

**CITY OF CARSON
HOUSING AUTHORITY/
SUCCESSOR AGENCY/
CITY COUNCIL AGENDA**



**TUESDAY, SEPTEMBER 20, 2022
701 East Carson Street
Online Remote Meeting**

5:00 PM

Lula Davis-Holmes, Mayor

Jawane Hilton, Mayor Pro Tem and District 1
Councilmember

Cedric L. Hicks, Sr., District 3 Councilmember

Jim Dear, Councilmember

Arleen Bocatija Rojas, District 4 Councilmember

Dr. Khaleah Bradshaw, City Clerk

Monica Cooper, City Treasurer

“In accordance with the Americans with Disabilities Act of 1990, if you require a disability related modification or accommodation to attend or participate in this meeting, including auxiliary aids or services, please call the City Clerk’s office at 310-952-1720 at least 48 hours prior to the meeting.” (Government Code Section 54954.2)

PUBLIC INFORMATION

The public may address the members of the City Council on any matters within the jurisdiction of the City Council or on any items on the agenda of the City Council during the designated public comment period. Because of the threat of COVID-19 (the “Coronavirus”) you are urged to take all appropriate health safety precautions.

OUT OF AN ABUNDANCE OF CAUTION DUE TO THE INCREASED OMICRON COVID-19 VARIANT, THE CITY COUNCIL MEETING WILL BE HELD VIRTUALLY VIA ZOOM

PUBLIC VIEWING AVAILABLE BY:

• Livestream on the City’s website: The meeting will be streamed live over the internet via: www.carsonca.gov

or on

Youtube: www.youtube.com/c/CityofCarsonCaliforniaOfficialYouTubePage

• Cable TV: Spectrum (Channel 35) and ATT (Channel 99)

PUBLIC COMMENTS CAN BE MADE AT/VIA:

- **Call-In:** To make a live comment over the phone, call 1-669-900-6833 (Meeting ID: 310 233 4888) on the date of the meeting during the portion of the agenda entitled "Oral Communications." There will be two Oral Communication sessions: one for Agendized Items (comment items ON the agenda) while the other for non-Agendized items (comment about items NOT on the Agenda). Please refer to the Agenda when to call in for these sessions.
- **Email:** Public comments can be emailed to cityclerk@carsonca.gov. The cut-off time to receive any email communications is 3:00 p.m. on the day of the meeting.
- **Written:** Written comments can be placed into the metal Drop Box located in front of City Hall. The cut-off time to receive any written communications is 3:00 p.m. on the day of the meeting.

Written comments placed in the outside Drop Box or any email received will not be read aloud at Council Meeting but will be circulated to the City Council and incorporated into the record.

The Oral Communications portion of the agenda is limited to a duration of one hour unless otherwise approved by the City Council. Comment time is normally 3 minutes depending on number of speakers.

While participating, please state your name and identify the agenda item you wish to address in your comments.

CALL TO ORDER: CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY (5:00 pm)

ROLL CALL (CITY CLERK):

FLAG SALUTE:

INVOCATION:

**Item No. 1. [2022-400](#) PASTOR NATHANIEL SESSION OF ENLIGHTEN
MINISTRY BIKER CHURCH**

CLOSED SESSION (Items 2 to 5)

REPORT ON ANY PUBLIC COMMENTS ON CLOSED SESSION ITEMS (CITY CLERK)

ANNOUNCEMENT OF CLOSED SESSION ITEMS (CITY ATTORNEY)

RECESS INTO CLOSED SESSION UNTIL 6:00 P.M. OR UNTIL THE END OF CLOSED SESSION, WHICHEVER OCCURS FIRST**Item No. 2. [2022-778](#) PUBLIC EMPLOYEE EMPLOYMENT PERFORMANCE EVALUATION (CITY COUNCIL)**

Recommendation: A closed session will be held, pursuant to Government Code Section 54957 (b) & (b) (1) to conduct an employment performance evaluation for the position of City Manager.

