



## **CITY OF CARSON**

### **MINUTES CARSON CITY COUNCIL/ SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING FEBRUARY 7, 2023 5:00 P.M.**

#### **CALL TO ORDER:**

The meeting was called to order at 5:01 P.M. by Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes in the Helen Kawagoe Council Chambers, Carson City Hall, located at 701 E. Carson Street, Carson, California 90745.

#### **ROLL CALL:**

City Clerk/Agency Secretary/Authority Secretary, Dr. Khaleah K. Bradshaw noted the roll:

#### **Council Members/Agency Members/Authority Board Members Present:**

Mayor/Agency Chairman/Authority Chairman Lula Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Jawane Hilton, Council Member/Agency Member/Authority Board Member Cedric Hicks, and Council Member/Agency Member/Authority Board Member Arleen Rojas

#### **Council Members/Agency Members/Authority Board Members Absent:**

Council Member/Agency Member/Authority Board Member Jim Dear (Entered during Closed Session)

#### **Also Present:**

Monica Cooper, City/Agency/Authority Treasurer; David C. Roberts, Jr., City Manager; Sunny Soltani, City/Agency/Authority Attorney; John Raymond, Assistant City Manager; Robert Lennox, Assistant City Manager; Tarik Rahmani, Deputy City Manager; Saied Naaseh, Director of Community Development; Michael Whittiker, Jr., Director of Community Services; and Crystal Williams, Director of Human Resources

#### **FLAG SALUTE:**

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton led the Pledge of Allegiance.

#### **INVOCATION:**

**Item No. 1. 2023-0024 PASTOR MEYNARD LARIN FROM CHRIST COVENANT  
CHRISTIAN CHURCH**

Pastor Meynard Larin gave the invocation.

**REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK) – None.**

**ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)**

City/Agency/Authority Attorney Soltani announced the Closed Session items.

**RECESS INTO CLOSED SESSION**

The meeting was recessed at 5:08 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes to Closed Session.

**RECONVENE TO OPEN SESSION**

The meeting was reconvened at 6:08 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes with all members previously noted present including Dear.

**REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)**

City/Agency/Authority Attorney Soltani provided the Closed Session Report as follows:

**CLOSED SESSION (Items 2 to 4)**

**Item No. 2. 2022-926 CONFERENCE WITH REAL PROPERTY NEGOTIATOR (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.8, to enable the City to consider negotiations with John McDonald, Eukon Group, with whom the City is negotiating, and to give direction to its negotiator David C. Roberts, Jr., City Manager, regarding that certain real property known as 23410 Catskill Avenue, APN: 7329-035-900, Foisia Park; And also to consider negotiations with John J. Sullivan, American Tower Corporation, with whom the City is negotiating, and to give direction to its negotiator David C. Roberts, Jr., City Manager, regarding that certain real property known as 19101 S. Wilmington Ave., APN: 7320-005-902, Anderson Park. The City's real property negotiator will seek direction from the City Council regarding price and terms of payment for the property.

ACTION: No reportable action was taken.

**Item No. 3. 2023-0042 CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) or (d)(3) and (e)(1), because there is a significant exposure to litigation in four cases.

ACTION: No reportable action was taken in two cases and the other two cases were continued to another City Council meeting.

**Item No. 4. 2023-0046 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(D)(1), to confer with legal counsel regarding pending litigation to which the City is a party. The title of such litigation is as follows: Mark Jhinpaul Lorenzo Santiago v. City of Carson, et al.; LASC Case No. 20STCV30519

ACTION: No reportable action was taken.

Tina Keely - Chair, Human Relations Commission (HRC)

Invited everyone to the 27<sup>th</sup> Annual Rising Stars Event on Saturday, February 18, 2023; from 11:00 A.M. to 2:00 P.M. at the Congresswoman Juanita McDonald-Millender Community Center at Carson; requested donations to support Carson High School (CHS); and the CHS band will perform the National Anthem at the event.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes thanked Chair Keely and staff for the HRC reports.

Chair Keely thanked Assistant City Manager Lennox, Executive Assistant Sylvia Rubio, and Council Aide Cac Le for their assistance.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes announced the only commission, committee and board members to be sworn in are the uncontested appointments. Any commission, committee and board members who have not been removed continue to serve until removed or if they resign and encouraged them to continue to attend their respective meetings.

Council Member/Agency Member/Authority Board Member Dear congratulated Chair Keely for her volunteerism serving the City.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton acknowledged and thanked Chair Keely for her hard work.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes reminded the Council Members to wait to be acknowledged by the Mayor to speak.

