

## **City of Carson - City Manager**

### **2018 Search Timeline**

<b><u>Task</u></b>	<b>Completion Date</b>
1. CPS HR Search Firm Retained/Initial Kick Off	July 17
2. Recruitment Brochure Completed	August 9
3. Initial Recruitment – Candidates Identified	Aug 9 – Sept 21
4. Initial Recruitment - Final Filing Date	September 21
5. Finalist Candidates - Met with City Council	Week of October 1
6. Final Interviews w/Top Candidates	Week of October 22
7. Reference/Background Checks Conducted	Week of October 29
8. Offer Extended/Announce Appointment	Week of November 5
9. Initial Recruitment Follow-Up Direction From Council	December 4
10. Subsequent Recruitment Relaunched	December 5
11. Subsequent Recruitment Final Filing Date Recruitment Closed/Presented to Council	January 22, 2019