



## **CITY OF CARSON**

### **MINUTES CARSON CITY COUNCIL SPECIAL MEETING DECEMBER 15, 2020 5:00 P.M.**

#### **CALL TO ORDER:**

The meeting was called to order at 5:03 P.M. by Mayor Albert Robles via Zoom Teleconference.

#### **ROLL CALL:**

City Clerk Donesia Gause-Aldana noted the roll:

#### **Council Members Present via Zoom Teleconference:**

Mayor Albert Robles, Council Member Lula Davis-Holmes, Council Member Jawane Hilton, and Council Member Cedric Hicks

#### **Council Members Absent:**

Mayor Pro Tem Jim Dear entered the meeting during Closed Session.

#### **Also Present via Zoom Teleconference Telephone:**

Monica Cooper, City Treasurer; Sharon Landers, City Manager; Sunny Soltani, City Attorney; David Roberts, Assistant City Manager; John Raymond, Assistant City Manager; Saied Naaseh, Director of Community Development; Faye Moseley, Director of Human Resources and Risk Management; Tarik Rahmani, Director of Finance; and Robert Lennox, Director of Community Services

#### **CLOSED SESSION (5:00 P.M. - 6:00 P.M.) (Items 1-6)**

#### **ORAL COMMUNICATIONS – CLOSED SESSION ITEMS ONLY**

#### **ANNOUNCEMENT OF CLOSED SESSION ITEMS**

City Attorney Soltani announced the Closed Session items.

#### **RECESS INTO CLOSED SESSION**

The meeting was recessed at 5:06 P.M. by Mayor Robles to Closed Session.

#### **RECONVENE TO OPEN SESSION**

The meeting was reconvened at 6:43 P.M. by Mayor Robles with all members previously noted present.

## **REPORT ON CLOSED SESSION ACTIONS**

City Attorney Soltani provided the Closed Session report as follows:

**Item No. 1. 2020-829 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9 (d)(2) or (d)(3) & (e)(1) because there is a significant exposure to litigation in 2 cases.

ACTION: The City Council authorized both settlement agreements to be finalized.

**Item No. 2. 2020-859 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) and (e)(1), because there is a significant exposure to litigation in one (1) case but which the City believes are not yet known to a potential plaintiff or plaintiffs, which facts and circumstances need not be disclosed.

ACTION: No reportable action was taken.

**Item No. 3. 2020-845 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows - Leonardo, John v. City of Carson; Workers' Compensation Appeals Board, Los Angeles Workers Compensation Appeals Board (WCAB) Case Nos. ADJ1029447.

ACTION: No reportable action was taken.

**Item No. 4. 2020-846 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows - Kennedy-Horton, Gay v. City of Carson; Workers' Compensation Appeals Board, Marina Del Rey Workers Compensation Appeals Board (WCAB) Case Nos. ADJ6810244 and ADJ7648651.

ACTION: No reportable action was taken.

**Item No. 5. 2020-861 CONFERENCE WITH LEGAL COUNSEL - EXISTING**

## **LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows:  
Watson Land Company v. City of Carson Los Angeles County Superior Court Case No. 19STCP01720

ACTION: No reportable action was taken.

### **Item No. 6. 2020-856 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.8, to enable the City Council to consider negotiations with Successor Agency Assistant Executive Director John Raymond, with whom City is negotiating, and to give direction to its negotiators, Sharon Landers, City Manager regarding that certain real property known as 20820 South Main. The City's real property negotiator will seek direction from the City Council regarding the price and terms of payment for the property.

ACTION: No reportable action was taken.

### **FLAG SALUTE:**

Mayor Robles led the Pledge of Allegiance.

### **INVOCATION:**

Council Member Hilton gave the invocation.

## **PRESENTATIONS**

### **Item No. 7. 2020-841 VIDEO PRESENTATION OF THE "NEW" CORPORATE YARD**

Staff presented a video of the new Corporate Yard.

