

**RESOLUTION NO. 20-144**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA,  
AUTHORIZING THE DESTRUCTION OF SPECIFIED CITY RECORDS WITHIN THE CITY  
CLERK'S OFFICE**

THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, HEREBY RESOLVES AS FOLLOWS:

WHEREAS, Title 4, Division 1, Chapter 4, Section 34090 of the California Government Code provides for the destruction of certain city records that are greater than two (2) years old and not otherwise required by law to be retained for a longer period, and

WHEREAS, the proposed destruction of all the files and documents itemized as follows on Attachment "A" complies with Title 4, Division 1, Chapter 4, Section 34090 of the California Government Code, therefore, are authorized to be destroyed; and

WHEREAS, the City of Carson's City Clerk has recommended, and the City Attorney has approved, the immediate destruction of the records listed on Attachment "A" to this Resolution.

NOW, THEREFORE, the City Council of the City of Carson, California does hereby resolve and authorize the destruction of the records listed on Attachment "A" to this Resolution without further action by the City Council of the City of Carson.

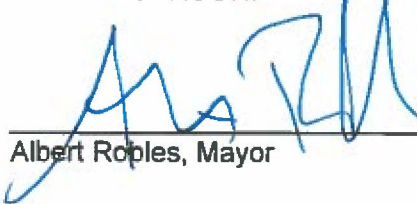
**PASSED, APPROVED and ADOPTED this 15th day of September, 2020.**

APPROVED AS TO FORM:




Sunny K. Soltani, City Attorney

CITY OF CARSON:



Albert Robles, Mayor

ATTEST:



Donesia Gause-Aldana, MMC, City Clerk

STATE OF CALIFORNIA                     )  
COUNTY OF LOS ANGELES            ) ss.  
CITY OF CARSON                        )


I, Donesia Gause-Aldana, City Clerk of the City of Carson, California, hereby attest to and certify that the foregoing resolution, being Resolution No. 20-144, adopted by the City of Carson City Council at its meeting held on September 15, 2020, by the following vote:

AYES:           COUNCIL MEMBERS:       Robles, Dear, Davis-Holmes, Hilton, Hicks

NOES:           COUNCIL MEMBERS:       None

ABSTAIN:       COUNCIL MEMBERS:       None

ABSENT:        COUNCIL MEMBERS:       None

  
\_\_\_\_\_  
City Clerk Donesia Gause-Aldana, MMC, City Clerk

| No. of Boxes | Location       | Box # | Series ID No. or Dept./Div. | Series Title | Content   | Date Range |            | Date Eligible for Disposal | Retention  | Citation |
|--------------|----------------|-------|-----------------------------|--------------|---|------------|------------|----------------------------|--|----------|
|              |                |       |                             |              |   | From       | To         |                            |  |          |
| 1            | Basement Vault | 783   | City Clerk                  | RFP          | 1.) RFP 2.) Responses 3.) Bid Register 4.) Certificate of Posting - re RFP No. P02-04 Content Management System and Site and Redesign   | 12/31/2000 | 8/26/2002  | 1/1/2008                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2               | GC 34090 |
| 1            | Basement Vault | 817   | City Clerk                  | RFPs, Bids   | 1.) RFP/Bid 2.) Responses 3.) Bid Register 4.) Certificate of Posting 5.) Proof of Publication re RFP P07-02, Bid No. B07-09, Project 1230, Bid No. 964, Bid No. 07-10, Bid No. 189, Bid Project 2 - 50 E. Carson St. and 20820 S. Main St. Bid No. 190, Bid 21009 Prospect Ave. Bid No. B07-11, RFP No. P08-03, Bid Fine Arts Contract Public Service Program Year 2007-2008, Bid No. B0-08, RFP No. P 07-01, RFP No. P08-03, Bid No. B07-05, Bid - Consulted Service for the Conceptual Design of Soundwall on Alameda Street Project 925, Bid No. B07-03, Bid - Project No. 1250, Bid No. B07-07, Bid No. B07-06 | 6/6/2007   | 3/20/2008  | 1/1/2014                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2<br>5.) CU + 4 | GC 34090 |
| 1            | Basement Vault | 816   | City Clerk                  | Bids         | 1.) Bid 2.) Responses 3.) Bid Register 4.) Certificate of Posting 5.) Proof of Publication - re Bid No. 07-06, Bid No. 07-02, Bid No. 07-01, Bid Package No. 188, Bid No. B07-04  | 1/22/2007  | 3/12/2012  | 1/1/2013                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2<br>5.) CU + 4 | GC 34090 |
| 1            | Basement Vault | 609   | City Clerk                  | RFPs, Bids   | 1.) Bid 2.) Responses 3.) Bid Register 4.) Certificate of Posting - For: Bid No. 00-33, Bid No. 00-32, Bid Project No. 929, Bid No. 00-34, Rebid Package No. 143 for Neighborhood Pride Program MH-144, Bid No. 00-31, Bid No. 00-37, Rebid No. 00-35, RFP 00-10, RFP 00-10 Addendum #1, RFP 00-11, Bid No. 00-39, Bid No. 00-38, Bid No. 00-30 Addendum #1, Bid Package No. MH-146, Bid Package No. 145  | 9/20/2000  | 10/30/2000 | 1/1/2006                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2               | GC 34090 |

