



**CITY OF CARSON  
COUNCIL POLICY & PROCEDURE**

1015  
0915

NUMBER: 1.02.03

SUBJECT

**SEATING ON THE DAIS**

ORIGINAL ISSUE:

9/1/09

EFFECTIVE:

9/2/2009

CURRENT ISSUE:

3/27/19

EFFECTIVE:

3/28/2019

ORIGINATING DEPARTMENT

**CITY MANAGER'S OFFICE**

SUPERCEDES:

CCP 1.02.03 dated 9/17/15, SMP 1.64 dated 9/1/09

**I. PURPOSE AND SCOPE**

The purpose of this Council policy is to amend the current CPP 1.02.03, the policy of the City Council that clarifies the procedure for seating assignments on the dais for the Mayor and City Council.

**II. GENERAL**

When looking at the dais from the public podium, the Council seats will be considered numbered from left to right, numbers one through five. Designated seat numbers were determined for the Mayor and Mayor Pro Tem. The Mayor will always sit in seat number three and the Mayor Pro Tem will always sit in seat number four.

**III. PROCEDURE**

Seat numbers one, two and five will be decided on by the City Council every two years, in the month of January, every time the City Council selects the Mayor Pro Tem by a majority vote of the Council. This is consistent with Section 302(C) of the City Charter.

**IV. EXCEPTION**

There shall be no exceptions to this policy unless through direct instructions of the City Council at a public meeting in compliance with all notice and agenda requirements of the Ralph M. Brown Act.

**V. BY THE AUTHORITY OF THE CITY COUNCIL, AS APPROVED ON**

March 27, 2019

Date

Agenda Item No.