CITY OF CARCON					
CITY OF CARSON	RECEIV	/ED	Authorization		
RECORDS MANAGEMENT	RECEIV CITY CL	FRK	Number		
RECORDS DESTRUCTION AUTHORIZATION					
DAPT 1 DECLIEST FOR DESTRUCTION OF ORIGINAL TRANSPORT	021 JAN 28	AM 9: 09			
TAINT I - REQUEST FOR DESTRUCTION OF ORIGINAL RECORDS		0			
1/26/2021 CITY MANAGER	DIVISIONOF CA				
Form No. Name or Title of Record	PUBLIC SAI	FETY/CODE ENF	ORCEMENT		
The of the off		/O			
DOCUMENTATION STORED IN PS CAGE PERIOD COVERED ID/SERIAL NOS. BOX OF	R BATCH	AGE FROM DEC			
From <u>1998</u> NUMBE		OF ORIGINATION	. 31 OF YEAR		
To <u>2011</u>	20				
JUSTIFICATION FOR DESTRUCTION					
☐ Duplicates ☐ No public service value	No his	torical value			
	Other				
MICROFILM STATUS					
Records have been microfilmed. Certificate No.					
Records require microfilming prior to destruction.					
Records to be destroyed without microfilming or reproduction.					
APPROVED - DEPARTMENT DIRECTOR		DATE			
David Roberts ()		1	8-21		
PART 2 – RECORDS MANAGEMENT COMMITTEE					
THE RECORDS DESCRIBED HEREINABOVE WERE REVIEWED BY THE COMM		onth Day	Year		
Destruction is approved. METHOD	OF DESTRUC				
Destruction is not approved.					
City Attorney / City Council approval required.	ATE NO.	DATE			
Other			•		
REMARKS					
CHAIRMAN - RECORDS MANAGEMENT COMMITTEE		DATE	VI		
Donesia Gause					
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PART 3 – CITY MANAGER DESTRUCTION OF THE RECORDS CITED HEREIN IS	Y APPROVAL				
DESTRUCTION OF THE RECORDS CITED HEREIN IS APPROVED.					
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Sharon Landers CITY MANAGER CICHATURE	K/LR	obert Lee //	7/21		
CITY MANAGER SIGNATURE DATE CITY ATTORNEY	Y SIGNATURE	DÁT	E		

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CITY OF CARSO RECORDS MAN RECORDS DES	T T T		O513 Authorization Number
PART 1 – REQUE	ST FOR DESTRUCTION OF ORIGINAL RECORDS	3	
Date	Department	Division	
1/26/2021	Community Services Department		Administration
Form No.	Name or Title of Record		
	Special Projects; Billing Records; Personn Special Proje	nel Records; Correspondects; Reports-Accidents	dence; Employee Timesheets;
PERIOD COVERE	D ID/SERIAL NOS.	BOX OR BATCH	AGE FROM DEC. 31 OF YEAR
From <u>1990</u>		NUMBER(S)	OF ORIGINATION
To <u>2006</u>		1-8	31 years
JUSTIFICATION FO	OR DESTRUCTION		
Duplicates	No public service value	⊠ No h	istorical value
☐ Obsolete ☐ No legal value ☐ Other ☐			
MICROFILM STATI	US		
Records have b	peen microfilmed. Certificate No.		
Records require	e microfilming prior to destruction.		
Records to be o	destroyed without microfilming or reproduction.		
APPROVED - DEP	ARTMENT DIRECTOR		DATE ,
	Elly		1/26/21
PART 2 – RECORD	DS MANAGEMENT COMMITTEE		
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	City Council approval required.	CERTIFICATE NO.	DATE
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REMARKS			
CHAIRMAN - RECC	DRDS MANAGEMENT COMMITTEE		DATE

PART 3 - CITY MANAGER	CITY ATTORNEY APPROVAL
DESTRUCTION OF THE RECORDS CITED HERE!	IIS
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CITY MANAGER SIGNATURE DATE	1128/21
CITY-MANAGER SIGNATURE DATE	CITY ATTORNEY SIGNATURE DATE

