



June 30, 2020

VIA E-MAIL

Ms. Sharon Landers
City Manager
City of Carson
701 E. Carson Street
Carson, CA 90745
sllanders@carson.ca.us

Re: Coronavirus Pandemic – Carson Circuit Suspension March 27, 2020

Dear Ms. Landers,

I have had the opportunity to discuss with Jason Jo, Transportation Supervisor, the Coronavirus pandemic and the impacts it has had and will continue to have on transportation industry. We discussed how imperative it is that we do everything we can to maintain operational stability and the safest environment for our employees and passengers, both during this crisis and as service returns to normal levels in the future.

At the heart of this effort is the need for continued payments so that MV can in turn continue to pay not only our employees that are critical to the service, but also continue payments of fixed costs we assumed in the performance of our contracts. Accordingly, the purpose of this letter is to request, at a minimum, MV is paid for its fixed costs through the duration of the suspension of its services. We appreciate the current need to pause services however, MV has accrued fixed costs regardless of service suspension. It is our understanding that Los Angeles Metro has awarded the City of Carson funds to assist with the impacts of the Coronavirus pandemic and the FTA has defined uses for the funding that can assist us in recuperating our fixed operating costs.

I've attached a copy of our current monthly fixed fee expenses for your review along with the FTA Q&A that outlines the usage of the funding.

Please feel free to contact me if you have any questions regarding this letter and should you confirm your agreement regarding the foregoing matters please do so by signing below and returning a signed copy of this letter to my attention.

Sincerely,


Judie L. Smith
Area Vice President

ACKNOWLEDGED AND AGREED:

By: _____

Name: _____

Title: _____

City of Carson Fixed Costs

Vehicle Leases 7015	\$	21,552
Vehicle Licenses 7020	\$	1,231
Radio freq 7040	\$	587
Vehicle Depreciation 7500	\$	1,646
7100 performance bond	\$	171
8020 rent	\$	2,700
8090 telephone/internet	\$	451
8170 business tax/license	\$	120
9125 work cap interest	\$	293
9140 interest expense	\$	114
General Insurance 7060	\$	420.43
Staff wages and pr tx 8010	\$	1,835.24
Drivecam Mgmt Fee 8175	\$	154.00
Drivecam Depreciation	\$	39.71
Intracompany NBV Interest	\$	26.00
	\$	31,340