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| 1            | Basement Vault | 665   | City Clerk                  | RFPs, Bids   | 1.) RFP/Bid 2.) Responses 3.) Bid Register 4.) Certificate of Posting 5.) Proof of Publication<br>- re Bid No. B01-47, Bid No. B01-48, RFP CDBG Program 2002, Bid Project No. 679, Bid No. 159, Bid Project No. 21735 S. Main Street Homes & Gardens Multi-Family Improvement Program, RFP No. P02-01, Bid No. B02-01, Bid No. B02-02, Bid No. B02-04, Bid No. B02-05, RFP P02-02, Bid No. B02-06, Bid No. P02-10, Bid No. B02-10, Bid No. B02-07, Bid No. B02-15, Bid No. B02-11, Bid No. B02-14, Bid No. B02-12 | 12/6/2001  | 4/2/2002  | 1/1/2008                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2<br>5.) CU + 4 | GC 34090 |
| 1            | Basement Vault | 920   | City Clerk                  | RFP          | 1.) RFP 2.) Bid Register 3.) Certificate of Posting - re RFP No. P12-04   | 3/21/2012  | 4/2/2012  | 1/1/2018                   | 1.) AU + 5<br>2.) AU + 4<br>3.) CU + 2                             | GC 34090 |
| 1            | Basement Vault | 821   | City Clerk                  | RFP          | 1.) RFP 2.) Bid Register 3.) Certificate of Posting - For: RFP No. P08-01   | 2/21/2008  | 3/24/2008 | 1/1/2014                   | 1.) AU + 5<br>2.) AU + 4<br>3.) CU + 2                             | GC 34090 |
| 1            | Basement Vault | 762   | City Clerk                  | RFP          | 1.) RFP 2.) Bid Register 3.) Certificate of Posting - For: RFP No. P06-01   | 1/19/2006  | 2/21/2008 | 1/1/2014                   | 1.) AU + 5<br>2.) AU + 4<br>3.) CU + 2                             | GC 34090 |

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| 1            | Basement Vault | 905   | City Clerk                  | RFPs, Bids/ RFQ | 1.) RFP/Bid/RFQ 2.) Responses 3.) Bid Register 4.) Certificate of Posting - re RFP No. P09-04, RFP No. 09-04 Addendum #1, RFP No. 0-04 Addendum #2, RFP No. 09-06, Bid Package No. 195 - Neighborhood Pride Program, RFP for Housing Development Division Community Development Block Grant (CDBG) Consulting Services, Bid No. B09-07, Bid No. 1240 - Annual Concrete Maintenance Replacement Program at Various Locations, Bid No. B09-09, Bid No. 1287 - Traffic Signal Installation at the Intersection of Main Street and 225th St, Bid No. B0-08, RFQ for Neighborhood Stabilization Program, Bid No. B09-11  | 7/30/2009  | 12/8/2009 | 1/1/2015                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2 | GC 34090 |
| 1            | Basement Vault | 907   | City Clerk                  | RFPs, Bids/ RFQ | 1.) RFP/Bid 2.) Responses 3.) Bid Register 4.) Certificate of Posting - re Bid No. B10-01, Bid Package No. 196 - Neighborhood Pride Program, RFP for Neighborhood Stabilization Program - Residential Rehabilitation Services, Bid on Project No. 1922 - Traffic Signal Installation at Central Ave and Helmick St, RFP for Neighborhood Stabilization Program - Residential Inspection Services, RFP No. P10-04, Bid on Project No. 1241 - Annual Overlay Program Various Locations, RFP for Property Management Services, RFP for Inspection and Project Coordination Services, RFP for Landscape Maintenance Contract, RFQ for Commercial Sign Program Services, Bid for Project No. 921 - Avalon Blvd Interchange Mod at the I-405, Bid Package No. 197 for Neighborhood Pride Program, RFP for Project 1043 - Carson St Master Plan Implementation of Public Improvements, Bid No. B10-05, RFP for Bond Underwriting Services, RFP for Inspection of The Boulevards at South Bay, RFP No. P10-06 | 3/26/2010  | 9/7/2010  | 1/1/2016                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2 | GC 34090 |



