A STATE OF EMERGENCY DUE TO COVID-19 AND RE-AUTHORIZING THE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF CARSON, CARSON SUCCESSOR AGENCY AND CARSON HOUSING AUTHORITY TO BE CONDUCTED VIA REMOTE TELECONFERENCING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) FOR A CONTINUED 30-DAY PERIOD." (Exhibit No. 1)"

ACTION: It was moved to approve staff recommendation on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

Item No. 12. 2023-0018 REVIEW AND CONSIDER APPROVAL OF THE REVISED CONFLICT OF INTEREST CODES FOR THE CITY OF CARSON, CARSON SUCCESSOR AGENCY, AND CARSON HOUSING AUTHORITY; AND CONSIDERATION OF

RESOLUTIONS ADOPTING REVISIONS FOR THE CONFLICT OF INTEREST CODES FOR THE CITY OF CARSON, CARSON SUCCESSOR AGENCY, AND CARSON HOUSING AUTHORITY, RESPECTIVELY (RESOLUTION NOS. 23-030, 23-02-CSA AND 23-02-CHA)

Recommendation:

TAKE the following actions:

1. COMPLETE the City Council's required biennial review of its own COI code and the COI codes for the Carson Successor Agency and Carson Housing Authority by affirming that its biennial review is completed; and

2. APPROVE the revised COI codes for the City of Carson, Carson Successor Agency and Carson Housing Authority, respectively, as follows:

a. City Council:

WAIVE further reading and ADOPT Resolution No. 23-030, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION"

b. Successor Agency:

WAIVE further reading and ADOPT Resolution No. 23-02-CSA, "A RESOLUTION OF THE SUCCESSOR AGENCY TO THE CARSON REDEVELOPMENT AGENCY, CITY OF CARSON, CALIFORNIA, UPDATING AND REVISING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION"

c. Housing Authority:

WAIVE further reading and ADOPT Resolution No. 23-02-CHA, "A RESOLUTION OF THE CARSON HOUSING AUTHORITY, CITY OF CARSON, CALIFORNIA, UPDATING AND REVISING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION"

ACTION: Item No. 12 was approved on Consent.

Item No. 13. 2023-0016 CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING NEW AND AMENDING EXISTING JOB SPECIFICATIONS AND SALARY ALLOCATIONS AS PART OF PHASE II A RESTRUCTURING PLAN (CITY COUNCIL)

Item No. 13 was heard after Item No. 11.

Director Williams provided corrections to the resolutions as follows:

- Under recommendation number 4 should read: Resolution No. 22-198 “A Resolution of the City Council of the City of Carson, California, Amending the Classification Plan, Resolution No. 77-111, By Adopting an Amended Job Specification and Salary Allocation for Human Resources Manager”
- Resolution No. 23-009, paragraph 4, “needs and services of the Human Resources Department” is incorrect and should read “needs and services of the City Clerk’s Office” and added the resolution number 23-009 to the job specification for Deputy City Clerk
- Resolution No. 23-010, paragraph 4, “needs and services of the Human Resources Department” is incorrect and should read “needs and services of the Public Works Department” and added the resolution number 23-010 to the job specification for City Engineer
- Resolution No. 23-012, paragraph 4, “needs and services of the Human Resources Department” is incorrect and should read “needs and services of the Community Development Department” and added the resolution number 23-012 to the job specification for Special Projects Manager
- Resolution No. 22-198, the title should read the same as recommendation number 4 above; Section 2 “Salary Range 425” is incorrect and should read “Salary Range 426”; and salary in Section 2 of “\$13,369” is incorrect and should read “\$13,367”

Director Williams provided copies of the corrections to the Mayor and City Council.

