

**CITY OF CARSON****POLICY/PROCEDURE**

0377

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SUBJECT

**WARRANTS FOR ADULT CROSSING GUARD
ASSIGNMENTS**

SECTION

CITY COUNCIL POLICY STATEMENT

SUPERCEDES 12/02/2009

I. PROCESS FOR EVALUATING CROSSING GUARDS

The purpose of this standard management procedure is to establish and define guidelines for the assignment of school pedestrian crossing guards. An adult crossing guard may be assigned to a school crossing that meets the criteria stated in this policy statement during the hours when school children use the street crossing.

II. EVALUATION GUIDELINES**A. General Requirements for All Crossings**

1. At least 20 elementary school children per hour must cross the street on the way to or from school. Where a count of elementary school pedestrians is slightly lower than the required 20 per hour, City Council may assign a crossing guard if there is reason to believe that this threshold will be met in the near future.
2. Where school crossings are located on divided streets with adequate median width for pedestrian refuge, provisions of this warrant shall apply separately to each roadway.
3. Elementary school children are expected to walk as far as 600 feet to a location where they may afford themselves the protection of existing traffic signals, stop signs, a pedestrian tunnel or an overpass.
4. Crossing guard control may be provided for school pedestrians enrolled in grades kindergarten through the fifth grade only. City Council may assign a crossing guard at middle schools if justified and if criteria are met.
5. Traffic counts shall be made in 15 minute increments, and the hourly vehicular traffic volume requirement shall be considered satisfied if the proportionate number of the required hourly vehicular traffic volume occurs during any 15 minute period when elementary school pedestrians are required to cross.
6. At qualifying school crossings where jurisdiction of the roadway is shared with other governmental agencies, the City will invite the cooperation of the other governmental agencies in sharing the costs of crossing guard control. At such locations, City Council may assign crossing guards until formal agreements with the participating agencies have been obtained.

III. Request for New Guards and Suspending Guard Service

- A. The school staff shall meet with City staff to explore available school options for pedestrian safety before assigning a crossing guard. The options include but are not limited to the following:
 - a. Physical modifications to the campus
 - b. Use of school resources or staff
 - c. Establish a Volunteer or Valet program
- B. Process for Assigning or Suspending Guards
 - a. A traffic/pedestrian study shall be made in September or October and towards the end of the school year in May or June to reassess if the criteria for an existing crossing guard is still met.
 - b. When the crossing guard review is completed, the City will notify the school of the recommendation to either retain the current crossing guard, eliminate the service at the particular intersection(s), or to provide an additional crossing guard.
 - c. Crossing guard assignments may be withdrawn by City Council when conditions no longer satisfy the requirements contained herein.

IV. Additional Evaluation Guidelines If the Initial Evaluation Guidelines Are Met

- 1. Uncontrolled Crossings (Without Stop Signs or Traffic Signals)
 - a. Where the uncontrolled vehicular traffic volume is at least 300 per hour.
 - b. Where the uncontrolled vehicular traffic volume is at least 275 per hour on a street which is 75 feet or more in width and the legal speed limit is 35 mph to and including 45 mph.
 - c. Where the uncontrolled vehicular traffic volume is at least 250 per hour and the legal speed limit is 50 mph. or more.
 - d. Where physical terrain impairs the sign distance beyond a reasonable stopping distance.
- 2. At Crossings With 4-Way Stop Signs
 - a. Where the vehicular traffic volume on a street with four or more lanes is at least 500 per hour through the crosswalk where school children cross.
- 3. At Crossings with Traffic Signals
 - a. Where the number of vehicular turning movements through the crosswalk exceeds 300 per hour while school pedestrians are going to or from school.

V. AUTHORITY

Action by the City Council, May 16, 2017.

Kenneth Farfsing
City Manager

Date