**INTRODUCTIONS (MAYOR)**

**Item No. 5. 2023-0025 REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION**

Captain Jones reported/announced the following:

- Attended Assemblyman Mike Gipson's Swearing-In Ceremony
- Attended the Chamber of Commerce Quarterly Breakfast
- Attended Re-Grand Opening of the Doubletree Hotel

- Citizens Academy, March 7, 2023 through May 9, 2023, 10-week course, held on Tuesday evenings from 6:00 P.M. to 8:00 P.M. at the Carson Sheriff Station; for more information contact Community Relations Office
- Coffee with the Cop (Pizza with the Station), March 1, 2023, from 5:00 P.M. to 7:00 P.M. at Chuck E. Cheese, Southbay Pavilion Mall
- Deployed speed trailers throughout the City
- Thanked the residents for reporting crimes – “See Something, Say Something” which allows the deputies to make arrests
- Black History Month – recognized Field Training Officers and Training Staff who are African-American
- Thanked the Mayor and City Council for their support

Council Member/Agency Member/Authority Board Member Dear thanked Captain Jones for his report.

Council Member/Agency Member/Authority Board Member Hicks thanked Captain Jones for deploying the speed trailers.

**Item No. 6. 2023-0026 REPORT FROM ASSISTANT CHIEF BENNETT OF LOS ANGELES COUNTY FIRE DEPARTMENT – Not present**

Battalion Chief Art Jimenez gave a monthly incidents report.

**PRESENTATIONS**

**Item No. 7. 2023-0037 INTRODUCTION OF ASSEMBLYMAN JOSH LOWENTHAL**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes introduced newly-elected Assemblyman Josh Lowenthal, representing South Carson, who gave a background of himself and offered comments regarding the newly formed district and legislation. He invited everyone to the Community Swearing-In Ceremony on Saturday, February 11, 2023 at 11:00 A.M. at Long Beach Poly High School. He stated he looks forward to working with the Mayor and City Council.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes invited Assemblyman Lowenthal to the City's 55<sup>th</sup> Anniversary Gala Ball on Saturday, February 25, 2023, and to the State of the City on March 30, 2023; invitation to follow.

**Item No. 8. 2023-0045 UPDATE PRESENTATION FROM NATELSON DALE GROUP ON THE CARSON ECONOMIC DEVELOPMENT STRATEGIC PLAN**

Roger Dale, representing Natelson Dale Group, gave a PowerPoint presentation on the update of the Carson Economic Development Strategic Plan.

The Mayor and City Council offered comments and requested a copy of the PowerPoint presentation.

**Item No. 9. 2023-0055 PROCLAMATION RECOGNIZING FEBRUARY AS BLACK HISTORY MONTH (CITY COUNCIL)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes introduced Lynnette Harris, Sophisticated Dance Studio. She read the proclamation and presented to Lynnette Harris who was joined by her husband and son and accepted with words of gratitude.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to prepare a personal proclamation for Lynnette Harris.

**Item No. 10. 2023-0056 PROCLAMATION RECOGNIZING FEBRUARY AS AMERICAN HEART MONTH (CITY COUNCIL)**

Council Member/Agency Member/Authority Board Member Hicks read the proclamation and presented to Diana Boyd, Regional Director from the American Red Cross, who accepted with words of gratitude.

**ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)**

Loren Miles, Trustee of HEG Trust – Item No. 8

Offered comments in support of item; stated he has a background in retail establishments and offered to donate his services free or charge

**APPROVAL OF MINUTES: None.**

**CONSENT: (Items 11 to 25)**

It was moved to approve Consent Items No. 11 to 25 on motion of Hicks, seconded by Dear.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton requested to remove Items No. 17 and 18 for discussion.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to remove Item No. 25 for discussion.

The motion to approve Consent Items No. 11 to 25, except Items No. 17, 18, and 25, was unanimously carried by the following vote:

Ayes:	Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas
Noes:	None
Abstain:	None
Absent:	None

**Item No. 11. 2023-0007 Resolution No. 23-024, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS**

**AND DEMANDS, AS FOLLOWS:**

**TOTAL OF \$5,896,158.12 FOR GENERAL DEMANDS, CHECK NUMBERS 165893 THROUGH 166184.**

**TOTAL OF \$2,865 FOR CO-OP AGREEMENT DEMANDS, CHECK NUMBERS 1269 THROUGH 1269, WHICH ARE COSTS ASSOCIATED WITH THE CONSTRUCTION OF CAPITAL PROJECTS WITHIN THE FORMER REDEVELOPMENT PROJECT AREA, USING BOND PROCEEDS TRANSFERRED FROM THE SUCCESSOR AGENCY TO THE CITY.**

ACTION: Item No. 11 was approved on Consent.

**Item No. 12. 2023-0029 CONSIDER AN UPDATE ON CITY PROJECTS (CITY COUNCIL)**

Recommendation: RECEIVE and FILE this informational update.

ACTION: Item No. 12 was approved on Consent.

**Item No. 13. 2023-0043 CONSIDER AN UPDATE ON CITY COMMISSIONS (CITY COUNCIL)**

Recommendation: RECEIVE and FILE this report.

ACTION: Item No. 13 was approved on Consent.