Mayor and Council thanked staff, Chris Beck and Prologis who worked on the project.

### **Item No. 8. 2020-858 "HOLIDAY VIDEO"**

City Manager Landers presented the Holiday Video.

### **Item No. 9. 2020-824 MAYOR'S FAREWELL REMARKS**

Item No. 9 was heard after Item No. 23.

The following individuals offered farewell remarks to Mayor Robles:

- Jun Aglipay, on behalf of Assembly Member Mike Gipson, presented a Certificate of Recognition
- Katie Pandolfo, representing Dignity Health Sports Park, presented an LA Galaxy jersey
- David Gamboa, representing California State University Dominguez Hills (CSUDH), presented a CSUDH polo shirt
- Commander Skeen, on behalf of the Los Angeles County Sheriff Department, presented a Certification of Recognition
- City Manager Landers, on behalf of the City employees, presented gifts (model car and personal street name sign)
- Senator Steve Bradford, 35<sup>th</sup> Senate District

Mayor Robles offered words of gratitude and gave his farewell remarks.

## **ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

This item was heard after Item No. 8.

City Clerk Gause-Aldana presented the following public comments:

### Liz Foisia – Email Received December 15, 2020 – Item No. 9

Thanked departing Mayor Albert Robles for his service to the great City of Carson for many years as a Councilman and Mayor; offered comments in respect of his leadership and drive to move the City into a “Future Unlimited” which was evident in the passing of the City becoming a Charter City, and now the Councilmanic districts. Also, she thanked him for his resilience and bravery and good luck to his future endeavors.

City Clerk Gause-Aldana noted she received two additional comments which will be held until the next City Council regular meeting due to this meeting being a special meeting pursuant to the Brown Act.

Mayor Robles declared two holidays for the employees as follows: Tuesday, December 29, 2020 and Wednesday, December 30, 2020 and for employees to use personnel time on December 28, 2020 and December 31, 2020.

City Manager Landers noted she would send a clarifying memorandum to the City employees regarding the Mayor’s declaration of holidays.

## **CONSENT: (Items 10-20)**

It was moved to approve the Consent items on motion of Robles, seconded by Dear and unanimously carried by the following vote:

Ayes:	Mayor Robles, Mayor Pro Tem Dear, Council Member Davis-Holmes, Council Member Hilton, and Council Member Hicks
Noes:	None
Abstain:	None
Absent:	None

**Item No. 10. 2020-823      CONSIDER APPROVAL OF THE CALENDAR FOR FISCAL YEAR 2021-2022 BUDGET WORKSHOPS AND PUBLIC HEARING (CITY COUNCIL)**

Recommendation:      1. SCHEDULE budget workshops for March 16, 2021, April 20, 2021, and May 18, 2021.  
2. TENTATIVELY SCHEDULE the public hearing to consider adoption of the Fiscal Year 2020-2021 budget on June 15, 2021.

ACTION:      Item No. 10 was approved on Consent.

**Item No. 11. 2020-728      CONSIDER APPROVING SETTLEMENT AGREEMENT WITH MV TRANSPORTATION, INC. FOR PAYMENT OF FIXED EXPENSES INCURRED DURING THE COVID-19 BUS SERVICE SUSPENSION (CITY COUNCIL)**

Recommendation:      TAKE the following actions:  
  
1. APPROVE the attached proposed settlement agreement with MV Transportation, Inc. (Exhibit No. 4).  
2. AUTHORIZE the Mayor to execute the settlement agreement following approval as to form by the City Attorney.

ACTION:      Item No.11 was approved on Consent.

**Item No. 12. 2020-855      CONSIDER APPROVAL OF SOFTWARE LICENSE AGREEMENT WITH DOCUSIGN INC. FOR PURCHASE OF DOCUSIGN ESIGNATURE SOFTWARE (CITY COUNCIL)**

Recommendation:      TAKE the following actions:  
  
1. APPROVE the attached Software License Agreement with DocuSign for purchase of the DocuSign eSignature Software for \$3,122.00 (Exhibit No. 1); and  
2. AUTHORIZE the Mayor to execute the Agreement upon approval as to form by the City Attorney.

