

Department	Project Description	Account	Budget	Actual	Carryover Request	Justification
City Clerk	Contracted Elections Services	01-30-000-176-6018	\$ 440,115	\$ 193,348	\$ 20,000	The FY15-16 budget included a total of \$71,000 for contracted election services to be provided by Sue Herbers. The unspent appropriation of \$20,000 needs to be carried forward to FY16-17 for election services to be provided by another consultant.
City Manager - Administration	Investment Advisory Services RFQ	01-50-010-001-6004	\$ 97,100	\$ 96,048	\$ 5,730	On April 19, 2016, the City Council approved the Staff recommendation to retain a consultant to prepare a RFQ for Investment Advisory services. A carryover is requested to complete the RFQ process during FY16-17. Although only \$1,052 remains in this particular line-item account, the overall City Manager's Department budget has \$167,941 in unspent appropriations.
City Manager - Information Technology	Replacement Desktop Computers and MaintStar System Upgrade/Training	01-50-615-003-6004	\$ 351,367	\$ 267,364	\$ 55,500	During the 2016 budget process, Information Technology had requested a budget allocation for replacement desktop computers. Twenty-five aged computers were identified to be incompatible with new software and technology. The request was not included in the FY16-17 budget, due to the deficit position. In addition, the City's current project management software (MaintStar) has not been maintained and is in need of an update, along with staff training. The software may be used for 3 years until the ERP System can be implemented for the Public Works Department (the Finance Department will be first to implement the ERP System). Staff requests a carryover of some of the unspent FY15-16 IT professional services budget to provide for the desktop replacements (\$27,000) and the MaintStar upgrade and training (\$28,500).
City Manager - Information Technology	ERP System Phase I	38-90-999-003-8006	\$ 484,889	\$ 124,754	\$ 360,135	The Capital Asset Replacement budget included \$375,000 for Phase I of the Enterprise Planning Resource (ERP) system purchase and implementation. After actual expenditures for other projects, only \$360,135 of the total fund appropriation is available for carryover. The ERP system will be used by all departments and replace existing systems. Contract negotiations have been completed, and the City Attorney's Office is working on the final form of the contract, including the scope of work. Staff expects to present a final proposed contract to City Council in the next couple of months. With that report, it is likely that Staff will request additional funding for Phase I of the system implementation, training, and project management.

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City Manager - Public Safety	Security Cameras/Equipment	01-90-905-127-8003	\$ 220,000	\$ 13,069	\$ 206,931	Staff requests a carryover to complete the upgrade and installation project in FY16-17.
City Manager - Public Safety	Anti-Bullying	01-90-920-119-6005	\$ 35,000	\$ 9,334	\$ 25,666	Staff requests a carryover to complete the Anti-Bullying objectives in FY16-17.
Community Development	Mobile Home Rent Analysis	01-70-740-003-6005	\$ 25,000	\$ 9,813	\$ 15,187	The City retained RSG to perform a mobile home rent analysis. A carryover of the unspent appropriation is requested to complete the work in FY16-17.
Community Development	Neighborhood Pride Program - Chicago Title	15-70-760-188-6005	\$ 50,000	\$ 12,999	\$ 6,500	The City utilizes Chicago Title to support the CDBG-funded Neighborhood Pride Program. Staff requests a carryover of unspent money to continue the work in FY16-17.
Community Development	Neighborhood Pride Program Inspections	15-70-760-188-6062	\$ 785,362	\$ 629,137	\$ 50,000	Inspection services provided by Barr & Clark, Inc. for residential lead-based paint and asbestos have not been completed as part of the Neighborhood Pride Program. A carryover of \$50,000 is requested for the inspection services.
Community Development	Fair Housing Impediment Analysis	15-70-780-003-6004	\$ 45,838	\$ -	\$ 45,838	The City has retained Charles R. Blair (dba Community Development Services) to provide an analysis of impediments to fair housing choice and implementation of the Voluntary Compliance Agreement with the U.S. Department of Housing and Urban Development. A carryover is requested to complete the work in FY16-17.
Community Services	Radio Equipment for Field Staff	01-80-840-003-6009	\$ 321,675	\$ 188,565	\$ 10,000	Radio equipment used by field personnel at City parks is aged and is no longer working sufficiently; which is posing a safety issue. Staff requests a carryover to provide for new radio equipment. The Public Safety Administration program has adequate savings to provide for the request.
Community Services	Stevenson Park Countertop	01-80-840-102-6010	\$ 24,236	\$ 14,183	\$ 7,000	Recent damage to a counter-top at Stevenson Park necessitated immediate repair. Staff requests unspent appropriations be carried forward to FY16-17 to pay for the repair. The Recreation Section 2 Operations has adequate savings to provide for the request.
Human Resources & Risk Management	Employee Classification & Comp Study and Air Quality Testing	01-20-580-003-6005	\$ 172,044	\$ 110,938	\$ 44,500	The employee classification and compensation study will likely be completed by the end of the calendar year. In addition, the City Manager authorized Air Quality testing at City facilities to address a safety concern. There was no budget; however the Human Resources/Risk Management budget has adequate savings to provide for the testing. The carryover request of \$24,500 for the Class/Comp Study and \$20,000 for the Air Quality Testing will provide for completion of both projects.

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Public Works	Pipeline Franchise Audit	01-80-010-001-6004	\$ 99,090	\$ 43,667	\$ 55,423	As reported to the City Council on July 5, 2016 (2016-728), the pipeline franchise audit engagement performed by Municipal Petroleum Analysts (MPA) was not completed at June 30th. Staff requests a carryover for the unspent appropriation to complete the audit.
Public Works	PB Loader Truck Replacement	01-90-999-004-8002	\$ 15,719,646	\$ 15,322,875	\$ 200,000	Staff requests approval to use FY15-16 expenditure savings for purchase of PB Loader Truck in FY16-17. The FY15-16 budget would be decreased in the Public Works Department (savings in the operations budget), and the FY16-17 budget would be increased in the Capital Projects program of the General Fund. The \$200,000 carried over to FY16-17 would be added to \$150,000 already included in the FY16-17 budget for a total purchase price of \$350,000. The City's current PB Loader is 12 years old and must be replaced to reduce liability and ongoing maintenance costs.