

**RESOLUTION NO. 19-126**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON,  
CALIFORNIA, AUTHORIZING THE DESTRUCTION OF SPECIFIED CITY RECORDS  
WITHIN THE FINANCE DEPARTMENT**

**THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:**

**WHEREAS**, the City of Carson has stored a variety of files and documents pertaining to purchase orders, bids, requests for proposals, payroll, and miscellaneous correspondence, that are no longer necessary for the operation of the city government; and

**WHEREAS**, Title 4, Division 1, Chapter 4, Section 34090 of the California Government Code provides for the destruction of certain city records that are greater than two (2) years old and not otherwise required by law to be retained for a longer period, and Part 2, Title 2, Chapter 3, Section 337 of the California Code of Civil Procedure provides a four (4) year statute of limitation for actions based on account books that would require the retention of various finance records, after which such records may be destroyed; and

**WHEREAS**, the City of Carson's City Attorney has reviewed the records and approved the proposed destruction of all the records itemized on Attachment "A" to this Resolution as compliant with Title 4, Division 1, Chapter 4, Section 34090 of the California Government Code and Part 2, Title 2, Chapter 3, Section 337 of the California Code of Civil Procedure; and

**WHEREAS**, the City of Carson's Director of Finance has approved the proposed destruction of all the records itemized on Attachment "A" to this Resolution without microfilming or reproduction; and

**WHEREAS**, the City of Carson's Records Management Committee, has approved the proposed destruction of all the records itemized on Attachment "A" to this Resolution by an on-site shredding service; and

**WHEREAS**, the City of Carson's City Manager has approved the proposed destruction of all the records itemized on Attachment "A" to this Resolution.

**NOW, THEREFORE**, the City Council of the City of Carson, California, does hereby resolve and authorize the destruction of the purchase orders, bids, requests for proposals, payroll, and miscellaneous correspondence records listed on Attachment "A" to this Resolution without further action by the City Council of the City of Carson.

**PASSED, APPROVED, and ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2019.

[Signatures on Following Page]

APPROVED AS TO FORM:

CITY OF CARSON:

\_\_\_\_\_  
Sunny K. Soltani, City Attorney

\_\_\_\_\_  
Albert Robles, Mayor

ATTEST:

\_\_\_\_\_  
Donesia Gause-Aldana, MMC, City Clerk

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES       ) ss.  
CITY OF CARSON                 )

I, Donesia Gause-Aldana, City Clerk of the City of Carson, California, hereby attest to and certify that the foregoing resolution, being Resolution No. 19-126, adopted by the City of Carson City Council at its meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2019, by the following vote:

AYES:           COUNCIL MEMBERS:

NOES:           COUNCIL MEMBERS:

ABSTAIN:       COUNCIL MEMBERS:

ABSENT:        COUNCIL MEMBERS:

\_\_\_\_\_  
Donesia Gause-Aldana, MMC, City Clerk