

AMENDMENT NO. 2

TO AGREEMENT FOR CONTRACT SERVICES FOR PROJECT MANAGEMENT SERVICES – DEVELOPMENT IMPACT FEE REPORT RECOMMENDATION

THIS SECOND AMENDMENT TO THE AGREEMENT FOR CONTRACT SERVICES (“Amendment”) by and between the **CITY OF CARSON**, a California municipal corporation (“City”) and **KELLY ASSOCIATES MANAGEMENT GROUP, LLC**, a California Limited Liability Company (“Consultant”) is effective as of the ____ day of August 1, 2017.

RECITALS

A. City and Consultant entered into that certain Agreement for Contractual Services dated November 1, 2016 (“Agreement”) whereby Consultant agreed to review the City’s General Plan, Zoning Code, Specific Plans, fiscal and environmental information and land-use data related to proposed development opportunities in order to prepare and submit a report suggesting the best course of action for the City’s adoption of development impact fees, until completion of the services, a term of 60 days from the execution of the agreement or a term not exceeding one year from November 1, 2016.

B. On July 18, 2017, the City Council approved the first amendment to the Agreement extending the Agreement through October 18, 2017. The first amendment was necessary to study and formalize an Interim Development Impact Fee (IDIF). This is in addition to the Scope of Services delineated under the Agreement. Given the additional time and work required to study and develop an IDIF, Consultant required additional funding of \$10,000 to the original contract amount for a total sum of \$34,000.00. The Consultant requested the first amendment to complete the additional requested work and effectively fulfill its obligations under the Agreement for the remainder of the contract term.

B. Since approval of the first amendment, the City has identified that in order for the Consultant to complete the scope of Work for the first amendment, the contract amount should have been increased by \$20,000.00 instead of \$10,000.00.

C. City and Consultant now desire to amend the Agreement to increase the total compensation by an additional \$10,000, for a total contract sum of \$44,000 to allow Consultant to develop an IDIF report, in addition to the original Development Impact Fee Report Recommendation (the “Amendment”).

TERMS

1. **Contract Changes.** The Agreement is amended as provided herein (new text is identified in ***bold italics***, deleted text in ~~strike through~~).

A. **Section 2.1, of the Agreement, entitled “Contract Sum,” shall be amended to read as follows:**

“For the services rendered pursuant to this agreement, Consultant shall be compensated in accordance with the “Schedule of Compensation” attached hereto

as Exhibit “C” and incorporated herein by this reference, but not exceeding the maximum contract amount of ~~Thirty four Thousand Dollars (\$34,000.00)~~ **Forty-four Thousand Dollars (\$44,000.00)** (“Contract Sum”).

B. Exhibit A, of the Agreement, entitled “Scope of Services,” shall be amended in Section II to read as follows:

II. As part of the Services, Consultant will prepare and deliver the following tangible work products to the City:

TASK	TITLE	DESCRIPTION	EST. HOURS
Task 1*	Internal Data Collection/ Analysis	Review the General Plan, Zoning Code, Specific Plans, fiscal and environmental information, and land-use data related to proposed development opportunities. KAMG will then prepare a “white paper” summary that discusses how this data relates to development impact fees	30
Task 2*	External Survey	Conduct a case study analysis of comparison cities in terms of industry best practices (fees assessed, applicability, management, accounting, etc.)	20
Task 3	Summary Report	Prepare and submit a report reviewing industry best practices and outlining a suggested course of action for the City’s adoption of development impact fees.	50
<i>Task 4</i>	<i>Summary Report</i>	<i>Prepare and submit a report reviewing industry best practices and outlining a suggested course of action for the City’s adoption of an Interim Development Impact Fee.</i>	<i>50</i>
*While the Internal and External studies are two separate tasks, KAMG will conduct them concurrently.			

C. Exhibit C, of the Agreement, entitled “Schedule of Compensation,” shall be amended in Section V to read as follows:

“The total compensation for the Services shall not exceed ~~\$34,000.00~~ **\$44,000.00** as provided in Section 2.1 of this Agreement.”