**Item No. 14. 2023-0051 CONSIDER APPROVING A REVISED COUNCIL POLICY & PROCEDURE (CPP) NO. 3.19 REGARDING FLOWERS - AUTHORIZING AND ORDERING (CITY COUNCIL)**

Recommendation: (1) MAKE the finding of public purpose as stated in the background section of this report; and  
(2) APPROVE the revised version of CPP No. 3.19 as included in Exhibit 2, based on the aforementioned finding.

ACTION: Item No. 14 was approved on Consent.

**Item No. 15. 2023-0030 COVID-19 UPDATE (CITY COUNCIL)**

Recommendation: 1. RECEIVE and FILE.

ACTION: Item No. 15 was approved on Consent.

**Item No. 16. 2023-0048 CONSIDER ADOPTING A RESOLUTION RE-AUTHORIZING THE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY TO BE CONDUCTED VIA REMOTE TELECONFERENCING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(E) FOR A CONTINUED 30-DAY PERIOD (CITY**

## **COUNCIL, SUCCESSOR AGENCY, HOUSING AUTHORITY)**

Recommendation: ADOPT Resolution No. 23-033, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, THE CARSON HOUSING AUTHORITY BOARD, AND THE CARSON SUCCESSOR AGENCY BOARD, MAKING FINDINGS RELATED TO THE CONTINUED EXISTENCE OF A STATE OF EMERGENCY DUE TO COVID-19 AND RE-AUTHORIZING THE MEETINGS OF THE LEGISLATIVE BODIES OF THE CITY OF CARSON, CARSON SUCCESSOR AGENCY AND CARSON HOUSING AUTHORITY TO BE CONDUCTED VIA REMOTE TELECONFERENCING IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54953(e) FOR A CONTINUED 30-DAY PERIOD." (Exhibit No. 1)"

ACTION: Item No. 16 was approved on Consent.

### **Item No. 17. 2023-0040 THE ANNUAL COMPREHENSIVE FINANCIAL REPORT FOR FISCAL YEAR ENDED JUNE 30, 2022 (CITY COUNCIL)**

Item No. 17 was heard after approval of the Consent items.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton requested a staff report.

Deputy City Manager Rahmani noted in his three years with the City of Carson it is the first time the Finance Team was able to finalize the report in a record time in January. He thanked the Finance Team for a tremendous job. They continue to show dedication to their work. For the second year in a row, Carson has been ranked among the top cities in fiscal stability in the State. He introduced and recognized Acting Accounting Manager Hnin Phyu and Acting Senior Accountant Pat Nguyen for their hard work.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes and Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton thanked and recognized staff for an excellent job.

City Manager Roberts, Jr. requested the Finance team in attendance (City Treasurer Monica Cooper, Deputy City Manager Tarik Rahmani, Senior Budget Analyst Ralston Turner, Acting Accounting Manager Hnin Phyu, Acting Senior Accountant Phat Nguyen, Accountant II Susan Delirio, Buyer Elaine Bedwell, Buyer Assistant Daisy Lapena, Payroll Supervisor Glenn Dear, and Administrative Specialist Lucille Sandoval) to stand in front of the podium and be recognized for their collective effort for a healthy budget.

Acting Senior Accountant Phat Nguyen stated on behalf of the Accounting Team thanked the Mayor and the City Council for their support, encouragement, particularly Deputy City Manager Rahmani for his trust and confidence that he has vested in them to help accomplish their work assignments.

City Manager Roberts, Jr. joined in with the Finance Team for a photo opportunity.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted she requested on several occasions for staff to provide an official photographer during presentations at City Council meetings. City Manager Roberts, Jr. stated there will be a photographer at the next City Council meeting.

Council Member/Agency Member/Authority Board Member Dear referred to the \$108 million in reserve, \$88 million in cash and inquired how much is one time money.

Deputy City Manager Rahmani clarified the \$88 million surplus is designated as unrestricted balance one-time money for the City Council to invest. The ongoing revenues which forecast shows about \$104 million which is an annual revenue received that was projected for this fiscal year. It is an ongoing revenue including taxes - Measure K, Measure R, and the Utility Users Tax (UTT) which is money that offsets the ongoing operations and projects. The \$88 million is a stand-alone cash available for the City to reinvest.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested Deputy City Manager Rahmani to explain the UUT, oil tax, and sales tax. Deputy City Manager Rahmani explained the taxes and revenue sources.

Recommendation: RECEIVE and FILE this staff report.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes ordered this item received and filed with no objection heard.

**Item No. 18. 2023-0044 CONSIDER ESTABLISHING A \$100,000.00 REWARD FOR INFORMATION LEADING TO THE CAPTURE, ARREST, AND CONVICTION OF THE DRIVER OF THE SECOND VEHICLE RELATED TO THE DEATH OF JAMAAL FREEMAN IN THE CITY OF CARSON ON JANUARY 3, 2023 (CITY COUNCIL)**

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton offered comments in support of the item.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested the City Manager to ask Captain Jones to prepare a Press Release.