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CITY OF CARSO				Authorization
RECORDS MAN				Number
RECORDS DES	TRUCTION AUTHORIZATION			
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Date	ST FOR DESTRUCTION OF ORIGINAL RECORD			
1/26/2021	•	Division		
Form No.	Community Services Departmen Name or Title of Record)I	Administration	
1 01111 140.	Agendas; Agenda Reports;	· Corrognondonos Consist	Dunte I I I	
PERIOD COVERE	D ID/SERIAL NOS.	BOX OR BATCH	AGE FROM DEC	
From <u>2000</u>		NUMBER(S)	OF ORIGINATIO	
To <u>2007</u>		9-14	21 y	ears
JUSTIFICATION F	OR DESTRUCTION		,	
□ Duplicates	No public service value	⊠ No hi	storical value	
Obsolete	No legal value	Other	-	
MICROFILM STATI	US			
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PART 2 – RECORD	S MANAGEMENT COMMITTEE			
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	lity Council approval required.	CERTIFICATE NO.	DAT	
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REMARKS				
CHAIDMAN DECC	PRDS MANAGEMENT COMMITTEE			
OTATIMAN - NEOC	TOS MANAGEMENT COMMITTEE		DATE	
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PART 3 - CITY MAN	IAGER /	NTV ATTODNEY ADDDOVAL		
	THE RECORDS CITED HEREIN IS	CITY ATTORNEY APPROVAL		
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CITY OF CARSO			Authorization
	TRUCTION AUTHORIZATION		Number
PART 1 - REQUE	ST FOR DESTRUCTION OF ORIGINAL REC	10000	
Date	Department	ORDS Division	
1/26/2021	Community Services Departm	1	Administration
Form No.	Name or Title of Record		Administration
	Invoices; B	ludget (Copies); Correspond	dence
PERIOD COVERE	D ID/SERIAL NOS.	BOX OR BATCH	AGE FROM DEC. 31 OF YEAR
From <u>2001</u>		NUMBER(S)	OF ORIGINATION
To <u>2005</u>		15-17	20 years
JUSTIFICATION F	OR DESTRUCTION		
Duplicates	No public service valu	ie 🖂 No	historical value
Obsolete	No legal value		ner
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	e microfilming prior to destruction.		

	destroyed without microfilming or reproduction	•	
APPROVED - DEP	ARTMENT DIRECTOR		DATE
	alty		1/26/21
PART 2 – RECORD	S MANAGEMENT COMMITTEE		
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	ity Council approval required.	CERTIFICATE NO.	DATE
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CHAIRMAN – HECC	ORDS MANAGEMENT COMMITTEE		DATE
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DESTRUCTION OF	THE RECORDS CITED HEREIN IS	CITY ATTORNEY APPROVA	AL .
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CITY OF CARS						Authorization
RECORDS DES	STRUCTION AUTH	ORIZATION				Number
DARTA REQUE	TOT FOR DECERVIOR					
Date	Department	TION OF ORIGINAL RE	CORDS			
1/26/2021	1 .	unity Sanjaga Danad	łm a m ł	Division		
Form No.	Name or Title of Ro	unity Services Depart	unent		Administ	tration
		30010	Personn	el Records		
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To <u>20</u> 09				18		17 years
	OR DESTRUCTION					17 years
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-	e microfilming prior to					
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City Attorney / (City Council approval	required.	CE	RTIFICATE NO.		DATE
Other						
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CHAIRMAN - RECO	ORDS MANAGEMEN	IT COMMITTEE			DATE	
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ART 3 / CITY MAN ESTRUZTION OF	VAGER THE BECORDS CIT	FD/HEREIN IS	CITY ATT	ORNEY APPROVA	AL	
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CITY OF CARSO						Authorization
RECORDS MAN						Number
RECORDS DES	TRU	CTION AUTHORIZATION				
PART 1 – REQUE	ST F	OR DESTRUCTION OF ORIGINAL RECOR	nne -			
Date		partment	וחפ	Division		
1/26/2021		Community Services		ł	ransportation S	Sanvices
Form No.	Nar	me or Title of Record	***************************************		ranoportation	JOI VICES
		Corresponder	nce; Invoice	s; Reports/Stu	ıdies	
PERIOD COVERE	ED	ID/SERIAL NOS.	BOX (BOX OR BATCH AGE FRO		DEC. 31 OF YEAR
From <u>1/1990</u>			NUME	BER(S)	OF ORIGINA	TION
To <u>9/2015</u>				1-15	3	1 years
JUSTIFICATION F	OR D	ESTRUCTION		**************************************		
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l		microfilmed. Certificate No.				
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		oyed without microfilming or reproduction.				
APPROVED – DEF	AHII	MENT DIRECTOR			DATE,	
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PART 2 – RECORD	OS MA	ANAGEMENT COMMITTEE				
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CHAIRMAN – BECO	ORDS	MANAGEMENT COMMITTEE			DATE	
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PART 3 - CITY MAI	NAGE	B / C	ITY ATTORN	NEY APPROVA	L	
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CITY OF CARSO RECORDS MAN RECORDS DES					Authorization Number
PART 1 - REQUE	ST FOR DESTRUCTION OF ORIGINAL REC	ORDS			
Date	Department		ivision		
1/26/2021	Community Services			Transportation	n
Form No.	Name or Title of Record				
DEDICE COVER		ports; Application			
PERIOD COVERE From <u>1/1990</u>	D ID/SERIAL NOS.	BOX OR NUMBER		AGE FROM DE OF ORIGINATION	C. 31 OF YEAR ON
To 9/2015		Boxe	es 16-45	31	years
JUSTIFICATION F	OR DESTRUCTION				
□ Duplicates	No public service valu	e	⊠ No h	istorical value	The state of the s
	— . ⊠ No legal value			r	
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	DS MANAGEMENT COMMITTEE				
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	City Council approval required.	GENTIFIC	ATE NO.	DA	I C
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REMARKS			***************************************	·	
CHAIRMAN – REC	ORDS MANAGEMENT COMMITTEE			DATE	
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	NAGER THE RECORDS CITED HEREIN IS	CITY ATTORNE	Y APPROVA	L	
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CITY MANAGER SI	GNATURE DATE	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			128/21
O DEDMINATE DE	UNATURE DATE '	CITY ATTORNE	Y SIGNATUR	1 <u> </u>	DATE