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| 1            | Basement Vault | 906   | City Clerk                  | RFPs, Bids/ RFQ | 1.) RFP/Bid/RFQ 2.) Responses 3.) Bid Register 4.) Certificate of Posting - re RFP for Community Development Block Grant (CDBG) Public Service Programs - Program Year 2010. RFP for Landscape Maintenance Services, RFP for Fine Arts Funding, Program Year 2010-2011, RFP No. P10-01, Bid on Avalon Blvd Storm Drain Lateral Connection Improvements, RFP No. P10-02, RFP for Graphic Design Services, Bid No. 1285 - Installation of Left Turn Phase at the Intersection of Avalon and Sepulveda, RFP for MSP - Appraisal Services, Property Management Services, Title and Escrow Services, Environmental Phase Assessment Services, Bid No. B10-02, RFP No. P10-03, Asbestos and -BP Removal and Demolition @ 2535 - 2569 E. Carson St., Bid No. B09-10   | 12/9/2009  | 3/18/2010 | 1/1/2016                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2 | GC 34090 |
| 1            | Basement Vault | 735   | City Clerk                  | RFPs, Bids/RFQ  | 1.) RFP/Bid/RFQ 2.) Responses 3.) Bid Register 4.) Certificate of Posting - re Notice Inviting Proposals "Landscape Maintenance Contract for Medians & Misc. Landscaped Areas", RFP Project No. 622 "Environmental Services" Del Amo @ I-405, 616 E. Carson Street Demolition Project, B03-27 "Six Pickup Trucks, 3/4 Ton, Extended Cab, Utility Box", Bid Package No. 171 - Neighborhood Pride Program, Bid Package No. 172 - Neighborhood Pride Program, RFP No. P4-01, Bid Package No. 173 - Neighborhood Pride Program, Notice Inviting Bids Program Project No. 856 [Federal Project No. STPLER-5403 (009)] Wilmington Ave. Median Landscape Improvement, RFP - Community Development Block Grant Fair Housing Services Program, B04-01 "Sport Equipment", P04-02 "Water Mgmt and Equipment Svcs for Carson Swimming Pool Facilities, B04-03 "Furnishings and Installing Swimming Pool Safety Covers and Anchors", RFP Consulting Services Related to Various Housing and Community Development | 12/8/2003  | 9/8/2004  | 1/1/2010                   | 1.) AU + 5<br>2.) AU + 5<br>3.) AU + 4<br>4.) CU + 2 | GC 34090 |

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|              |          |           |                             |              |  | From       | To |                            |           |          |
|              |          | 735 con't |                             |              | <p>Programs, Bid Package No. 174 - Neighborhood Pride Program, B04-02 "Printing (4) Issues of the Rec. and Com. Svcs Guide and (4) issues of the Carson Report", Project No. 1040 - Intersection of Main St. &amp; 228th St. Drainage Improvements, Notice Inviting Bids - Project No. 21830 Recreation Road, Notice Inviting Bids (RE-BID) - Project No. 21830 Recreation Road, RFP Community Development Block Grant 12/08/2003, Project No. 2641 E. Carson Street, Project No. 2641 E. Carson St. - Commercial Program, B04-06 "Furnish &amp; Install one UHF Repeater - Voter System", RFQ for Commercial/Industrial Integrated Solid Waste Management Services, Bid Package No. 177 Neighborhood Pride Program, Project No. 233 - Traffic Signal Installation at the Intersection of Wilmington Ave &amp; 223rd St., Bid Package No. 176 Neighborhood Pride Program, B04-05 "Photographic Services 2 year Contract, Notice Inviting Bids - Maint Svcs for Traffic Signals &amp; Street Lights, Notice of RFO - CDB Program Year 2005, Bid</p> |            |    |                            |           |          |
|              |          | 735 con't |                             |              | <p>Package No. 175 - Neighborhood Pride Program, Project No. 695 - Annual Rubberized Emulsion Aggregate Slurry Project</p>   |            |    |                            |           |          |

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|              |   |                  |                             |                |                                     | From       | To         |                            |           |          |
| N/A          | City Computer Network: P-> City Clerk> Department>Public Records Act Request>2000-2003,2010 | N/A - Electronic | City Clerk                  | Correspondence | Public Records Act Request - Drafts | 1/1/2000   | 12/31/2010 | 1/1/2013                   | CU+2      | GC 34090 |
| N/A          | City Computer Network: P-> City Clerk> Department> Public Records Act Request>2013-2017     | N/A - Electronic | City Clerk                  | Correspondence | Public Records Act Request          | 1/1/2013   | 12/31/2017 | 1/1/2020                   | CU+2      | GC 34090 |