Recommendation: APPROVE the establishment of a \$100,000 reward.

ACTION: It was moved to approve staff recommendation on motion of Hilton, seconded by Dear and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None



**Item No. 19. 2023-0047      CONSIDER ADOPTING RESOLUTION NO. 23-237 TO AMEND RESOLUTION 22-235, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ESTABLISHING THE SALARY AND BENEFITS FOR UNCLASSIFIED MANAGEMENT EMPLOYEES**

Recommendation:      CONSIDER ADOPTING RESOLUTION NO. 23-037 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, ESTABLISHING THE SALARY AND BENEFITS FOR UNCLASSIFIED MANAGEMENT EMPLOYEES AND RESCINDING RESOLUTION NOS. 14-091, 15-124, 15-125, 16-095, 19-170, 22-149 AND 22-235 AND ANY OTHER PRIOR SIMILAR RESOLUTIONS.

ACTION:      Item No. 19 was approved on Consent.

**Item No. 20. 2023-0041      CONSIDER ADOPTION OF PROGRAM GUIDELINES AND APPROVAL OF STANDARD TEMPLATE LOAN ACCEPTANCE AND CONTRACTOR AGREEMENT FOR THE CITY'S PERMANENT LOCAL HOUSING ALLOCATION (PLHA) FUNDED SINGLE-FAMILY HOUSING REHABILITATION PROGRAM (CITY COUNCIL)**

Recommendation:      TAKE the following Actions:  
1. APPROVE the PLHA Funded Single-Family Housing Rehabilitation Program Guidelines and the standard template Loan Acceptance and Contractor Agreement and related forms; and  
2. AUTHORIZE the City's Loan Committee (Community Development Director and staff) to approve loans for up to \$50,000.

ACTION:      Item No. 20 was approved on Consent.

**Item No. 21. 2022-1026      CONSIDER APPROVING A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CARSON AND BAKER TILLY US, LLP, TO EVALUATE THE INTERNAL CONTROLS AND EFFICIENCY AND EFFECTIVENESS OF THE CITY OF CARSON**

Recommendation:      TAKE the following actions:  
1. APPROVE the proposed professional services agreement with Baker Tilly US, LLP, to provide internal control services for an amount not-to-exceed \$209,138.  
2. AUTHORIZE the Mayor to execute the contract, following approval as to form by the City Attorney.  
3. ADOPT Resolution No. 23-007 "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR

2022-23 BUDGET IN THE FINANCE DEPARTMENT"

ACTION: Item No. 21 was approved on Consent.

**Item No. 22. 2023-0022 CONSIDER APPROVING A MEMORANDUM OF UNDERSTANDING WITH LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY FOR PROPOSITION A DISCRETIONARY INCENTIVE GRANT PROGRAM FUNDING (CITY COUNCIL)**

Recommendation: TAKE the following actions:  
1. APPROVE the Proposition A Discretionary Incentive Grant Program Memorandum of Understanding with Los Angeles County Metropolitan Transportation Authority for Report Year 2020 (Exhibit No. 1; "LACMTA MOU"); and  
2. AUTHORIZE the Mayor to execute the LACMTA MOU, following approval as to form by the City Attorney.

ACTION: Item No. 22 was approved on Consent.

**Item No. 23. 2023-0054 CONSIDER APPROVAL OF THE PURCHASE OF ONE 2023 FORD SUPER DUTY F-250 SRW (W2A) XL 2WD CREW CAB 8' BOX 176" WB PICKUP AND ADOPT RESOLUTION 23-036 AMENDING THE FISCAL YEAR 2022-23 BUDGET IN THE GENERAL FUND AND SPECIAL REVENUE**

Recommendation: 1. WAIVE the formal contracting process as defined by Section 2605 (b) (1) (ii).  
2. WAIVE the formal bidding process defined by the Carson Municipal Code, Section 2610; and  
3. AUTHORIZE the Purchasing Manager to utilize Cooperative Purchasing as allowed by Section 2611(g) for NAFG through Sourcewell, Contract #091521-NAF for the purchase of (1) 2023 Ford Super Duty F-250 SRW (W2A) XL 2WD Crew Cab 8'Box 176" WB Pickup for a grand total of: \$54,490.73.  
4. WAIVE further reading and ADOPT Resolution No. 23-036, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2021-22 BUDGET IN THE GENERAL FUND AND SPECIAL REVENUE FUNDS FOR THE PURCHASE OF ONE FORD F-250 TRUCK" appropriating \$54,490.73 from the General Fund account to the Special Revenue account. (Exhibit No. 4)

ACTION: Item No. 23 was approved on Consent.

