

**CITY OF CARSON
RECLAMATION AUTHORITY**



**TUESDAY, October 3, 2017
701 East Carson Street
Helen Kawagoe Council Chambers
4:30 P.M. – Regular Session**

MINUTES

REGULAR MEETING OF THE CARSON RECLAMATION AUTHORITY

CALL TO ORDER: The meeting was called to order at 4:33 P.M. by Authority Vice Chairman Elito Santarina.

ROLL CALL: Deputy Authority Secretary Simarago called the roll:

Authority Board Members Present:

Authority Vice Chairman Elito Santarina, Board Member Ray Aldridge, Jr., and Board Member Louie Diaz

Authority Board Members Absent: Chairman Albert Robles (Excused) and Board Member Rashina Young (Entered at 4:34 P.M.)

Other Elected Officials Present: Monica Cooper, Authority Treasurer

Other Elected Officials Absent: Donesia Gause Aldana, Authority Secretary (Excused)

Also Present:

John Raymond, Executive Director; Maya Mouawad, Assistant Authority Attorney; Trini Catbagan, City Controller, Robert Eggleston, IT Manager; Cristal McDonald, Senior Deputy Authority Secretary, and Joy Simarago, Deputy Authority Secretary

CLOSED SESSION: None.

RECONVENE OPEN SESSION – None.

REPORT ON CLOSED SESSION ACTIONS – None.

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) – None.

APPROVAL OF MINUTES:

Item No. 1. 2017-788

**AUGUST 1, 2017 REGULAR MEETING
AUGUST 7, 2017 SPECIAL MEETING
SEPTEMBER 5, 2017 REGULAR MEETING**

It was moved to approve the minutes as submitted on motion of Young, seconded by Diaz with Diaz abstaining on the August 7, 2017 minutes only, and carried by the following vote:

Ayes: Authority Vice Chairman Santarina, Board Member Aldridge, Jr., Board Member Diaz, and Board Member Young
Noes: None
Abstain: None
Absent: Authority Chairman Robles

CONSENT: (Items 2-5)

Board Member Aldridge, Jr. requested to remove Consent Item No. 3 for discussion.

It was moved to approve Consent Calendar Items with the exception of Item No. 3 on motion of Diaz, seconded by Young and unanimously carried by the following vote:

Ayes: Authority Vice Chairman Santarina, Board Member Aldridge, Jr., Board Member Diaz, and Board Member Young
Noes: None
Abstain: None
Absent: Authority Chairman Robles

Item No. 2. 2017-769

**CONSIDER APPROVAL OF RESOLUTION NO. 17-11-CRJPA
RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF
\$849,585.17.**

Recommendation:

TAKE the following actions:

1. WAIVE further reading and APPROVE RESOLUTION NO. 17-11-CRJPA, "A RESOLUTION OF THE CARSON RECLAMATION AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$849,585.17."
2. AUTHORIZE the Chairman to execute Resolution No. 17-11-CRJPA following approval as to form by the Authority Counsel.

ACTION: Item No. 2 was approved on the Consent Calendar.

Item No. 3. 2017-676

CONSIDER APPROVAL OF RESOLUTION NO. 17-10-CRJPA, A RESOLUTION APPROVING A REIMBURSEMENT AGREEMENT BETWEEN THE CARSON RECLAMATION AUTHORITY AND THE CITY OF CARSON

Board Member Aldridge, Jr. inquired about the formula for reimbursement and billing. Executive Director Raymond stated that the City plans to bill quarterly with tracking system.

Board Member Diaz inquired who would be monitoring the work. Executive Director Raymond stated that the City Controller would monitor and coordinate with timekeepers effective today's meeting.

Vice Chairman Santarina inquired if there was a tracking system in place by the City Controller. Executive Director Raymond stated that the City is the keeper of payroll and all related Reclamation Authority work.

