



September 6, 2017

Gilbert Marquez, Senior Civil Engineer
City of Carson
701 E. Carson Street
Carson, CA 90745

Subject: Proposal for Professional Post-Construction Services for the Carson Street Masterplan Project

Dear Mr. Marquez,

AndersonPenna Partners, Inc. (APP) is pleased to present this proposal to the City of Carson (City) to provide professional post-construction services for this project.

Project Understanding

The field construction phase of the Carson Street Masterplan project is nearing completion. The project budget is currently projected to sufficiently cover remaining construction phase activities through the end of September 2017. However, this budget will not cover post-construction costs to complete and submit final project paperwork and overall project closeout.

Scope of Services

APP staff will enforce the provisions of the specifications to require and expedite the contractor to submit well-coordinated operations and maintenance manuals, warranties and guarantees. APP will perform closeout duties including final organization of project files and submit to the City for final approval, and assist with the filing of the notice of completion and release of retention.

Proposed Personnel

For the post-construction phase of this project, APP proposes to assign as-needed hours for the following personnel categories: Senior Project Manager, Construction Manager, Public Works Inspector and Documents Control/Project Controls.

Please feel free to contact me if you have any questions or require additional information. We look forward to being of continued service to the City.

Sincerely,

AndersonPenna Partners, Inc.

Dino P. D'Emilia, PE, QSD

Vice President, Construction Services

cc: Lisa M. Penna, PE, F.ASCE, QSD, President/CEO
Angelique M. Lucero, Chief Financial Officer
Gary Heinbuch, Inspections Manager

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Estimated Fee

City of Carson Carson Street Masterplan - Project No. 1043 Post-Construction Services Estimated Fee Schedule				
TITLE	Avg. Daily Effort	Total Hours	Hourly Rate	Extended Fee
Post-Construction Phase		45 Working Days (Allowance)		
Senior Project Manager	1.00	45.00	\$ 165.00	\$ 7,425.00
Public Works Inspector	4.00	180.00	\$ 106.00	\$ 19,080.00
Construction Manager	6.00	270.00	\$ 148.00	\$ 39,960.00
Project Controls	3.00	135.00	\$ 95.00	\$ 12,825.00
Total Estimated Fee			\$ 79,290.00	

Notes:

The above estimated is based on part-time services over 45 working days, on an as-needed, allowance basis.

The above hourly inspector rates include wages, fringe and general and administrative overhead and fee, as well as typical supplies, tools and equipment required to perform services.

The following minimum callout applies to Inspection staff, in accordance with Industrial Welfare Commission Order No. 16-2001.

- Cancellation of 8 hours scheduled inspection after inspector's arrival on site: 4-hour minimum
- Cancellation of 4 hours scheduled inspection after inspector's arrival on site: 2-hour minimum

No inspection overtime is included or anticipated for the post-construction phase. However, if overtime inspection is requested: The rate will be 1.4 times the regular inspector rate for shown above for work in excess of eight hours Monday-Friday and the first eight hours worked on Saturday. The rate will be 1.7 times the regular inspector rate shown above for work in excess of eight hours on Saturday or the first eight hours worked on Sunday.

Reimbursable Expenses: Ordinary identifiable non-salary costs that are directly attributable to the project, such as reproduction, regular vehicular travel costs, overnight postage / couriers, etc., are included in the fee estimated above. Extraordinary expenses, such as oversized and/or color reproduction costs, site facility hard phone line and/or internet service charges, non-commuter project miles and/or other travel expenses to remote (over 50 miles one-way) fabrication yards / batch plants, overnight postage / couriers, etc., are billed at actual cost plus 10 percent to cover overhead and administration. Travel charges to a casting / fabrication yard or batch plant will include the hourly billing rate plus travel expenses as listed in the Caltrans Travel Guide (State rates). Extraordinary charges will not be billed to the Client unless specifically requested and approved by the Client in writing prior to incurring the expense.

Fees for expert witness services: Charged at \$300.00 per hour with a 4-hour minimum per day.

Payment Terms: A late payment finance charge at a rate of 12 percent per annum will be applied to any unpaid balance commencing 30 days after the date of original invoice. This rate schedule is effective through June, 2018. Should the Contract duration be extended beyond June 30, 2018, rates may be subject to annual and/or periodic revisions as necessary to accommodate inflationary trends, salary adjustments and the general costs of business, as mutually agreeable to the parties and approved via Contract amendment prior to implementing higher rates.

NOTES / LIMITATIONS: The projected fee is based on the number of estimated working days required for the completion of the work. The estimate may be affected by:

- Working time duration in excess of the duration indicated above
- Contractor and subcontractor's efficiency and sequencing of events
- Unexpected subsurface conditions
- Unforeseen delays beyond APP's control

EXCLUSIONS TO SCOPE AND FEE:

The following items are specifically excluded:

- Legal advice
- Design engineering
- Temporary field office facilities, equipment, furniture, utilities and/or services
- Hazardous materials monitoring and/or testing
- Acceptance and/or Independent Assurance Sampling and Testing (IAST) Services
- Specialized Software (other than MS Office Suite) and MS Project