**Item No. 24. 2022-500 CONSIDER AWARD OF A CONSTRUCTION CONTRACT TO R.J. NOBLE COMPANY FOR PROJECT NO. 1393-4: CITYWIDE ANNUAL OVERLAY PROGRAM AND PROJECT NO. 1411-4: CITYWIDE ANNUAL CONCRETE REPLACEMENT PROGRAM,**

**MAIN STREET FROM CARSON STREET TO VICTORIA STREET, AND APPROVAL OF RESOLUTION NO. 23-034, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-23 BUDGET IN THE SPECIAL REVENUE FUNDS" (CITY COUNCIL)**

Recommendation:

TAKE the following actions:

1. APPROVE and RATIFY Hardy and Harper, Inc.'s bid withdrawal as set out in the Bennett Letter (Exhibit 3).
2. AWARD a Construction Contract to R.J. Noble Company as the 2nd lowest responsive and responsible bidder, for Project No. 1393-4: Citywide Annual Overlay Program and Project No. 1411-4: Citywide Annual Concrete Replacement Program, in the amount of \$3,457,469.37 (Exhibit 2).
3. AUTHORIZE the expenditure of construction contingencies in the amount of \$518,620.40 (15%) for change orders and any unforeseen construction work such as substructure conflicts, contaminated soil removal and disposal, material testing, and other work that may be necessary to complete these projects.
4. ADOPT Resolution No. 23-034, "A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-23 BUDGET IN THE SPECIAL REVENUE FUNDS" appropriating \$480,089.77 from the Measure M - Fund Balance to augment the current amount budgeted for projects 1393-4: Citywide Annual Overlay Program, and Project No. 1411-4: Citywide Annual Concrete Replacement Program, Main Street from Carson Street to Victoria Street (Exhibit 4).
5. AUTHORIZE the Mayor to execute a Construction Contract with R.J. Noble Company, following approval as to form by the City Attorney.

ACTION: Item No. 24 was approved on Consent.

**Item No. 25. 2022-1005 CONSIDER APPROVAL OF THE PLANS, SPECIFICATIONS, AND ESTIMATES FOR PROJECT NO. 1657: TRAFFIC SIGNAL INSTALLATION AT SIX INTERSECTIONS, AND AUTHORIZE STAFF TO ADVERTISE FOR CONSTRUCTION BIDS (CITY COUNCIL)**

Item No. 25 was heard after Item No. 18.

Assistant City Manager Raymond gave a staff report and noted the six intersection locations for the traffic signal installation as follows:

- Figueroa Street at Victoria Street
- Figueroa Street at 223<sup>rd</sup> Street
- Figueroa Street at 234<sup>th</sup> Street
- Main Street and Albertoni Steet
- Main Street at 220<sup>th</sup> Street

- Main Street at Victoria Street

He gave an update on the Tajauta/Del Amo and the Dimondale/Central traffic signal installation projects.

Council Member/Agency Member/Authority Board Member Hicks inquired if a left turn signal will be installed for the locations listed on this report, specifically on Tajauta and Del Amo Boulevard.

City Manager Roberts, Jr. noted the concern of residents and California State University Dominguez Hills (CSUDH) which will be implemented. Also, he noted the six traffic signal installation locations and those to be completed will be listed on the City's website.

Recommendation: TAKE the following actions:

1. APPROVE the Plans, Specification and Estimates for Project No. 1657: Traffic Signal Installation at Six Intersections.
2. AUTHORIZE staff to advertise the work and call for construction bids for Project No. 1657: Traffic Signal Installation at Six Intersections, contingent upon receipt of the Funding Agreement with Metro for the additional funds the City requested.

ACTION: It was moved to approve staff recommendations on motion of Davis-Holmes, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

## **SPECIAL ORDERS OF THE DAY: (Item 26)**

**Item No. 26. 2023-0019 PUBLIC HEARING TO CONSIDER RESOLUTION NO. 23-029, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 12 (DOMINGUEZ COMMERCE CENTER) FOR PROPERTY LOCATED AT 2001 E. DOMINGUEZ STREET & 20740 S. WILMINGTON AVE (APN: 7318-012-018 AND 7318-012-020) WITHIN THE FUTURE ANNEXATION AREA (CITY COUNCIL)**

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw reported the property owner, BSREP III Dominguez LLC, submitted the Unanimous Approval Consent Letter to the City of Carson requesting for annexation into the City of Carson Community Facilities District No. 2018-01 (Maintenance and Services). There are no noticing nor publication requirements required for

this item beyond the Brown Act.

Director Naaseh gave a staff report.

Recommendation: TAKE the following actions:

1. OPEN the public hearing.
2. TAKE public testimony and accept any written and/or oral communications.
3. CLOSE the public hearing.
4. WAIVE further reading and ADOPT Resolution No. 23-029, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON ACTING IN ITS CAPACITY AS THE LEGISLATIVE BODY OF THE CITY OF CARSON COMMUNITY FACILITIES DISTRICT NO. 2018-01 (MAINTENANCE AND SERVICES) APPROVING ANNEXATION NO. 12 (DOMINGUEZ COMMERCE CENTER) FOR PROPERTY LOCATED AT 2001 E. DOMINGUEZ STREET & 20740 S. WILMINGTON AVE (APN: 7318-012-018 AND 7318-012-020) WITHIN THE FUTURE ANNEXATION AREA"
5. RECEIVE and FILE the Unanimous Approval Consent Letter from BSREP III DOMINGUEZ LLC.

