

City of Carson - City Manager
2018-2019 Search Timeline

<u>Task</u>	Completion Date
1. CPS HR Search Firm Retained/Initial Kick Off	July 17
2. Recruitment Brochure Completed	August 9
3. Initial Recruitment – Candidates Identified	Aug 9 – Sept 21
4. Initial Recruitment - Final Filing Date	September 21
5. Finalist Candidates - Met with City Council	Week of October 1
6. Final Interviews w/Top Candidates	Week of October 22
7. Reference/Background Checks Conducted	Week of October 29
8. Offer Extended/Announce Appointment	Week of November 5
9. Initial Recruitment Follow-Up Direction From Council	December 4
10. Subsequent Recruitment Relaunched	December 5
11. Subsequent Recruitment Final Filing Date Recruitment Closed/Presented to Council	January 22, 2019
12. Second Recruitment – Candidates Identified	February 5, 2019
13. Identified Candidates Scheduled to Meet w/Council	March 15, 2019
14. Identified Candidates ReScheduled to Meet w/Council	March 22, 2019
15. Identified Candidates - Met with Search Consultant	April 5, 2019
16. Identified Candidates – Scheduled to Meet w/Council	April 9, 2019
17. Identified Candidates Rescheduled to Meet w/Council	April 12, 2019