

File #: 2015-082, Version: 1

Report to Mayor and City Council

Wednesday, March 04, 2015

New Business Consent

SUBJECT:

CONSIDER AWARDING A CONTRACT WITH WORLD PRIVATE SECURITY, INC. TO PROVIDE PROFESSIONAL CROSSING GUARD SERVICES FOR THE CITY OF CARSON

I. SUMMARY

On December 15, 2014, a Request for Proposals (RFP) was released to qualified firms to provide professional crossing guard services for the City of Carson. After reviewing each proposal, staff is recommending that World Private Security, Inc. be awarded a three-year contract at a total cost of \$380,700.00, for the period of July 1, 2015 through June 30, 2018, with two additional one-year extensions based on performance (Exhibit No. 1).

II. RECOMMENDATION

TAKE the following actions:

1. AWARD a three-year contract to World Private Security, Inc. to provide professional crossing guard services at ten permanent locations for the City of Carson for a total cost of \$380,700.00, for the period of July 1, 2015 through June 30, 2018, with two additional one-year extensions based on performance.
2. AUTHORIZE the Mayor to execute the agreement, following approval as to form by the City Attorney.

EXHIBIT NO. 1





III. ALTERNATIVES

TAKE another action the City Council deems appropriate.

IV. BACKGROUND

The City of Carson provides four hours of crossing guard services per school day for local schools at twenty-one locations. Ten of these sites are staffed by contract crossing guards. The eleven other locations are staffed by part-time city employees. In the event the city employee is absent, the contractor may be called upon to provide relief coverage for as long as needed.

For the past several years, the City maintained a contract for professional crossing guard services with All City Management Services, Inc. (ACMS). On April 17, 2012, City Council approved a three-year contract with ACMS to provide professional crossing guard services for the period of July 1, 2012 through June 30, 2015, with two additional one-year extensions based on performance (Exhibit No. 2). On September 15, 2014, staff negotiated with ACMS to extend the contract with the same provisions on its first one-year contract extension (Exhibit No. 3). However, ACMS declined the offer citing its increased operational costs and opted to be given the chance to submit a proposal upon publication of an RFP (Exhibit No. 4).

On December 15, 2014, Purchasing Division published RFP No. 14-11 for Professional Crossing Guard Services at ten (10) permanent locations. Relief crossing guard services would be assigned to the contractor on as-needed basis.

Contractor Permanent Assignment	City Employee Staffing/Intersection
1. 213th / Bolsa	1. 189th / Towne
2. 215th / Orrick	2. 213th / Water
3. 220th / Bonita (N/E)	3. 215th / Main
4. 220th / Bonita (N/W)	4. 220th / Avalon
5. 223rd / Moneta	5. 224th Pl./Caroldale
6. 228th St. / Catskill	6. 224th St. / Catskill
7. 236th / Catskill	7. 236th / Panama
8. Calbas / Bonita	8. Avalon / Scottsdale
9. Carson / Bonita (N/E)	9. Billings / Sherman Dr.
10. Carson / Bonita (S/W)	10. Carson / Santa Fe (N/W)
	11. Turmont / Central Ave.





The proposals were reviewed by the Public Safety and Community Services Manager and the Senior Administrative Specialist. Each proposal was ranked based on the following criteria: (1) RFP compliance, (2) qualifications, (3) experience, (4) employee selection, hiring, and disciplinary procedure, (5) employee training, (6) references, and (7) cost. Staff contacted vendors' references listed on their proposals to determine how well each vendor performs its contracts. In addition, staff held interviews with representatives from each company on January 13, 2015. Between January 14 - 21, 2015, staff conducted impromptu office visits to observe the staffing and operations of each vendor.

It is staff's opinion that World Private Security provided the best proposal to provide the City with professional crossing guard service. During the staff's impromptu office visits, All City Management Services and World Private Security were the only two proposers that were fully staffed. In addition, World Private operates 24/7. World Private equips their crossing guards with uniform attire that demonstrates professionalism in their field as well as two-way radios to keep in constant communication with their field and 2nd level supervisors at all times.

The four proposers that responded, the hourly rate(s) of each bid, and their respective rankings are as follows:

	World Private Security, Inc.	All City Management Services, Inc.	Ceed Security Corp.	Alltech Industries, Inc.
Ranking #/ Avg Score	1/ 84	2/ 79	3 /71	4 / 62.50
Permanent Crossing Guard Hrly Rate	Yr. 1: \$14.25	Yr. 1: \$19.54	Yr. 1: \$12.99	Yr. 1: \$14.50
	Yr. 2: \$14.50	Yr. 2: Same	Yr. 2: Same	Yr. 2: \$15.00
	Yr. 3: \$14.50	Yr. 3: Same	Yr. 3: Same	Yr. 3: \$15.50
Relief Crossing Guard Hrly Rate	Yr. 1: \$14.25	Yr. 1: \$19.54	Yr. 1: \$12.99	Yr. 1: \$14.50
	Yr. 2: \$14.50	Yr. 2: Same	Yr. 2: Same	Yr. 2: \$15.00
	Yr. 3: \$14.50	Yr. 3: Same	Yr. 3: Same	Yr. 3: \$15.50
Field Supervisor Hrly Rate	Yr. 1: \$16.00	Yr. 1: Included	Yr. 1: \$14.25	Yr. 1: \$16.00
	Yr. 2: \$16.25	Yr. 2: Included	Yr. 2: Same	Yr. 2: \$16.50
	Yr. 3: \$16.50	Yr. 3: Included	Yr. 3: Same	Yr. 3: \$17.00
2 nd Level Management Hrly Rate	Yr. 1: \$15.75	Yr. 1: Included	Yr. 1: \$14.25	Yr. 1: Included
	Yr. 2: \$15.75	Yr. 2: Included	Yr. 2: Same	Yr. 2: Included
	Yr. 3: \$16.00	Yr. 3: Included	Yr. 3: Same	Yr. 3: Included
Estimated Total Cost	\$380,700.00	\$422,064.00	\$342,144.00	\$359,640.00





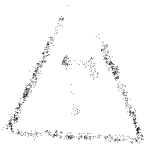
V. FISCAL IMPACT

Funds for this contract service would be included in the proposed Fiscal Year 2015/16 budget in account no. 01-90-930-133-6005 at an estimated annual cost of \$126,900.00 totaling \$380,700.00 for the full three-year contract. The relief crossing guard hours are dependent on how often the contractor would be requested to provide relief crossing guard coverage due to absences of city crossing guards. However, the salary savings should compensate for this added expenditure such that no additional appropriation is normally required under the circumstance.

.VI. EXHIBITS

1. Agreement between the City of Carson and World Private Security, Inc. (pgs. 5 - 16)
2. City Council Minutes, April 17, 2012. (pg. 17)
3. Letter to ACMS requesting one-year contract extension. (pg. 18)
4. Letter from ACMS declining contract extension. (pg. 19)





ITEM NO. (10) CONSIDER AWARDING A CONTRACT WITH WORLD PRIVATE SECURITY, INC. TO PROVIDE PROFESSIONAL CROSSING GUARD SERVICES FOR THE CITY OF CARSON

ACTION: Item No. 10 was approved on the New Business Consent Calendar on motion of Dear, seconded by Santarina and unanimously carried by the following vote:

Ayes: Mayor Dear, Mayor Pro Tem Santarina, Council Member Davis-Holmes, and Council Member Robles

Noes: None

Abstain: None

Absent: None