ACTION: It was moved to approve staff recommendations on motion of Dear, seconded by Hicks and unanimously carried by the following vote:

Ayes: Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, Council Member/Agency Member/Authority Board Member Dear, Council Member/Agency Member/Authority Board Member Hicks, and Council Member/Agency Member/Authority Board Member Rojas

Noes: None

Abstain: None

Absent: None

#### **DISCUSSION: (Items 27 - 29)**

**Item No. 27. 2023-0052 CONSIDER (1) RESCINDING COUNCIL POLICY NO. 1.1.02, (2) INTRODUCING AN ORDINANCE REPEALING SECTION 2419 OF THE CARSON MUNICIPAL CODE, AND (3) APPROVING A REVISED COUNCIL POLICY NO. 1.45, RELATED TO RESTRICTIONS ON COUNCILMEMBER MASS MAILINGS AND TOWN HALL MEETINGS AT PUBLIC EXPENSE (CITY COUNCIL)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to look into other city policies and bring back this item at the next City Council meeting.

Recommendation: TAKE all of the following actions:

1. RESCIND CP No. 1.1.02 in its entirety (Exhibit No. 1);

2. INTRODUCE, for first reading by title only and with full reading waived, Ordinance No. 23-2302, entitled "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, REPEALING SECTION 2419 (PROHIBITED MASS MAILINGS BY COUNCILMEMBERS) OF CHAPTER 4 (CITY OFFICES - COUNCIL CHAMBERS - MEETINGS) OF ARTICLE II (ADMINISTRATION) OF THE CARSON MUNICIPAL CODE" (Exhibit No. 2); and
3. APPROVE the Revised CP No. 1.45 attached as Exhibit No. 4.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes continued this item to the next meeting with no objection heard.

**Item No. 28. 2023-0053 DISCUSS AND REVIEW THE 55TH ANNIVERSARY PLANNING AD HOC COMMITTEE'S UPDATE AT THE REQUEST OF COUNCILMEMBER HICKS (CITY COUNCIL)**

Council Member/Agency Member/Authority Board Member Hicks provided an update of the 55<sup>th</sup> Anniversary Planning Ad Hoc Committee. He distributed a flyer and invitation for the 55<sup>th</sup> Anniversary Gala Ball to be held on Saturday, February 25, 2023 and noted that day is also his 61<sup>st</sup> birthday. He reported as of to date, \$118,730 has been raised to offset the costs for the upcoming celebrations this year. In addition, he noted the following upcoming events:

- Street Fair (On Carson Street between Bonita Street and Avalon Boulevard), July 29, 2023
- Tour de Carson (19-mile bike ride), August 12, 2023
- 5K Walk/Run (3 miles), May 6, 2023
- Golf Tournament, May 19, 2023, at Lakewood Country Club

The 55<sup>th</sup> Anniversary Planning Committee meets every third Thursday of the month at 6:00 P.M. at the Carson Community Center.

The Gala Ball Subcommittee meets every Wednesday, at 12:00 noon, at the Carson Community Center or via Zoom.

If anyone is interested in volunteering for any of the subcommittees, they are held as follows:

- Street Fair Subcommittee meets every third Wednesday of the month, at 11:00 A.M. via Zoom.
- Tour de Carson Subcommittee meets every Thursday of the month at 2:00 P.M. via Zoom.
- 5K Walk/Run Subcommittee meets every Thursday of the month at 3:00 P.M.
- Golf Tournament Subcommittee meets every second Wednesday of the month

Mayor/Agency Chairman/Authority Chairman Davis-Holmes noted the 55<sup>th</sup> Anniversary Gala Ball flyer did not have the time listed. She thanked Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton, City Clerk, Dr. Bradshaw and City Treasurer Cooper for their assistance and plans for a historical book. She thanked everyone who were involved with the planning process.

Recommendation: RECEIVE and FILE Councilmember Hicks' ad-hoc committee update; and DISCUSS any adjustments to the event components or planning process.

ACTION: Mayor/Agency Chairman/Authority Chairman Davis-Holmes ordered this item received and filed with no objection heard.

**Item No. 29. 2023-0027 CONSIDERATION OF ONLY LOCAL UNCONTESTED APPOINTMENTS TO THE CITY'S COMMISSIONS AND CITY'S BOARDS BY MAYOR AND CITY COUNCIL (CITY COUNCIL)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested the City Manager to bring forward any commissioner, committee or board member who has not been in attendance at their respective meetings since there have been lack of a quorum of some commissions, committees and boards, particularly the Public Safety Commission, Public Works Commission and Youth Commission.

