

City Municipal Code Chapter 6: Purchasing System

Section 2611: Exceptions to Bidding Requirements for Purchases Other Than for Public Projects:

(e) Sole Source Purchasing: The City Manager may dispense with this Chapter's **bidding requirements** if he or she finds that the materials, supplies, equipment, or services are unique because of their quality, durability, availability, or fitness for a particular use and are available only from one (1) source; or, if available from more than (1) source, can be purchased from the manufacturer or service provider for a lower price. If the cost of such sole source purchasing is \$25,000 or greater, than the City Council's approval shall be required.