ACTION:      Item No. 12 was approved on Consent.

**Item No. 13. 2020-685      CONSIDER RESOLUTION NO. 20-185, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 7 (MOBILE MINI) OF PROPERTY LOCATED WITHIN THE FUTURE ANNEXATION AREA (22632 SOUTH ALAMEDA STREET; APN: 7315-010-005) (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 20-185, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 7 (MOBILE MINI) OF PROPERTY LOCATED WITHIN THE FUTURE ANNEXATION AREA (22632 SOUTH ALAMEDA STREET; APN 7315-010-005)"
2. RECEIVE and FILE the Unanimous Approval Consent Letter from JHD Alameda LLC and SCMR Properties LLC.

ACTION: Item No. 13 was approved on Consent.

**Item No. 14. 2020-821**      **CONSIDER RESOLUTION NO. 20-184, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 5 OF PROPERTY LOCATED AT THE 333 W. GARDENA BLVD (APN: 6125-019-024; 041; 042; 043; 044; 050) WITHIN THE FUTURE ANNEXATION AREA (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 20-184, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 5 OF PROPERTY LOCATED AT 333 W. GARDENA BLVD (APN: 6125-019-024; 041; 042; 043; 044; 050) WITHIN THE FUTURE ANNEXATION AREA."
2. RECEIVE and FILE the Unanimous Approval Consent Letter from LIT CTR Gardena Owner LP.

ACTION: Item No. 14 was approved on Consent.

**Item No. 15. 2020-843**      **CONSIDER ADOPTION OF RESOLUTION NO. 20-189 APPROVING THE PURCHASE AND SALE AGREEMENT FOR REAL PROPERTY AND JOINT ESCROW INSTRUCTIONS FOR PURCHASE OF PROPERTY LOCATED AT 20820 S. MAIN STREET FROM THE CARSON SUCCESSOR AGENCY AND CONSIDER ADOPTION OF RESOLUTION NO. 20-188 AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE**

**AMOUNT OF AN \$895,000 INCREASE FOR THE PURCHASE OF REAL PROPERTY LOCATED AT 20820 S. MAIN STREET (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. WAIVE further reading and ADOPT Resolution No. 20-189 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, APPROVING THE PURCHASE AND SALE AGREEMENT FOR REAL PROPERTY AND JOINT ESCROW INSTRUCTIONS TO PURCHASE THE PROPERTY LOCATED AT 20820 S. MAIN STREET FROM THE CARSON SUCCESSOR AGENCY."
2. WAIVE further reading and ADOPT Resolution No. 20-188 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FISCAL YEAR 2020-21 BUDGET IN THE AMOUNT OF AN \$895,000 INCREASE FOR THE PURCHASE OF REAL PROPERTY LOCATED AT 20820 S. MAIN STREET"

ACTION: Item No. 15 was approved on Consent.

**Item No. 16. 2020-852      CONSIDER RESOLUTION NO. 20-12-CSA APPROVING THE PURCHASE AND SALE AGREEMENT FOR REAL PROPERTY AND JOINT ESCROW INSTRUCTIONS FOR SALE OF PROPERTY LOCATED AT 20820 S. MAIN STREET TO THE CITY OF CARSON (SUCCESSOR AGENCY)**

Recommendation: 1. WAIVE further reading and ADOPT Resolution No. 20-12-CSA "A RESOLUTION OF THE SUCCESSOR AGENCY OF THE CITY OF CARSON, CALIFORNIA, APPROVING THE PURCHASE AND SALE AGREEMENT FOR REAL PROPERTY AND JOINT ESCROW INSTRUCTIONS TO SELL THE PROPERTY LOCATED AT 20820 S. MAIN STREET TO THE CITY OF CARSON."

ACTION: Item No. 16 was approved on Consent.