Recommendation:

WAIVE further reading and ADOPT the following Resolutions:

1. RESOLUTION NO. 23-009 "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AN AMENDED JOB SPECIFICATION AND SALARY ALLOCATION FOR DEPUTY CITY CLERK"
2. RESOLUTION NO. 23-010 "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING AN AMENDED JOB SPECIFICATION AND SALARY ALLOCATION FOR CITY ENGINEER"
3. RESOLUTION NO. 23-012 "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A JOB SPECIFICATION AND SALARY ALLOCATION FOR SPECIAL PROJECTS MANAGER"
4. RESOLUTION NO. 22-198 "A RESOLUTION OF THE CARSON CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING A SALARY ALLOCATION FOR HUMAN RESOURCES MANAGER"

ACTION: It was moved to approve staff recommendations, as amended, on motion of Dear, seconded by Hilton and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas
Noes: None
Abstain: None
Absent: None

Item No. 14. 2023-1071 CONSIDER AWARDING A CONTRACT SERVICES AGREEMENT TO DAVEY COACH SALES, INC. FOR BUS MAINTENANCE AND REPAIR SERVICES (CITY COUNCIL)

Recommendation: TAKE the following actions:
1. AWARD and APPROVE the proposed Contract Services Agreement with Davey Coach Sales, Inc. for a three-year term with a not-to-exceed contract sum of \$180,000 over the initial term, with the option for two (2) additional one-year extensions (Exhibit No. 1; "Agreement"), conditioned upon no bid protest being filed within the requisite protest period (five (5) business days from January 12, 2023) that results in any change to City's ability to award the Agreement to Davey Coach Sales, Inc.
2. AUTHORIZE the Mayor to execute the Agreement, following approval as to form by the City Attorney.

ACTION: Item No. 14 was approved on Consent.

Item No. 15. 2022-1020 CONSIDER RESOLUTION NO. 23-020, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING AN ADDITIONAL APPROPRIATION OF \$500,000 OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR USE TOWARD SMALL BUSINESS GRANT PROGRAM" AND APPROVAL OF FORM OF AMERICAN RESCUE PLAN ACT OF 2021 SUBRECIPIENT GRANT AGREEMENT

City Manager Roberts, Jr. noted request from Mayor/Agency Chairman/Authority Chairman Davis-Holmes to include a section to identify small businesses. He disseminated the updated staff report to the Mayor and City Council and posted to the City's website identifying the opportunity to include home-based businesses. They will be eligible based upon the requirements of federal guidelines.

Recommendation: 1. ADOPT RESOLUTION NO. 23-020, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING AN ADDITIONAL APPROPRIATION OF \$500,000 OF AMERICAN RESCUE PLAN ACT OF 2021 FUNDS FOR USE TOWARD SMALL BUSINESS GRANT PROGRAM"; AND
2. APPROVE form of American Rescue Plan Act of 2021 Subrecipient Grant Agreement; AND
3. AUTHORIZE the City Manager to make minor changes to the

grant eligibility criteria and to execute the individual American Rescue Plan Act of 2021 Subrecipient Grant Agreements following approval as to form by the City Attorney.
4. ADOPT RESOLUTION NO. 22-1, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING AN ADDITIONAL \$500,000 TO THE CURRENT \$1 MILLION APPROPRIATION OF THE ARPA-FUNDED SMALL BUSINESS GRANT PROGRAM"

ACTION: It was moved to approve staff recommendations on motion of Hilton, seconded by Dear.

During discussion of the motion, Assistant City Manager Lennox noted the following:

- Duplication of recommendation four that should be deleted which is already stated in recommendation one
- Within the fiscal impact, there is reference to the recommendation numbers which states recommendation number four that should be corrected as recommendation number one
- Within the fiscal impact section references exhibit 5 which should be exhibit 2 and the resolution number is 23-020

The motion, as amended and accepted by the maker and seconder of the motion, was unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

Item No. 16. 2023-1072 **CONSIDER AN AGREEMENT WITH URM TECHNOLOGIES, INC., TO PROVIDE SCANNING SERVICES FOR CITY BUILDING PLANS AND RELATED DOCUMENTS FOR THE PERIOD OF JANUARY 18, 2023 THROUGH JANUARY 17, 2026, IN AN AMOUNT NOT-TO-EXCEED \$300,000.**

Recommendation: TAKE the following actions:
1. APPROVE the three-year agreement with URM Technologies, Inc. to provide document scanning services for the City of Carson, for the period of January 18, 2023 through January 17, 2026 in an amount not-to-exceed \$300,000.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

ACTION: Item No. 16 was approved on Consent.