Upon inquiry, Assistant City Manager Lennox confirmed that the commissions, committees, and boards have been meeting in person and the ordinance indicates the procedure for those not attending their meetings.

Recommendation: TAKE the following actions:

1. CONSIDER and only APPOINT uncontested members to the City Commissions and City Boards; and
2. DIRECT the City Clerk to notify all affected appointments of this action in writing;
3. IF APPLICABLE, DIRECT the City Clerk to post and publish in accordance with the Maddy Act.

ACTION: Council Member/Agency Member/Authority Board Member Dear took the following actions:

Economic Development Commission

Council Member/Agency Member/Authority Board Member Dear appointed Nasser Water as his uncontested appointment to the Economic Development Commission for the term ending November 30, 2024.

Environmental Commission

Council Member/Agency Member/Authority Board Member Dear appointed William Koons as his uncontested appointment to the Environmental Commission for the term ending November 30, 2024.

Human Relations Commission

Council Member/Agency Member/Authority Board Member Dear appointed Tina Keely as his uncontested appointment to the Human Relations Commission for the term ending November 30, 2024.

### Parks, Recreation and Cultural Arts Commission

Council Member/Agency Member/Authority Board Member Dear appointed Kisa Hilliard as his uncontested appointment to the Parks, Recreation and Cultural Arts Commission for the term ending November 30, 2024.

### Planning Commission

Council Member/Agency Member/Authority Board Member Dear appointed Louie Diaz as his uncontested appointment to the Planning Commission for the term ending November 30, 2024.

### Public Relations Commission

Council Member/Agency Member/Authority Board Member Dear appointed Dorothy Ross, Public Relations Specialist, as his uncontested appointment to the Public Relations Commission for the term ending November 30, 2024.

### Public Safety Commission

Council Member/Agency Member/Authority Board Member Dear appointed Dobard as his uncontested appointment to the Public Safety Commission for the term ending November 30, 2024.

### Public Works Commission

Council Member/Agency Member/Authority Board Member Dear appointed James Calhoun as his uncontested appointment to the Public Works Commission for the term ending November 30, 2024.

### Senior Citizens Advisory Commission

Council Member/Agency Member/Authority Board Member Dear appointed Myrna Ronquillo as his uncontested appointment to the Senior Citizens Advisory Commission for the term ending November 30, 2024.

### Veterans Affairs Commission

Council Member/Agency Member/Authority Board Member Dear appointed Robert Boyd as his uncontested appointment to the Veterans Affairs Commission for the term ending November 30, 2024.

### Women's Issues Commission

Council Member/Agency Member/Authority Board Member Dear appointed Fe Koons as his uncontested appointment to the Women's Issues Commission for the term ending November 30, 2024.



### Youth Commission

Council Member/Agency Member/Authority Board Member Dear appointed Miguel Domingo as his uncontested appointment to the Youth Commission for the term ending June 30, 2023.

### Measure C and Measure K Budget Oversight Committee

Council Member/Agency Member/Authority Board Member Dear appointed Nora Momoli as his uncontested appointment to the Measure C and Measure K Budget Oversight Committee for the term ending November 30, 2024.

### Mobilehome Park Rental Review Board

Council Member/Agency Member/Authority Board Member Dear appointed Daniel Valdez, At-large Member, as his uncontested appointment to the Mobilehome Park Rental Review Board for the term ending November 30, 2024.

### Relocation Appeals Board

Council Member/Agency Member/Authority Board Member Dear appointed Tancredo “Jun” Guray, Jr. as his uncontested appointment to the Relocation Appeals Board for the term ending November 30, 2024.

### General Plan Advisory Committee

Council Member/Agency Member/Authority Board Member Dear appointed himself as his uncontested appointment to the General Plan Advisory Committee for the term ending November 30, 2024.

## **MEMORIAL ADJOURNMENTS**

This item was heard after Oral Communications for Matters Not Listed on the Agenda (Members of the Public).

City Clerk/Agency Secretary/Authority Secretary, Dr. Bradshaw presented the following Memorial Adjournment Requests:

Jacquelynn “Jackie” Hawthorne  
Ruth Tillman  
Stephen Ronald Harris  
Arlene Louise Shelby

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton requested to add Charles Hamilton and Audrey Burnett to the Memorial Adjournment Requests.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested to add Fumi Watanabe to the Memorial Adjournment Requests.

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton gave a prayer.

## **ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)**

This item was heard after Item No. 29.

### April Jackson

Referred to the upcoming February 21, 2023 City Council meeting and offered comments in support of her Truck Storage facility.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes referred April Jackson to the City Manager for further discussion.

