



**CITY OF CARSON
COUNCIL POLICY & PROCEDURE**

1015
0915

NUMBER: 1.02.03

SUBJECT

SEATING ON THE DAIS

ORIGINAL ISSUE:

9/1/09

EFFECTIVE:

9/2/2009

CURRENT ISSUE:

3/27/19

EFFECTIVE:

3/28/2019

ORIGINATING DEPARTMENT

CITY MANAGER'S OFFICE

SUPERCEDES:

CCP 1.02.03 dated 9/17/15, SMP 1.64 dated 9/1/09

I. PURPOSE AND SCOPE

The purpose of this Council policy is to amend the current CPP 1.02.03, the policy of the City Council that clarifies the procedure for seating assignments on the dais for the Mayor and City Council.

II. GENERAL

When looking at the dais from the public podium, the Council seats will be considered numbered from left to right, numbers one through five. Designated seat numbers were determined for the Mayor and Mayor Pro Tem. The Mayor will always sit in seat number three and the Mayor Pro Tem will always sit in seat number four.

III. PROCEDURE

Seat numbers one, two and five will be decided on by the City Council every two years, in the month of January, every time the City Council selects the Mayor Pro Tem by a majority vote of the Council. This is consistent with Section 302(C) of the City Charter.

IV. EXCEPTION

There shall be no exceptions to this policy unless through direct instructions of the City Council at a public meeting in compliance with all notice and agenda requirements of the Ralph M. Brown Act.

V. BY THE AUTHORITY OF THE CITY COUNCIL, AS APPROVED ON

March 27, 2019

Date

Agenda Item No.

**Item No. 9. 2019-323 REVIEW AND DISCUSS UPDATE ON CITY HIRING PLANNERS
IN CONNECTION TO THE CSG CONSULTANT, INC.
AMENDMENT NO. 2 TO PROVIDE ON-CALL PLANNING
SERVICES**

Mayor Pro Tem Hicks inquired about the status of recruitments for City Planners.

Acting City Manager Raymond gave a brief staff report.

Director Naaseh and Director Moseley gave additional information related to the staff report.

Recommendation: RECEIVE AND FILE

ACTION: It was moved to approve staff recommendation on motion of Hicks.

Mayor Robles ordered this item received and filed with no objections heard.

**Item No. 10. 2019-313 CONSIDER COUNCIL POLICY & PROCEDURE NO. 1.02.03,
SEATING ARRANGEMENT ON THE DAIS**

Recommendation: APPROVE revised CCP 1.02.03 related to seating on the dais.

ACTION: It was moved that the minute order be amended to read that the Mayor Pro Tem can sit either to the right or to the left of the Mayor and draft in the form of an SMP on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor Robles, Mayor Pro Tem Hicks, Council Member Davis-Holmes, and Council Member Dear

Noes: None

Abstain: None

Absent: Council Member Hilton

ORAL COMMUNICATIONS (COUNCIL MEMBERS) – None.

ADJOURNMENT

The meeting was adjourned at 2:55 P.M. by Mayor Robles with Hilton absent.



Mayor Albert Robles

ATTEST:



City Clerk Donesia Gause-Aldana