Item No. 17. 2022-961 CONSIDER APPROVAL OF AMENDMENT TO PUBLIC WORKS AGREEMENT WITH CROSTOWN ELECTRICAL & DATA, INC., APPROVAL AND RATIFICATION OF CHANGE ORDER NO. 1, AND APPROVAL OF RESOLUTION NO. 22-256, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-23 BUDGET IN THE SPECIAL REVENUE FUNDS" PROVIDING FUNDS FOR ADDITIONAL WORK FOR PROJECT NO. 1628 - TRAFFIC SIGNAL INSTALLATION AT THE INTERSECTION OF TAJAUTA AVENUE AND DEL AMO BOULEVARD (CITY COUNCIL)

Item No. 17 was heard after Item No. 15.

Council Member/Agency Member/Authority Board Member Hicks requested a staff report.

City Engineer Gilbert Marquez gave a staff report.

Discussion ensued regarding the installation of traffic signal poles.

Recommendation: Take the following actions:

1. APPROVE and RATIFY executed Change Order No. 1 in the amount of \$130,884.27.
2. APPROVE the expenditure of construction contingency, if necessary, in the amount of \$19,115.73 for change orders such as the removal and remediation of contaminated soil, substructure conflicts, and other unforeseen construction work that may be required to complete this project as specified in the contract.
3. APPROVE Amendment No. 1 to Public Works Agreement with Crosstown Electrical & Data, Inc.
4. AUTHORIZE the Mayor to execute Amendment No. 1 following approval as to form by the City Attorney.
5. ADOPT Resolution No. 22-256 "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-23 BUDGET IN THE SPECIAL REVENUE FUNDS" appropriating \$150,000.00 from the Measure M account no. 281-80-820-904-8023 to cover the additional construction work needed to complete the project (Exhibit No. 2).

ACTION: It was moved to approve staff recommendations on motion of Hicks, seconded by Dear.

During discussion of the motion, Council Member/Agency Member/Authority Board Member Hicks expressed concern for installation of the traffic signal in an expeditious manner.

City Engineer Gilbert Marquez noted staff's constant follow-up with the contractor for installation of the traffic signals.

City Manager Roberts, Jr. stated staff will confirm whether or not there is more than one company

to install traffic signals in the State of California specifically for the City of Carson and provide an update of the results along with other issues with the assistance of the City Attorney.

Council Member/Agency Member/Authority Board Member Hicks requested to add the status of Dimondale and Central Avenue and Alvo and Del Amo Boulevard.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested a list of traffic signals throughout the city and requested staff to reach out to Ms. Thomas and Mr. Williams on the status of the traffic signals project.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton suggested staff to look into the contractor who installed the traffic light for the Brandywine Project on Central and Victoria. He offered a friendly amendment to the motion of a contingency that staff find another contractor who can install the traffic signal which was accepted by the maker and seconder of the motion.

City Manager Roberts, Jr. stated part of the restructuring process is to handle ongoing issues as soon as possible and seek multiple contractors.

Assistant City/Agency/Authority Attorney Jones noted the contract in place for this item has the right to terminate with the standard termination clause for cause or without cause which is not necessary per Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton's suggestion. The City has the right to terminate the contract upon 30 days notice.

Council Member/Agency Member/Authority Board Member Dear offered a friendly amendment to the motion to include pedestrian and vehicle activation for safety.

The motion, as amended, was unanimously carried by the following vote:

- Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas
- Noes: None
- Abstain: None
- Absent: None

Item No. 18. 2023-0009 CONSIDERATION TO ACCEPT THE PROJECT AS COMPLETE, PROJECT NO. 1413-4: CITY-WIDE ANNUAL RUBBERIZED SLURRY SEAL, AND CRACK SEAL PROGRAM (CITY COUNCIL)

- Recommendation: TAKE the following actions:
1. ACCEPT as complete Project No. 1413-4: City-wide Annual Rubberized Slurry Seal, and Crack Seal program
 2. AUTHORIZE staff to file a Notice of Completion

ACTION: Item No. 18 was approved on Consent.