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CITY OF CARS RECORDS MAN RECORDS DES					Authorization Number
PART 1 – REOUE	EST FOR DESTRUCTION OF ORIGINAL REC	CODOC			
Date	Department	20HD9	Division		
1/26/2021	Community Services		DIVIDIOII	Transportation	vn
Form No.	Name or Title of Record			ransportatio	Л
	Billing Re	eports; Invoices	. Special Proie	cts	
PERIOD COVERI	ED ID/SERIAL NOS.		BOX OR BATCH AGE FROM DEC.		
From <u>1/1990</u>		NUME	BER(S)	OF ORIGINAT	ION
To <u>9/2015</u>		В	oxes 46-56	31	years
JUSTIFICATION I	FOR DESTRUCTION				
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	been microfilmed. Certificate No				
	re microfilming prior to destruction.				
	destroyed without microfilming or reproduction	Λ,			
APPROVED – DE	PARTMENT DIRECTOR			DATE / 1/26	/21
PART 2 – RECOR	DS MANAGEMENT COMMITTEE				
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Destruction is	approved.	METHO	DD OF DESTRU		
Destruction is	••				
····	City Council approval required.	CERTIE	TICATE NO.		\TE
-	Ony Council approval required.	OZ.TTI	TOTTLE NO.		\
Other Other					
REMARKS					
CHAIRMAN – REC	ORDS MANAGEMENT COMMITTEE		-	DATE	
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PART 3 - CITX MA	NAGER/// THE RECORDS CIFED HEREIN IS	CITY ATTOR	NEY APPROVAI		
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CITY OF CARSO					Authorization		
RECORDS MANA					Number		
RECORDS DEST	RUCTION AUTHORIZATION						
PART 1 – REQUES	ST FOR DESTRUCTION OF ORIGINAL	RECORDS					
Date	Department	· incorrection	Division				
1/26/2021	Community Service	S	Transportation				
Form No.	Name or Title of Record						
		Special Pro	_				
PERIOD COVEREI	D ID/SERIAL NOS.	Ł .	OR BATCH BER(S)	AGE FROM DE			
From <u>1/1990</u>							
To <u>9/2015</u>		E	30xes 57-60	31)	/ears		
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Obsolete	🔀 No legal value		Othe	er	İ		
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	lestroyed without microfilming or reprodu	ction					
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PART 2 – RECORD	S MANAGEMENT COMMITTEE				VOTOGO CONTRACTOR AND		
THE RECORDS DE	SCRIBED HEREINABOVE WERE REVI	EWED BY THE CON	MMITTEE ON				
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City Attorney / C	city Council approval required.	CERTIF	FICATE NO.	DA	ГЕ		
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CHAIRMAN – RECO	DRDS MANAGEMENT COMMITTEE			DATE			
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PART 3 – ØÍTY MÁN		CITY ATTOR	NEY APPROVA	AL			
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CITY OF CARSON RECORDS MANAGEMENT	Authorization Number				
RECORDS DESTRUCTION AUTHORIZATION					
PART 1 – REQUEST FOR DESTRUCTION OF ORIGINAL REC	CORDS				
Date Department	Division				
1/26/2021 Community Services	Transportation				
Form No. Name or Title of Record					
PERIOD COVERED ID/SERIAL NOS.	nance/Operations, Pre-trip Inspections				
From 1/1990	BOX OR BATCH AGE FROM DEC. 31 OF YEAR NUMBER(S) OF ORIGINATION				
To 9/2018					
JUSTIFICATION FOR DESTRUCTION	Boxes 61-63 31 years				
Kanana Kan					
Obsolete No legal value Other					
MICROFILM STATUS					
Records have been microfilmed. Certificate No					
Records require microfilming prior to destruction.					
Records to be destroyed without microfilming or reproduction	n.				
APPROVED – DEPARTMENT DIRECTOR	DATE /				
Talen	- 1/26/21				
PART 2 – RECORDS MANAGEMENT COMMITTEE					
THE RECORDS DESCRIBED HEREINABOVE WERE REVIEW	ED BY THE COMMITTEE ON,,,,,				
Destruction is approved.	METHOD OF DESTRUCTION:				
Destruction is not approved.					
City Attorney / City Council approval required.	CERTIFICATE NO. DATE				
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REMARKS					
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CHAIRMAN - RECORDS MANAGEMENT COMMITTEE	DATE				
0 1 -	DATE				
PART 3 - CITY MANAGER	CITY ATTORNEY APPROVAL				
DESTRUCTION OF THE RECORDS CITED HEREIN IS APPROVED.					