Item No. 3. [2022-785](#) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A CLOSED SESSION WILL BE HELD, PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1), TO CONFER WITH LEGAL COUNSEL REGARDING PENDING LITIGATION TO WHICH THE CITY IS A PARTY. THE TITLES OF SUCH LITIGATION ARE AS FOLLOWS: CAM-CARSON, LLC V. CARSON RECLAMATION AUTHORITY, CITY OF CARSON AND SUCCESSOR AGENCY TO THE CARSON REDEVELOPMENT AGENCY, LOS ANGELES SUPERIOR COURT CASE NO. 20STCV16461 AND CAM-CARSON, LLC V. CITY OF CARSON AND SUCCESSOR AGENCY TO THE CARSON REDEVELOPMENT AGENCY, SECOND DISTRICT COURT OF APPEAL CASE NO. B312729.

Item No. 4. [2022-795](#) CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION (CITY COUNCIL)

Recommendation: A closed session will be held, pursuant to Government Code Section 54956.9(d)(2) or (d)(3) and (e)(1), because there is a significant exposure to litigation in 1 case.

Item No. 5. [2022-796](#) CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION (CITY COUNCIL)

Recommendation: A CLOSED SESSION WILL BE HELD, PURSUANT TO GOVERNMENT CODE SECTION 54956.9(D)(1), TO CONFER WITH LEGAL COUNSEL REGARDING PENDING LITIGATION TO WHICH THE CITY IS A PARTY. THE TITLES OF SUCH LITIGATION ARE AS FOLLOWS: LORI KENDALL V. CITY OF CARSON, LOS ANGELES SUPERIOR COURT CASE NO. 20STCV48765.

RECONVENE TO OPEN SESSION AT 6:00 P.M. OR AT THE END OF CLOSED SESSION, WHICHEVER OCCURS FIRST**REPORT ON CLOSED SESSION ACTIONS (CITY ATTORNEY)**

INTRODUCTIONS (MAYOR)

Item No. 6. [2022-637](#) REPORT FROM CAPTAIN JONES OF CARSON SHERIFF'S STATION

PRESENTATIONS

Item No. 7. [2022-791](#) INFORMATIONAL UPDATE FROM THE GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT (CITY COUNCIL)

ORAL COMMUNICATIONS FOR MATTERS LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC) (LIMITED TO ONE HOUR)

The public may address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency or on any items on the agenda of the City Council/Housing Authority/Successor Agency, other than closed session matters, prior to any action taken on the agenda. Speakers are limited to no more than three minutes, speaking once. Oral communications will be limited to one (1) hour unless extended by order of the Mayor with approval of the City Council.

APPROVAL OF MINUTES:

Item No. 8. [2022-585](#) APPROVAL OF THE JULY 5, 2022 CITY COUNCIL/SUCCESSOR AGENCY/HOUSING AUTHORITY REGULAR MEETING MINUTES

Recommendation: Approve the minutes as listed.

Attachments: [2022 JULY 5 CC-CSA-CHA Reg Mtg Minutes \(FINAL\).pdf](#)

CONSENT: (Items 9 to 22)

ANY ITEM OR ITEMS MAY BE REMOVED FOR DISCUSSION.

These items are considered to be routine items of business and have, therefore, been placed on the CONSENT CALENDAR. For items remaining on the CONSENT CALENDAR, a single motion to ADOPT the recommended action is in order.

Item No. 9. [2022-788](#) CONSIDER MONTHLY INVESTMENT AND CASH REPORT FOR THE CITY OF CARSON, CARSON HOUSING AUTHORITY, CARSON SUCCESSOR AGENCY-MONTH ENDING AUGUST 31, 2022

Recommendation: RECEIVE and FILE.

Attachments: [Cash rpt August 2022](#)
[CITY OF CARSON PORTFOLIO RESERVES SUMMARY AUGUS](#)
[CITY OF CARSON SUCCESSOR PORTFOLIO RESERVES SUM](#)

Item No. 10. [2022-773](#) Resolution No. 22-196, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$1,450,445.71, DEMAND CHECK NUMBERS 164123 THROUGH 164292

Attachments: [Exhibit 1 Demand Reg File # Reso#22-196](#)

Item No. 11. [2022-774](#) Resolution No. 22-10-CHA, A RESOLUTION OF THE CARSON HOUSING AUTHORITY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$6,512.25, DEMAND CHECK NUMBERS HA-001915 through HA-001917

Attachments: [Exhibit 1 CHA Demand Reso# 22-10-CHA](#)

Item No. 12. [2022-775](#) Resolution No. 22-09-CSA, A RESOLUTION OF THE CARSON SUCCESSOR AGENCY RATIFYING CLAIMS AND DEMANDS IN THE AMOUNT OF \$4,769.05, DEMAND CHECK NUMBERS SA-001872 THROUGH SA-001874

Attachments: [Exhibit 1 CSA Demand Reso #22-09-CSA](#)

Item No. 13. [2022-685](#) COVID-19 UPDATE (CITY COUNCIL)

Recommendation: 1. RECEIVE and FILE.