DISCUSSION: (Items 19 to 20)

Item No. 19. 2023-1070 CONSIDER QUARTERLY FINANCIAL STATUS REPORT ON THE CITY OF CARSON PROJECTS BEING FUNDED BY THE AMERICAN RESCUE PLAN ACT (ARPA)

Senior Budget Analyst Ralston Turner gave a PowerPoint presentation of the American Rescue Plan Act (ARPA) FY 22-23 2nd Quarter Report.

Council Member/Agency Member/Authority Board Member Dear inquired if any ARPA funding will be used toward improving the sound system at the Carson Community Center.

Assistant City Manager Lennox responded that staff is aware of the sound system at the Carson Community Center which is part of the Phase 2 audio visual improvement for the Community Center. The funding source is yet to be identified and will be brought to a future City Council meeting for approval.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested improvement of the sound system be completed at the Community Center expeditiously. She requested a hard copy of the PowerPoint presentation.

Recommendation: RECEIVE and FILE.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes ordered this item received and filed with no objection heard.

Item No. 20. 2023-0004 CONSIDERATION OF ONLY LOCAL UNCONTESTED APPOINTMENTS TO THE CITY'S COMMISSIONS AND CITY'S BOARDS BY MAYOR AND CITY COUNCIL (CITY COUNCIL)

Recommendation: TAKE the following actions:
1. CONSIDER and only APPOINT uncontested members to the City Commissions and City Boards; and
2. DIRECT the City Clerk to notify all affected appointments of this action in writing;
3. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

ACTION: The Mayor and City Council took the following actions:

Mobilehome Park Rental Review Board

Council Member/Agency Member/Authority Board Member Hicks appointed Tom King, Resident Homeowner Member, as his uncontested appointment to the Mobilehome Park Rental Review Board for the term ending November 30, 2024.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes appointed Peggy Anderson, Resident Homeowner Member, as her uncontested appointment to the Mobilehome Park Rental

Review Board for the term ending November 30, 2024.

Council Member/Agency Member/Authority Board Member Dear inquired why all appointments to the City's Commissions, Committees, and Boards are not being addressed and only local uncontested appointments.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes stated that the Council Members only have the uncontested appointments and the other appointees continue to serve until reappointed or removed, therefore, will address the uncontested appointments at this time.

Measure C and Measure K Budget Oversight Committee

Council Member/Agency Member/Authority Board Member Rojas appointed Lawrence Flinton as her uncontested appointment to the Measure C and Measure K Budget Oversight Committee for the term ending November 30, 2024.

Mobilehome Park Rental Review Board

Council Member/Agency Member/Authority Board Member Rojas appointed Ricardo Pulido, At-large Member, as her uncontested appointment to the Mobilehome Park Rental Review Board for the term ending November 30, 2024.

Parks, Recreation and Cultural Arts Commission

Mayor/Agency Chairman/Authority Chairman Davis-Holmes appointed Oscar Ramos as her uncontested appointment to the Parks, Recreation and Cultural Arts Commission for the term ending November 30, 2024.

Relocation Appeals Board

Council Member/Agency Member/Authority Board Member Hicks appointed Byron Smith as his uncontested appointment to the Relocation Appeals Board for the term ending November 30, 2024.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued this item to the next City Council meeting.

ORDINANCE SECOND READING: (Item 21)

Item No. 21. 2023-0010 SECOND READING OF AN ORDINANCE ADDING CHAPTER 18 (TOW SERVICE FRANCHISES) TO ARTICLE VI (TAXES AND LICENSES) OF THE CARSON MUNICIPAL CODE TO ESTABLISH TOWING REGULATIONS GOVERNING THE PROVISION OF NON-CONSENSUAL TOWING SERVICE (CITY COUNCIL)

Recommendation: CONDUCT a Second Reading by title only and with further reading waived, ADOPT Ordinance No. 23-2301, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA,

ADDING CHAPTER 18 (TOW SERVICE FRANCHISES) TO ARTICLE VI (TAXES AND LICENSES) OF THE CARSON MUNICIPAL CODE".