**Item No. 17. 2020-862      CONSIDER APPROVING THE RESUMPTION OF THE CITYWIDE ADVISORY COMMISSION TO VIRTUAL REGULAR MEETINGS AS NECESSARY TO FACILITATE REQUIREMENTS FOR CITIZEN PARTICIPATION IN FEDERALLY FUNDED HOUSING AND COMMUNITY DEVELOPMENT PROGRAMS (CITY COUNCIL)**

Recommendation: TAKE the following actions:

1. APPROVE the resumption of the Citywide Advisory Commission to virtual regular meetings as necessary.

ACTION: Item No. 17 was approved on Consent.

**Item No. 18. 2020-822      CONSIDER ADOPTION OF A RESOLUTION NO. 20-186 AUTHORIZING EXECUTION OF AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION TO ADMINISTER AND COLLECT THE LOCAL TRANSACTIONS AND USE TAX (MEASURE K); AND ADOPTION OF A RESOLUTION NO. 20-187 AUTHORIZING EXAMINATION OF TRANSACTIONS AND USE TAX RECORDS (CITY COUNCIL)**

Recommendation:      1. ADOPT resolution 20-186 authorizing agreements with CDTFA (including Exhibit A - Preparatory Agreement, and Exhibit B - Administrative Agreement); and  
2. ADOPT resolution 20-187 authorizing examination of transactions and use tax records

ACTION: Item No. 18 was approved on Consent.

**Item No. 19. 2020-847      CONSIDER APPROVAL OF AMENDMENT NO. 3 TO AGREEMENT FOR CONTRACT SERVICES BETWEEN THE CITY OF CARSON AND OCCUPATIONAL HEALTH CENTERS (#17-036) (CITY COUNCIL)**

Recommendation:      1. APPROVE Amendment No. 3 to Agreement for Contract Services by and between the City of Carson and Occupational Health Centers of California, a Medical Corporation, formerly U.S. HealthWorks Medical Group (#17-036), extending the term of the agreement by one additional year, from February 28, 2021 to February 27, 2022, and increasing the contact sum by an additional \$20,000, from \$95,000 to \$115,000.  
2. AUTHORIZE the Mayor to execute the Agreement following approval as to form by the City Attorney.

ACTION: Item No. 19 was approved on Consent.

**Item No. 20. 2020-842      CONSIDER ADOPTING RESOLUTION NO. 20-179, AUTHORIZING THE SERVICES OF KEN PORTER AUCTIONS TO FACILITATE THE SURPLUS OF TWENTY-FIVE (25) CITY OWNED VEHICLES AND EQUIPMENT (CITY COUNCIL)**

Recommendation:      TAKE the following actions:  
  
1. APPROVE the surplus of twenty-five (25) City Vehicles and Equipment, Vehicle No. 1261, 1075, 1049, 1260, 992 and Equipment No. 717, 767, 790, 969, 1141, 1178, 1179, 1212, 1048, 1108, 1159, 1239, 1270, 1276, 1291, 1293, 1324, 1328, 1337, 802.



2. WAIVE further reading and ADOPT Resolution No.20-179, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AUTHORIZING THE UTILIZATION OF KEN PORTER AUCTIONS TO FACILITATE THE SURPLUS OF TWENTY-FIVE (25) CITY VEHICLES AND EQUIPMENT"

ACTION: Item No. 20 was approved on Consent.

**SPECIAL ORDERS OF THE DAY: (None)**

**DISCUSSION: (Items 21-23)**

**Item No. 21. 2020-831 COVID-19 UPDATE (CITY COUNCIL)**

Recommendation: 1. DISCUSS and PROVIDE direction

ACTION: Presentations were made and discussion was held as follows:

Emergency Services Manager Raymond Cheng gave a PowerPoint presentation on Trends of COVID 19.

Director Lennox noted that city park playgrounds are closed. Mayor Robles ordered that the parks remain closed until the Intensive Care Unit capacity ratings have declined with no objections heard.