D. Exhibit D, of the Agreement, entitled “Schedule of Performance,” shall be amended in Section II to read as follows:

II. Consultant shall deliver the following tangible work products to the City by the following dates.

Tasks 1 and 2

It is proposed that Tasks 1 and 2 be conducted over a three-week period following the City’s authorization to proceed.

Task 3

Task 3 will be allocated three-weeks after submittal of the Task 1 “white paper” and the receipt of any comments from the City.

Task 4

Task 4 will be conducted over a twelve-week period following the City’s authorization to proceed.

During the course of the tasks enumerated above, KAMG may suggest, on a priority basis, interim development impact fees for potential projects in certain parts of the City.

2. **Continuing Effect of Agreement.** Except as amended by this Agreement, all provisions of the Agreement shall remain unchanged and in full force and effect. From and after the date of this Amendment, whenever the term “Agreement” appears in the Agreement, it shall mean the Agreement, as amended by this Amendment to the Agreement.

3. **Affirmation of Agreement; Warranty Re Absence of Defaults.** City and Consultant each ratify and reaffirm each and every one of the respective rights and obligations arising under the Agreement. Each party represents and warrants to the other that there have been no written or oral modifications to the Agreement other than as provided herein. Each party represents and warrants to the other that the Agreement is currently an effective, valid, and binding obligation.

Consultant represents and warrants to City that, as of the date of this Amendment, City is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

City represents and warrants to Consultant that, as of the date of this Amendment, Consultant is not in default of any material term of the Agreement and that there have been no events that, with the passing of time or the giving of notice, or both, would constitute a material default under the Agreement.

4. **Adequate Consideration.** The parties hereto irrevocably stipulate and agree that they have each received adequate and independent consideration for the performance of the obligations they have undertaken pursuant to this Amendment.

5. **Authority.** The persons executing this Agreement on behalf of the parties hereto warrant that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this Agreement on behalf of said party, (iii) by so executing this Agreement, such party is formally bound to the provisions of this Agreement, and (iv) the entering into this Agreement does not violate any provision of any other Agreement to which said party is bound.

[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date and year first-above written.

CITY:

CITY OF CARSON, a municipal corporation

Albert Robles, Mayor

ATTEST:

Donesia L. Gause, City Clerk

APPROVED AS TO FORM:
ALESHIRE & WYNDER, LLP

Sunny K. Soltani, City Attorney
[EQG]

CONSULTANT:

Kelly Associates Management Group, LLC

By: _____
Name:
Title:

By: _____
Name:
Title:
Address: _____

Two corporate officer signatures required when Consultant is a corporation, with one signature required from each of the following groups: 1) Chairman of the Board, President or any Vice President; and 2) Secretary, any Assistant Secretary, Chief Financial Officer or any Assistant Treasurer. CONSULTANT'S SIGNATURES SHALL BE DULY NOTARIZED, AND APPROPRIATE ATTESTATIONS SHALL BE INCLUDED AS MAY BE REQUIRED BY THE BYLAWS, ARTICLES OF INCORPORATION, OR OTHER RULES OR REGULATIONS APPLICABLE TO CONSULTANT'S BUSINESS ENTITY.

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

Signature: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

STATE OF CALIFORNIA

COUNTY OF LOS ANGELES

On _____, 2017 before me, _____, personally appeared _____, proved to me on the basis of satisfactory evidence to be the person(s) whose names(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature: _____

OPTIONAL

Though the data below is not required by law, it may prove valuable to persons relying on the document and could prevent fraudulent reattachment of this form.

☐ **CAPACITY CLAIMED BY SIGNER**
INDIVIDUAL
☐ CORPORATE OFFICER

TITLE(S)
☐ PARTNER(S) ☐ LIMITED
☐ GENERAL
☐ ATTORNEY-IN-FACT
☐ TRUSTEE(S)
☐ GUARDIAN/CONSERVATOR
☐ OTHER _____

SIGNER IS REPRESENTING:
(NAME OF PERSON(S) OR ENTITY(IES))

DESCRIPTION OF ATTACHED DOCUMENT

TITLE OR TYPE OF DOCUMENT

NUMBER OF PAGES

DATE OF DOCUMENT

SIGNER(S) OTHER THAN NAMED ABOVE