

2403 Council Meetings.

A. Regular Meetings. Regular meetings of the City Council shall be held on the first and third Tuesdays of each month at the hour of 5 00 p.m. If any such day is on a holiday, then the meeting shall be held on the next succeeding day which is not a holiday. If any such day is a Statewide election day or a regular or special municipal election day, then the meeting shall be held on the next succeeding day or on such other day as determined by the City Council. During the second City Council meeting of January of each year the City Council shall select one (1) of its members to serve as Mayor Pro Tempore. The Mayor Pro Tempore shall serve for a term of one (1) year from the date of selection, shall not serve consecutive terms of office, and shall be selected on a rotating basis with each succeeding Mayor Pro Tempore being selected on the basis of the Councilmember with the longest continuous service on the City Council.

B. Special Meetings. The Council shall hold special meetings when called by order of the Mayor, or in the absence of the Mayor by the Mayor Pro Tempore, or by a majority of the Council. All meetings shall be in the Council Chambers or the adjacent Council Conference Room in the City Hall unless otherwise determined by the Council, any other place of meeting shall be shown in the notice of meeting.

C. Closed Sessions. Closed sessions held pursuant to law shall be subject to the provisions of CMC 2407, 2408, 2409, 2413(A), 2414, and all other applicable provisions of this Chapter. Prior to holding a closed session regarding pending litigation, a statement shall be made as to which subdivision of Government Code Section 54956.9 it is pursuant. Upon the Council's return to the open meeting following the closed session, the presiding officer or designee shall publicly announce the action taken in the closed session terminating or disposing of the matter acted upon in accordance with the action and direction of the Council, except closed sessions regarding pending litigation after which the City Attorney shall prepare and submit a memorandum pursuant to Government Code 54956.9.

D. Notice of Meeting. Notice of all special meetings shall be given by the City Clerk to all members of the Council, to the City Attorney, to the City Administrator and to representatives of all newspapers and radio stations which have so requested in writing, and a copy thereof shall be posted in one (1) public place designated by the City Council that is freely accessible to members of the public. All such notices shall be given in writing at least twenty-four (24) hours prior to the time of such meeting and shall specify the time and place of the special meeting and the business to be transacted. Any such notice may be waived by a member of the City Council, by filing with the City Clerk a written waiver of notice at or prior to the time of the meeting. Such waiver may be given by telegram. Attendance at the time and place specified shall be deemed a waiver of notice of such meeting. (Ord. 2, § 2403; Ord. 36, § 1; Ord. 69-63, § 2; Ord. 70-131, Ord. 72-236, §§ 1, 2; Ord. 77-400, § 1; Ord. 77-415, § 1; Ord. 79-462, § 1; Ord. 87-818, § 1; Ord. 95-1053, § 1; Ord. 98-1144, § 1; Ord. 01-1226, § 1; Ord. 07-1394, § 4; Ord. 17-1641, § 1; Ord. 18-1802, §§ 1, 2)