

Exhibit (1): General Fund Fiscal Year 2019-2020

Department - Division	Account Number	Account Description	FY 19-20 Budget	FY 19-20 Expenditures	FY 19-20 Budget Balance	Carryover Request	Justification
City Clerk's Office	101-30-100-100-6004	Professional Services	\$40,000	\$632	\$39,368	\$39,000	The appropriation for the Public Records Act Management and Retention request portal was not utilized in Fiscal 2019-2020. The City Clerk's Office identified and selected a vendor and the completion of the project will take place in Fiscal Year 2020-2021. City Clerk's Office staff requests continuing appropriation to fund the project.
City Clerk's Office	101-30-100-176-6018	Elections Costs	\$50,000	\$3,227	\$46,773	\$46,000	An appropriation for election related publications was included in the Fiscal year 2019-2020 budget. The City Clerk's Office staff requests to carry forward the unspent appropriation to Fiscal 2020-2021 to pay for printing and mailing of documents in preparation of the November 3 elections process. Carson voters will cast ballots in the Special Municipal Election for Ballot Measure K, Mayors elections, first Council district elections, various state measures and the Presidential General Elections. City Clerk's Office staff has already began presenting possible locations for vote centers that meet COVID-19 restrictions and vote by mail (VBM) drop boxes.
City Manager's Office - Information Technology	101-50-520-101-6004	Professional Services	\$658,647	\$593,758	\$64,889	\$60,000	On February 18, 2020, the City Council amended the Information Technology's Fiscal Year 2019-2020 budget by adding \$60,000 in appropriation to fund the Wi-Fi upgrade in the City's Parks. This project was delayed due to the COVID-19 pandemic. The Information Technology division plans to finalize the implementation of the Wi-Fi project of all 12 parks in Fiscal Year 2020-2021.
Finance - Business License	101-60-640-101-6004	Professional Services	\$344,200	\$280,593	\$63,607	\$63,000	On February 4, 2020, the City Council approved professional services agreement with Revenue & Costs Specialist LLC to prepare a comprehensive fee study and overhead cost analysis. The completion of the project was set for June 2020; However, the COVID-19 pandemic delayed the Finance department and vendor's ability to conduct required meetings with departments and the gathering of the data. Finance department expects the project to be completed by end of September 2020.
Human Resources - Administration	101-65-650-100-6004	Professional Services	\$69,500	\$54,761	\$14,739	\$14,000	Human Resources department contracted for Employee Relations Investigation Services with Boucher Law and work was not completed in Fiscal Year 2019-2020. Human Resources staff requests to carryforward the original appropriation as the new fiscal year 2020-2021 did not contemplate this cost.
Human Resources - Recruiting	101-65-680-101-6004	Professional Services	\$152,780	\$35,763	\$117,017	\$50,000	Human Resources department contracted with two vendors (recruiters): Robert Hall for the recruitment of the vacant Public Works Director position and CPS (Cooperative Personnel Services)-HR for the recruitment of the vacant Community Services director position. Both recruitments are currently ongoing and have not been completed. Human Resources staff is requesting the continuing appropriations to make sure invoices are paid using the original budget.
Community Development - Planning	101-70-780-100-6004	Professional Services	\$240,000	\$218,391	\$21,609	\$21,000	The City has a contract with the Los Angeles County Department of Building and Safety. Community Development staff requests continuing appropriation to fund the June invoices that were received in August.
Community Development - Building	101-70-785-290-6004	Professional Services	\$750,000	\$669,697	\$80,303	\$58,000	The City has a contract with the Los Angeles County Department of Public Works. Community Development staff requests continuing appropriation to fund the June invoices that were received in August.
Community Development - Building	101-70-785-293-6004	Professional Services	\$320,000	\$250,269	\$69,731	\$22,000	The City has a contract with the Los Angeles County Department of Building Permits. Community Development staff requests continuing appropriation to fund the June invoices that were received in August.
Community Development - Building	101-70-785-298-6004	Professional Services	\$200,000	\$24,347	\$175,653	\$1,000	The Residential Property Report's June invoice received late in August. Community Development staff requests continuing appropriation to pay the invoices.
Public Works - Engineering	101-80-820-100-7001	Maintenance & Repair	\$697,000	\$323	\$696,677	\$696,000	On February 18, 2020, the City Council amended Public Works department's Fiscal Year 2019-2020 budget by adding \$696,000 in appropriation to fund "Community Center Upgrade" project: Bathrooms (ADA upgrades), Sound System, Back-Kitchen upgrade and the Marquee. The project was delayed due to the COVID-19 pandemic. Public Works staff requests continuing appropriation to continue to fund this project.
Public Works - Maintenance	101-80-840-102-6009	Building Maintenance & Maintenance Supplies	\$331,500	\$150,753	\$180,747	\$60,000	Public Works was unable to finish Tennis Courts Project. Staff requests continuing appropriation to fund the project's completion in Fiscal Year 2020-2021.
Public Works - Maintenance	101-80-840-108-6004	Median Maintenance Professional Services	\$476,832	\$279,098	\$197,734	\$67,500	Public Works was unable to purchase a "Spider Lift" as originally planned in Fiscal Year 2019-2020. Staff requests continuing appropriation to fund the purchase in Fiscal Year 2020-2021 and plans to make the purchase as soon as the continuing appropriation is approved.
Public Works - Maintenance	101-80-840-280-6004	Signal Maintenance Professional Services	\$128,000	\$5,315	\$122,685	\$75,000	The City has a General Services Agreement with the County of Los Angeles for Line Striping. Staff requests continuing appropriation for the June invoices that were received late and after Fiscal year cutoff.
Public Works - Maintenance	101-80-840-280-6009	Signal Maintenance Supplies	\$1,466,896	\$1,349,915	\$116,981	\$34,200	Public Works department worked on multiple signage related projects and invoices continued to be received late after Fiscal Year 2019-2020 cutoff. Staff request continuing appropriation to fund these completed projects.
Community Services - Recreation	101-90-950-631-6004	Professional Services	\$20,500	\$0	\$20,500	\$20,500	On March 4, 2020, the City Council approved a 3 year contract with Sports Officials. Staff requests a carryover of the unspent budget for the Sports Events and Officiating due to COVID-19 pandemic as CS's proposed budget for Fiscal Year 2020-2021 did not include funding for this activity. The continuing appropriation will allow Community Services staff to be ready if activities resume during the second half of the fiscal year.
Community Services - Human Services	101-90-980-153-6004	CS Cultural Arts Community Professional Service	\$63,075	\$15,090	\$47,985	\$47,000	Staff requests a carryover of the unspent budget for the Cultural Arts due to COVID-19 pandemic and delays in executing the contracts. This will allow Community Services staff to have funding as they will be making payment installments in Fiscal Year 2020-2021 and by end of December 31, 2020.
Community Services - Human Services	101-90-980-267-6004	CS Senior Service Professional Services	\$35,800	\$20,614	\$15,186	\$15,000	Community Services Human Services staff requests continuing appropriation for 3 invoices that were received late and after the cutoff fiscal year 2019-2020.
Total			\$6,044,730	\$3,952,546	\$2,092,184	\$1,389,200	

Millions

BFB	\$40		
Expense	\$85	40k	election printout
Revenues	\$80		
EFB	\$35		
		EFB	