

Exhibit 1

RESOLUTION NO. 22-107

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING JOB CLASSIFICATION SPECIFICATION FOR COUNCIL AIDE – FULL TIME, AND ESTABLISHING COMPENSATION AND BENEFITS FOR FULL TIME AND PART TIME COUNCIL AIDE CLASSIFICATIONS (CITY COUNCIL)

WHEREAS, Section 503 of the City's Charter provides that the City Council shall determine, by ordinance or resolution, the amount and type of compensation to be paid to all City officers, department heads and employees; and

WHEREAS, Assistant City Manager – Administrative Services Robert Lennox, acting as Director of Personnel, is authorized and directed under provisions of Sections 2797.1 of the Carson Municipal Code and Section II, Rule II of the City Personnel Rules to prepare and recommend position classification and compensation plans, after consultation with the department directors, which becomes effective upon approval by the City Council; and

WHEREAS, the City Council directed staff to purpose a new fulltime Council Aide job specification and provide benefits for Council Aide classifications on May 17th of 2022; and

WHEREAS, the City Council now desires to adopt job specifications for **COUNCIL AIDE-FULL TIME** to better reflect the work performed by the current incumbents and expected by the Mayor and City Council members; and

WHEREAS, the City Council also desires to adopt a resolution establishing compensation and benefits for the unrepresented at-will classification of **COUNCIL AIDE (full-time and part-time)**, to assist the Mayor and City Council members with variety of administrative duties and functions.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, HEREBY FINDS, DETERMINES AND RESOLVES AS FOLLOWS:

Section 1. The above recitals are true and correct, and are incorporated herein by this reference.

Section 2. The unrepresented at-will classification of **COUNCIL AIDE-FULL TIME** is hereby established. The job specifications for the unrepresented at-will classification of **COUNCIL AIDE-FULL TIME** are hereby adopted, attached hereto as Exhibit A.

Section 3. The classification of **COUNCIL AIDE-FULL TIME** shall be considered an exempt classification under the Fair Labor Standards Act (FLSA). The provisions of Carson Municipal Code Article II, Chapter 9 and the City's Personnel Rules shall not apply to the

classification of **COUNCIL AIDE-FULL TIME**.

Section 4. The attached “**COMPENSATION & BENEFITS FOR COUNCIL AIDE**,” attached hereto as Exhibit B, is hereby adopted establishing the benefits for the classification of **COUNCIL AIDE**.

Section 5. The classification of **COUNCIL AIDE- FULL TIME** is assigned to updated Salary Range as listed in Exhibit B, which provides for a salary range of \$5,546.67 per month to \$7,082.40 per month for the classification. The classification of **COUNCIL AIDE - PART-TIME** compensation Range TM: 800 shall be updated of \$32.00 per hour to \$40.86 per hour, as listed in Exhibit B.

Section 6. The City will fund up to one **COUNCIL AIDE** position (fulltime OR part-time) per Council seat.

Section 7. This resolution shall be effective July 1, 2022.

Section 8. The City Clerk shall certify to the adoption of this Resolution and shall enter it into the book of original Resolutions.

PASSED, APPROVED and ADOPTED this 21st day of June, 2022.

LULA DAVIS-HOLMES, MAYOR

ATTEST:

Dr. KHALEAH K. BRADSHAW, CITY CLERK

APPROVED AS TO FORM:

SUNNY K. SOLTANI, CITY ATTORNEY

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) ss.
CITY OF CARSON)

I, Dr. Khaleah K. Bradshaw, City Clerk of the City of Carson, California, do hereby certify that the whole number of members is five; that the foregoing resolution, being Resolution No. 22-107 was duly and regularly adopted by said City at a regular meeting duly and regularly held on the 21st day of June 2022, and that the same was passed and adopted by the following vote:

AYES: COUNCIL MEMBERS:

NOES: COUNCIL MEMBERS:

ABSTAIN: COUNCIL MEMBERS:

ABSENT: COUNCIL MEMBERS:

By: _____
City Clerk