CITY ATTORNEY SIGNATURE

DATE

CITY MANAGER SIGNATURE

//28/21 DATE

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CITY OF CARSO RECORDS MAN RECORDS DES		DRIZATION				Authorization Number
PART 1 – REOUE	ST FOR DESTRUCT	TION OF ORIGINAL RECOF	one			
Date	Department	HON OF ORIGINAL NECOF	פעו	Division		
1/26/2021	1 '	Community Services		DIVIDIO	Transportation	n
Form No.	Name or Title of Re			1	Transportation	II
			Licens	es		•
PERIOD COVERE	D ID/SERIAL N	OS.		OR BATCH	AGE FROM DE	C. 31 OF YEAR
From <u>1/1990</u>			3	BER(S)	OF ORIGINATION	
To 9/2015			R	oxes 64-65	21	years
	OR DESTRUCTION			0,00 0+ 00] 31	years
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711 110 VED DE	THE THEORY	Wellen			DATE 1/2	26/21
PART 2 – RECORI	DS MANAGEMENT (COMMITTEE				
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REMARKS						
CHAIRMAN – REC	ORDS MANAGEMEN	T COMMITTEE			DATE	
PART 3 – CHYMA	NACE D		ITV ATTOR	ALICA ADDDOLL	t	
	PHE RECORDS CH	PED HEREINIS .	ALLORI	NEY APPROVA	L	
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CITY OF CARSO			Authorizat	ion	
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RECORDS DES	TRUCTION AUTHORIZATION				
PART 1 – REQUE	ST FOR DESTRUCTION OF ORIGINAL RECO	OBNS			
Date	Department	Division			
1/26/2021	Community Services		Transportation		
Form No.	Name or Title of Record				
	Licenses; Applications; Assignment	/Daily Activity; Maintenance/C Reports; Billing Reports	Operations; Incident/Accident	gyanasaman pupusan men	
PERIOD COVERE	D ID/SERIAL NOS.	BOX OR BATCH	AGE FROM DEC. 31 OF YEAR	R	
From <u>1/1990</u>		NUMBER(S)	OF ORIGINATION		
To <u>9/2015</u>		Boxes 66-70	31 years		
JUSTIFICATION F	OR DESTRUCTION				
□ Duplicates	No public service value	e 🔀 No h	istorical value		
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i	e microfilming prior to destruction.				
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DATE					
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PART 2 – RECORD	OS MANAGEMENT COMMITTEE				
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	City Council approval required.	CERTIFICATE NO.	DATE		
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REMARKS					
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CHAIRMAN - RECO	ORDS MANAGEMENT COMMITTEE		DATE		
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PART 3 - CITY MAN	VAQEA /	CITY ATTORNEY APPROVA			
DESTRUCTION OF APPROVED.	THE RECORDS CITED HEREIN IS				
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CITY OF CARSO RECORDS MAN RECORDS DES					Authorization Number
PART 1 – BEOUE	ST FOR DESTRUCTION OF ORIGINAL REC	20000			
Date	Department	JOHD2	Division		
1/26/2021	Community Services		DIVISION	Transportation	
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To <u>9/2015</u>			Boxes 71-72	31	years
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11113 CITY OF CARSON Authorization **RECORDS MANAGEMENT** Number RECORDS DESTRUCTION AUTHORIZATION PART 1 - REQUEST FOR DESTRUCTION OF ORIGINAL RECORDS Date Department Division 1/26/2021 Community Services **Human Services** Form No. Name or Title of Record Correspondence PERIOD COVERED ID/SERIAL NOS. **BOX OR BATCH** AGE FROM DEC. 31 OF YEAR NUMBER(S) From 1/1995 OF ORIGINATION To 12/2018 1-9 26 years JUSTIFICATION FOR DESTRUCTION Duplicates No public service value No historical value Obsolete No legal value Other MICROFILM STATUS Records have been microfilmed. Certificate No. ____ Records require microfilming prior to destruction. Records to be destroyed without microfilming or reproduction. APPROVED - DEPARTMENT DIRECTOR DATE PART 2 - RECORDS MANAGEMENT COMMITTEE THE RECORDS DESCRIBED HEREINABOVE WERE REVIEWED BY THE COMMITTEE ON Month Dav Year METHOD OF DESTRUCTION: Destruction is approved. Destruction is not approved. City Attorney / City Council approval required. CERTIFICATE NO. DATE Other REMARKS CHAIRMAN - RECORDS MANAGEMENT COMMITTEE DATE PART 3 - CITY/MANAGER CITY ATTORNEY APPROVAL DESTRUCTION OF THE RECORDS CITED HEREIN IS APPROVED.