ACTION: It was moved to waive further reading and adopt Ordinance No. 23-2301, as read by title only, on motion of Dear, seconded by Hicks, and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

MEMORIAL ADJOURNMENTS

Acting City Clerk/Agency Secretary/Authority Secretary and Assistant to the City Manager Michael George presented the following Memorial Adjournment Requests:

- Avei "Mr. Pineapple" Leulu
- Florentino Santos Gali
- Tuiofu Foisia, Jr.
- Willie Denton, Jr.
- Gayle M. Jones
- Alma Southwell
- Steven J. Lim
- Donnie Walton

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton requested to add Keenan Anderson to the Memorial Adjournment Requests.

Council Member/Agency Member/Authority Board Member Rojas requested to add Jamaal Freeman to the Memorial Adjournment Requests.

City Manager Roberts, Jr. requested to add Tim Raymond to the Memorial Adjournment Requests.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton requested to add Darnell Calhoun to the Memorial Adjournment Requests and gave a prayer.

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

This item was heard after Item No. 5.

Victor Ibarra, Public Affairs Manager for Southern California Gas

Informed all customers that natural gas prices are going to be even higher than usual in January and coming months noting several reasons. For more information about reducing your gas bill, visit socalgas.com – Manage Higher Bills. Also, there are several ways to help income qualified customers through bills system and forgiveness programs. In addition, Southern California Gas has recently announced a \$1 million contribution to the gas assistance fund. A program that helps income qualified customers pay their natural gas bill and to learn more, contact Victor Ibarra at (310) 971-1517 or vibarra@socalgas.com.

Council Member/Agency Member/Authority Board Member Hicks thanked Victor Ibarra for his presentation.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested Victor Ibarra speak to her Council Aide Sparkale Ross regarding sponsorship for the City's 55th Anniversary and other planned activities.

Sandra Fortino

Reported on the increase of homeless people residing in cars in residential areas and expressed concern for safety of residents; notified the Sheriff Station and Public Safety Department of her concern and requested that it be readdressed

Mayor/Agency Chairman/Authority Chairman Davis-Holmes referred Sandra Cortino to the City Manager who will immediately address her concerns.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

This item was heard after Memorial Adjournments.

Upon inquiry, Director Naaseh stated staff will present the General Plan and the Mobilehome Park Ordinance to the City Council on February 21, 2023 and will discuss with the City Manager to schedule a workshop a week before then.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted the General Plan and the Mobilehome Park Zoning was approved in the City Charter. It has not been delayed and taken methodically to ensure the General Plan and Mobilehome Park Zoning are in place. She thanked Director Naaseh for working with the Planning Commission and workshops held.

Council Member/Agency Member/Authority Board Member Dear requested to add the following items to a future agenda:

- Mobilehome Park Zoning Ordinance
- Ordinance to adjust the agenda ordinance to allow three Council Members the authority to place an item on the City Council agenda

Council Member/Agency Member/Authority Board Member Hicks requested staff to bring back updated information on the electrical charging stations for the City of Carson and status of the Tesla Project.

City Manager Roberts, Jr. responded he received an update from Building and Safety Director Mike Dorta of the Los Angeles County's approval of the project and moved back to the City for further processing which a status will be provided once confirmed by staff.

Council Member/Agency Member/Authority Board Member Hicks requested the following:

- Cost estimate to repaint major intersection crosswalks throughout the city
- Status of completion of Slurry Seal Project on some streets which have not been striped

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested a status of the tree trimming, street paving, and Slurry Seal Project.

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton wished his daughter Riley a Happy Birthday.

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS – None.

ADJOURNMENT

The meeting was adjourned at 7:55 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

Lula Davis-Holmes
Mayor/Agency Chairman/Authority Chairman

ATTEST:

Dr. Khaleah K. Bradshaw
City Clerk/Agency Secretary/Authority Secretary

APPROVED BY CARSON CITY COUNCIL/SUCCESSOR AGENCY/ HOUSING AUTHORITY		
<u>02-21-2023</u>		
Approved as Submitted.	CH/JD	5/0