



Los Angeles County Registrar-Recorder/County Clerk

DEAN C. LOGAN  
Registrar-Recorder/County Clerk

## VOTE CENTER FACILITY USE AGREEMENT

Agreement and authorization is granted by **City of Carson** ('Host') to the Los Angeles County Registrar-Recorder/County Clerk ('RR/CC') for the use of the designated facility space specified below:

**Veterans Park – 8561  
Gymnasium  
22400 Moneta AVE Carson, CA 90745**

For and in consideration of the following conditions, both parties hereby agree as follows:

**Term:** This Agreement is entered into this \_\_\_\_ **day of September, 2021** upon the execution hereof by the Parties and shall expire upon RR/CC's completion of the Vote Center breakdown and equipment pick-up, as detailed in the access schedule of the Vote Center Election Plan. Such expiration date shall be no later than September 17, 2021.

**Use of the Facility:** Host permits access to the agreed upon designated space during the access schedule unless otherwise stated in the Vote Center Election Plan to be completed and mutually agreed upon prior to each and every election.

**Facility Requirements:** Host will ensure the designated space is free from any activity during the mutually agreed upon access schedule included in the Vote Center Election Plan and provide a means of entry, electricity, air conditioning/heating (if available), and restroom access (if available) for RR/CC staff.

Host will ensure the designated space is free from all tables, chairs and other equipment prior to the first day of the access schedule unless use of existing furniture or equipment is mutually agreed upon by both parties in the Vote Center Election Plan.

Host will ensure that once RR/CC is entitled to exclusive access of the premises, during times RR/CC is not on premises, access to the designated space is restricted only to those persons to whom RR/CC has given prior approval.

Host will ensure that any network configuration and technical equipment installed in preparation for the election remains unmodified for the period designated in the access schedule of the Vote Center Election Plan.

**Primary Contacts:**

The Host's Primary Contact for this Agreement is John Carroll, (310) 952-1720, jcarroll@carsonca.gov.

The RR/CC's Primary Contact for this Agreement is Jaime Young, Assistant Division Manager, Vote Center Assessment and Recruitment, 12680 Corral Place, Santa Fe Springs, CA 90670, (877) 728-0235, votecenters@rrcc.lacounty.gov.

In addition, Host and RR/CC will designate contacts for both business and weekend/non-business hours related to facility access and technical operations to be included in the Vote Center Election Plan for each election.

**Parking Requirements:** Host agrees to provide sufficient parking, including accessible spaces, and a waiver of any parking fees for RR/CC staff and voters.

**Public Voting Period:** Host agrees to provide RR/CC staff access to the designated space as detailed in the Vote Center Election Plan, unless a revised schedule is mutually agreed upon prior to the specific election.

**Promotions and Political Material:** Host agrees to remove any political campaign signage or literature and not engage in audible dissemination of electioneering information within 100 feet of the designated voting space and not conduct any promotional activity tied to the public voting period without prior authorization from RR/CC.

**Termination of the Agreement:** Host shall not cancel or change the location outside of a natural disaster or unforeseen building/structural damage. For avoidance of doubt, Host and RR/CC stipulate that the novel coronavirus COVID-19 pandemic is excluded as a natural disaster or ground for termination for purposes of this Agreement. This Agreement shall remain in effect, with all conditions set forth. RR/CC may at any time and without reason, revoke its request to use the designated facility space. In the event any provision of this Agreement contradicts County of Los Angeles Board policies or any applicable laws, rules, and regulations, RR/CC may terminate this Agreement, effective immediately upon written notice.

**Amendment of the Agreement:** No alteration or variation of the terms of this Agreement shall be valid unless made in writing and signed by both parties. This Agreement may be modified or amended only upon the mutual written consent of both the Host and the RR/CC. Any amendment shall become effective upon the mutual written consent of both the Host and the RR/CC.

**Certificate of Self-Insurance:** RR/CC will provide certificate upon request.

**Indemnity Agreement:** Host shall indemnify, defend and hold harmless County, its trustees, elected and appointed officers, agents, employees, and volunteers from and against any and all liability, including, but not limited to, claims for injury or damages, demands, actions, fees, loss, costs and expenses (including reasonable attorney and expert witness fees) arising out of or incurred in connection with the performance of this agreement, but only in proportion to and to the extent such liability, loss, demands, actions, fees, costs and expenses are caused by or result

from the negligent or intentional acts or omissions of the Host, its trustees, officers, agents, employees, or volunteers.

RR/CC shall indemnify, defend and hold harmless Host, its trustees, officers, agents, employees, and volunteers from and against any and all liability, including, but not limited to, claims for injury or damages, demands, actions, fees, loss, costs and expenses (including reasonable attorney and expert witness fees) arising out of or incurred in connection with the performance of this agreement, but only in proportion to and to the extent such liability, loss, demands, actions, fees, costs and expenses are caused by or result from the negligent or intentional acts or omissions of RR/CC, its trustees, officers, agents, employees, or volunteers.

**Fiscal Provisions:** Pursuant to the terms of this Agreement, Host shall provide the RR/CC with access to the designated voting space as reflected in the Vote Center Election Plan at costs calculated on an election-by-election basis and mutually agreed upon in each Vote Center Election Plan.

**Electronic Signatures:** The Host and RR/CC agree that facsimile and electronic scanned versions of original signatures of authorized signatures of each party have the same force and effect as original signatures such that the parties need not follow up facsimile or electronic transmissions of executed documents with original wet-signature versions.

THE ABOVE SITE INDEMNITY AGREEMENT APPLIES TO ONLY ELECTIONS CONDUCTED BY LOS ANGELES COUNTY REGISTRAR-RECORDER/COUNTY CLERK

**IN WITNESS WHEREOF, and executed as of the date first above written above, the Parties to this agreement do hereby agree and consent to all terms and conditions provided herein.**

**Los Angeles County  
Registrar-Recorder/County Clerk**

 7/14/2021  
Signature and Date  
Jaime Young, Assistant Division Manager

**City of Carson**

\_\_\_\_\_  
Sharon Landers, City Manager  
Date: September \_\_\_\_, 2021

ATTEST:

\_\_\_\_\_  
John W. Carroll, Sr., Chief Deputy City Clerk

APPROVED AS TO FORM:  
ALESHIRE & WYNDER, LLP

\_\_\_\_\_  
Sunny K. Soltani, City Attorney  
(rjl)