### Cherry Lester

Referred to an incident that occurred over 15 years ago when she fell on the sidewalk and broke her hand. She completed a City claim form which was dropped more than once; the investigator visited the location where the incident occurred and took pictures who stated it appeared the City was at fault and would process the claim. She reported nothing has been done; sidewalk is still raised; children are falling on it frequently; and her neighbor almost fell while walking her dog. She has not regained permanent use of her right hand but can use partially and is on permanent disability; requested the City assist with her injury and suffering.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes advised Cherry Lester to provide incident information to the City Manager.

### Kimberly Cortado

Provided flyers to the City Clerk to distribute to the Mayor, City Council and announced the following events:

- Grand Opening of the In-Person Dining for the Senior Nutrition & Socialization Program on February 21, 2023, lunch served at 11:30 A.M. at the Carson Community Center; Invited Mayor, City Council, and staff to enjoy a meal with the seniors; contact Kimberly Cortado at (310) 835-0212, at extension 1487, to make reservation
- Black History Month Motown Tribute, on February 17, 2023; at 6:30 P.M.; doors open at 6:00 P.M. at the Carson Community Center

### Loren Miles, Trustee of HEG Trust

Spoke in support of April Jackson, Carson resident and business owner who operates a small logistics company; referred to the Carson 2040 General Plan as presently drafted which intends to shut down April Jackson's business and force her out of Carson; offered comments in support of her truck transportation business and suggested the Carson General Plan be revised to remove all language that intended to zone out truck yards or commonly referred to as logistics operations

## **COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS**

This item was heard after Memorial Adjournments.

Council Member/Agency Member/Authority Board Member Dear requested to add the following

items to a future agenda:

- Ordinance to revise the ordinance agenda
- Mobilehome Park Zoning Ordinance

Council Member/Agency Member/Authority Board Member Hicks requested to add the following items to a future agenda:

- Status report of the Park Master Plan regarding playground equipment and rubberized surfacing replacement
- Report and evaluation of curbs and gutters (cleaned and drained) as a result of the recent rains and flooding
- Façade Improvement Program

Council Member/Agency Member/Authority Board Member Hicks requested staff to look into 213<sup>th</sup> Street from Chico Street to Wilmington Avenue which most of the streetlights are not working and a median revitalization beautification plan (cleanup).

City Manager Roberts, Jr. noted there is a Façade Improvement Program and would provide more information to the Mayor and City Council to clarify color schemes. Also, staff is in the process of working on the median revitalization plan which is part of the street improvement project.

### **ORAL COMMUNICATIONS (COUNCIL MEMBERS)**

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered the following comments:

- Inquired about the Emergency Operations Center (EOC) tabletop exercise, plan of action, and identification of the spokesperson in an event of an emergency. City Manager Roberts, Jr. responded to her inquiry
- Attended the Independent Cities Association (ICA) Conference along with Council Member Rojas. She suggested the City Manager to contact the person who hosted the workshop on Communicating During A Crisis and also Media Training called “Breaking News When The Cameras Are On You”, how do you respond, and what you should and should not say.

Council Member/Agency Member/Authority Board Member Hicks inquired about the status of the City website. City Manager Roberts, Jr. responded to his inquiry.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered the following additional comments:

- Attended the Sexual Harassment Training and received a Certificate of Proof of Participation
- Requested staff to enter into a Memorandum of Understanding with the Los Angeles County Sanitation District SR 47 and Metro; stated she would provide a list of additional agencies to the City Manager

Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton congratulated Lebron James for making history this evening who surpassed Kareem Abdul-Jabbar to become the NBA's all-time leading scorer.

Council Member/Agency Member/Authority Board Member Dear reported he attended the Independent Cities Association (ICA) Conference along with Mayor Davis-Holmes and Council Member Rojas.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes, Mayor Pro Tempore/Agency Vice Chairman/Authority Vice Chairman Hilton and City Manager Roberts, Jr. discussed the travel policy.

Mayor/Agency Chairman/Authority Chairman Davis-Holmes requested staff to bring back the travel policy.

Council Member/Agency Member/Authority Board Member Hicks offered the following comments:

- Thanked the Parks and Recreation Department, Community Services and Human Services for working on the 55<sup>th</sup> Anniversary
- Special kudos to Recreation Center Supervisor Mickie Sanchez who is working on the Gala Ball
- Thanked Public Information staff and City Manager staff for their support ensuring the success of the 55<sup>th</sup> Anniversary Gala Ball, particularly Council Aide Cac Le for her support
- Wished everyone Happy Valentine's Day

Mayor/Agency Chairman/Authority Chairman Davis-Holmes offered the following additional comments:

- Thanked staff for their work
- Wished everyone a good evening

**ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY) – None.**

**REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS – None.**

### **ADJOURNMENT**

The meeting was adjourned at 9:23 P.M. by Mayor/Agency Chairman/Authority Chairman Davis-Holmes.

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Lula Davis-Holmes  
Mayor/Agency Chairman/Authority Chairman

ATTEST:

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Dr. Khaleah K. Bradshaw  
City Clerk/Agency Secretary/Authority Secretary