Director Lennox provided an update of holiday activities. He spoke about the Holiday Drive Thru event on December 19, 2020 at the east parking lot of the Carson Community Center and the Santa Sleigh experience on Tuesday, December 22, 2020 and Wednesday, December 23, 2020 from 6:00 P.M. to 8:00 P.M.

Council Member Davis-Holmes inquired about the Santa Sleigh route. Director Lennox noted the Santa Sleigh will travel east of Avalon Boulevard on December 22nd and west of Avalon Boulevard on December 23rd.

Council Member Davis-Holmes noted she would like the Santa Sleigh program expanded to cover the entire city.

Human Services Manager Mike Whittiker spoke about the challenges staff has with the Santa Sleigh program.

**Item No. 22. 2020-863 CONSIDER APPROVAL OF THE FORMATION OF AN AD HOC COMMITTEE TO ASSIST THE LOS ANGELES COUNTY SHERIFF'S DEPARTMENT WITH CONDUCTING INTERVIEWS FOR THE NEXT CAPTAIN OF THE CARSON STATION (CITY COUNCIL)**

City Manager Landers gave a staff report.

Recommendation: APPROVE the formation of a two-member Ad Hoc Committee to

participate in the interview process for the new Captain of the LASD Carson Station.

**ACTION:** Mayor Robles appointed Council Member Hicks, Council Member Hilton, Council Member Davis-Holmes and Chair of the Public Safety Commission to the Carson Sheriff Station Captain Interviews Ad Hoc Committee.

Discussion ensued regarding selection of members to the ad hoc committee.

Council Member Hicks respectfully removed himself from being considered for the ad hoc committee.

It was moved to approve staff recommendation and appoint Mayor Pro Tem Dear, Council Member Hilton, Council Member Davis-Holmes, and Chair of the Public Safety Commission to the Carson Sheriff Station Captain Interviews Ad Hoc Committee and City Manager Landers to serve on the board as non-voting member on motion of Robles, seconded by Davis-Holmes and unanimously carried by the following vote:

Ayes: Mayor Robles, Mayor Pro Tem Dear, Council Member Davis-Holmes, Council Member Hilton, and Council Member Hicks  
Noes: None  
Abstain: None  
Absent: None

**Item No. 23. 2020-808      UPDATED FINANCIAL REPORT OF THE GENERAL FUND RESERVE FOR THE FIRST QUARTER OF FISCAL YEAR 2020-2021**

Director Rahmani gave a PowerPoint presentation on the Updated Financial Report of the General Fund Reserve.

**Recommendation:** RECEIVE and FILE Updated Financial Report of the General Fund Reserve.

**ACTION:** This item was received and filed with no objection heard.

**ORDINANCE SECOND READING: (None)**

**ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) – None.**

**COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS – None.**

**ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

This item was heard after Item No. 9.

Mayor Robles wished everyone a Merry Christmas.

Mayor Pro Tem Dear read the City proclamation for Mayor Robles.

City Attorney Soltani offered remarks to Mayor Robles.

The City Council offered remarks to Mayor Robles.

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.**

**RECESS TO CLOSED SESSION – None.**

**RECONVENE TO OPEN SESSION – None.**

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS – None.**

### **MEMORIAL ADJOURNMENTS**

Mayor Robles noted the passing of Council Member Hilton's grandmother and requested the City Clerk add her name to the Memorial Adjournments.

City Clerk Gause-Aldana offered remarks to Mayor Robles.

City Clerk Gause-Aldana offered prayers and condolences to the families who lost their loved ones and requested to adjourn this evening's meeting in memory of the following individual:

- Rosie Butler

The Mayor and City Council wished everyone Merry Christmas, Happy Holidays and Happy New Year.

### **ADJOURNMENT**

The meeting was adjourned at 8:48 P.M. by Mayor Robles.

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Mayor Albert Robles

ATTEST:

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City Clerk Donesia Gause-Aldana