



Proposal for the City of Carson, CA
Budget proposal for telephone support for site including scheduling support
Site visit for City Council meetings twice a month
Remote management of meetings from off-site
Presented to Kevin Kennedy, IT Manager
Prepared by Leslie Clavey

DRAFT PROPOSAL - NOT TO BE CIRCULATED OUTSIDE THE CITY

February 25th, 2021

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Proposal telephone support (including scheduling content but NOT creating content) starting April 1st 2021 ending March 31st 2022: \$ 12,000

On-site City Council meetings April 1st, 2021 ending March 31st, 2022: \$ 31,200

Remote management of meetings other than City Council (cost \$750 per remote meeting): \$as needed

Provide training for replacement vendor after initial year (2 days): \$ 4,000

Add hoc budget (not part of the Mediastar support contract or proposed services):

Based on our experience, we would recommend a proposed budget for emergency support and service for the contract of \$30,000 per year. \$ 30,000

Mediastar services, proposal total \$ 77,200

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