Recommendation:

1. WAIVE further reading and ADOPT RESOLUTION NO. 17-10-CRJPA, "A RESOLUTION APPROVING A REIMBURSEMENT AGREEMENT BETWEEN THE CITY OF CARSON AND THE CARSON RECLAMATION AUTHORITY".
2. AUTHORIZE the Authority Chairman to execute the reimbursement agreement after approval as to form by the Authority Counsel.

ACTION: It was moved to approve staff's recommendation on motion of Diaz, seconded by Young and unanimously carried by the following vote:

Ayes: Authority Vice Chairman Santarina, Board Member Aldridge, Jr., Board Member Diaz, and Board Member Young
Noes: None
Abstain: None
Absent: Authority Chairman Robles

Item No. 4. 2017-762

CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CARSON RECLAMATION AUTHORITY AS OF AUGUST 31, 2017

Recommendation:

RECEIVE and FILE.

ACTION: Item No. 4 was approved on the Consent Calendar.

**Item No. 5. 2017-784 ADOPT RESOLUTION NO. 17-04-CRJPA ADOPTING THE
CONFLICT OF INTEREST CODE WHICH INCORPORATES BY
REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY
THE FAIR POLITICAL PRACTICES COMMISSION**

Recommendation:

TAKE the following action:

1. Waive further reading and ADOPT RESOLUTION NO. 17-04-CRJPA OF THE CARSON RECLAMATION AUTHORITY, A PUBLIC BODY CORPORATE & POLITIC, AND A POLITICAL SUBDIVISION OF THE STATE OF CALIFORNIA, ADOPTING THE CONFLICT OF INTEREST CODE WHICH INCORPORATES BY REFERENCE THE CONFLICT OF INTEREST CODE PREPARED BY THE FAIR POLITICAL PRACTICES COMMISSION.

ACTION: Item No. 5 was approved on the Consent Calendar.

SPECIAL ORDERS OF THE DAY: (None)

DISCUSSION: (Item 6)

**Item No. 6. 2017-780 CONSIDER THE NOVEMBER MEETING SCHEDULE FOR THE
CARSON RECLAMATION AUTHORITY DUE TO CITY'S SPECIAL
MUNICIPAL ELECTION TO BE HELD ON NOVEMBER 7, 2017**

Recommendation:

CONSIDER the meeting schedule for the month of November and PROVIDE direction.

Option 1:

1st November Meeting - Monday, November 6, 2017 - Regular meetings for the Carson Reclamation Authority at 4:30 P.M.

Option 2:

1st November Meeting - Wednesday, November 8, 2017 - Regular meetings for the Carson Reclamation Authority at 4:30 P.M.

Option 3:

1st November Meeting - CANCEL meeting due to Special Municipal Election.

ACTION: It was moved to hold the regular meeting of the Carson Reclamation Authority on Monday, November 6, 2017, at 4:30 P.M. on motion of Diaz, seconded by Aldridge, Jr. and unanimously carried by the following vote:

Ayes: Authority Vice Chairman Santarina, Board Member Aldridge, Jr., Board Member Diaz, and Board Member Young
Noes: None
Abstain: None
Absent: Authority Chairman Robles

ORDINANCE SECOND READING: (None)

ORAL COMMUNICATIONS (AUTHORITY MEMBERS)

Board Member Aldridge, Jr.

Referred to the December meeting and stated that he would not be available after December 15, 2017. Executive Director Raymond stated that he would plan the December meeting for December 12, 2017.

ADJOURNMENT

It was moved to adjourn the meeting at 4:57 P.M. on motion of Young, seconded by Diaz and unanimously carried by the following vote:

Ayes: Authority Vice Chairman Santarina, Board Member Aldridge, Jr., Board Member Diaz, and Board Member Young
Noes: None
Abstain: None
Absent: Authority Chairman Robles

Authority Chairman Albert Robles

ATTEST:

Authority Secretary Donesia Gause Aldana, MMC