CITY ATTORNEY SIGNATURE

CITY MANAGER SIGNATURE

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Form No.	Name or Title of Record		Human Services
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CITY OF CARS			1			Authorization
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CITY OF CARSON RECORDS MANAGEMENT RECORDS DESTRUCTION AUTHORIZATION			Authorization Number
PART 1 - REQUEST FOR DESTRUCTION OF ORIGINAL RECORD			
Date Department	Division		
1/26/2021 Community Services	DIVISION	Daggatian	
Form No. Name or Title of Record		Recreation	
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To <u>9/2018</u>	213-219	4	3
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CITY OF CARSON RECORDS MANAGEMENT RECORDS DESTRUCTION AUTHORIZATION									Authorization Number
PART 1 – REQUE	ST F	OR DESTRUCT	ION OF ORIGINAL R	ECORDS					
Date	T 1 – REQUEST FOR DESTRUCTION OF ORIGINAL RECORDS Department Division								
1/26/2021	Community Services				Recreation			tion	
Form No.	Name or Title of Record								
PERIOD COVERE		ID/SERIAL NOS. Reports BOX OR BATCH AGE FROM DEC. 31 OF VEAD							
From <u>1/1975</u>			IAL NOS.		BOX OR BATCH NUMBER(S)		f	AGE FROM DEC. 31 OF YEAR OF ORIGINATION	
					220-250		or orligin		
To <u>9/2018</u> JUSTIFICATION FOR DESTRUCTION						220-250		43	3
•	Z 3 · · · p · · · · · · · · · · · · · · ·				No historical value			9	
Obsolete No legal value					Other				
MICROFILM STAT									
Records have been microfilmed. Certificate No.									
Records require microfilming prior to destruction.									
Records to be destroyed without microfilming or reproduction.									
APPROVED – DEPARTMENT DIRECTOR DATE								/2-	2/21
DADT 2 DECORD	O 14	NACEMENT C	7				/	10,1	/
PART 2 – RECORDS MANAGEMENT COMMITTEE									
THE RECORDS DESCRIBED HEREINABOVE WERE REVIEWED BY THE COMMITTEE ON,,									
Destruction is approved.					METHOD OF DESTRUCTION:				
Destruction is not approved.									
City Attorney / City Council approval required.					CERTIFICATE NO. D		DATE	**************************************	
Other									
REMARKS	***************************************								
CHAIRMAN – RECORDS MANAGEMENT COMMITTEE DATE									PLANTA
		4							
PART 3 – XITY MAD	MER	<i>[]</i>		LOITY	ATTODA				
DESTRUCTION OF THE RECORDS CITED HEREIN IS									
APPROVED.			1/10/1.		0 1	10		_	
CINELLUCIA 4X8/X/ X ATILL inst							10/2/		
CITY MANAGER SIGNATURE DATE CITY ATTORNEY SIGNATURE DATE							TE I		