Item No. 14. [2022-760](#) CONSIDER A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE CITY OF CARSON AND CALIFORNIA CONSULTING, INC. FOR PROFESSIONAL GRANT WRITING SERVICES (CITY COUNCIL)

- Recommendation:**
1. APPROVE the proposed contract services agreement with California Consulting, Inc. for professional grant writing services for a three-year term, for a not-to-exceed contract sum of \$60,000 per year, for a total contract sum of \$180,000 for the three-year term (Exhibit No. 1 "the Agreement"); and
 2. AUTHORIZE the Mayor to execute the Agreement following approval as to form by the City Attorney.

Attachments: [Proposed contract services agreement with California Consulting, Request for Proposals 22-027](#)
[Proposal from California Consulting, Inc.](#)
[Summary Scores Table](#)

Item No. 15. [2022-770](#) CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING NEW JOB SPECIFICATIONS AND SALARY ALLOCATIONS AS PART OF THE PHASE I RESTRUCTURING PLAN (CITY COUNCIL)

- Recommendation:** WAIVE further reading and ADOPT the following Resolutions:
1. Resolution No. 22-190, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR PAYROLL SUPERVISOR"
 2. Resolution No. 22-188, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR RISK MANAGEMENT SPECIALIST"

Attachments: [Exhibit 1 - Resolution No. 22-188, Risk Management Specialist](#)
[Exhibit 2 - Risk Management Specialist - Job Spec](#)
[Exhibit 3 - Resolution No. 22-190, Payroll Supervisor](#)
[Exhibit 4 - Payroll Supervisor - Job Spec](#)

Item No. 16. [2022-784](#) CONSIDERATION OF MULTIPLE RESOLUTIONS ADOPTING NEW JOB SPECIFICATIONS AND SALARY ALLOCATIONS AS PART OF THE PHASE I RESTRUCTURING PLAN (CITY COUNCIL)

Recommendation: WAIVE further reading and ADOPT the following Resolutions:

1. Resolution No. 22-189, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR PUBLIC INFORMATION MANAGER"
2. Resolution No. 22-191, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE CLASSIFICATION PLAN, RESOLUTION NO. 77-111, BY ADOPTING NEW JOB SPECIFICATION AND SALARY ALLOCATION FOR INNOVATION & SUSTAINABILITY MANAGER"

1.

Attachments: [Exhibit 1 - Resolution No. 22-189, Public Information Manager](#)
[Exhibit 2 - Public Information Manager - Job Spec](#)
[Exhibit 3 - Resolution No. 22-191, Sustainability & Innovation Man](#)
[Exhibit 4 - Sustainability & Innovation Manager - Job Spec](#)

Item No. 17. [2022-776](#) CONSIDERATION OF APPROVAL OF PUBLIC WORKS CONTRACT WITH DATAGEAR, INC. FOR WIFI IN EXTERNAL AREAS AT 12 PARKS, CITY HALL, AND COMMUNITY CENTER (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. AWARD a Public Works contract to DataGear, Inc. for the installation of WIFI hardware/software at 12 City Parks, the City Hall, and Community Center.
2. AUTHORIZE the Mayor to execute the contract after approval as to form by the City Attorney.

Attachments: [Datagear Contract WiFi](#)

Item No. 18. [2022-683](#) CONSIDER APPROVING AN AWARD OF CONTRACT TO MACIAS GINI & O'CONNELL (MGO) FOR PERFORMANCE AUDIT OF THE CITYWIDE PROCUREMENT AND CONTRACT PROCESS AND APPROVING RESOLUTION NO. 22-172, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FY 2022/2023 BUDGET IN THE GENERAL FUND" (CITY COUNCIL)

Recommendation: TAKE the following actions:

1. AWARD and APPROVE a Contract Services Agreement with Macias Gini & O'Connell for audit of the Citywide procurement and contracts process for an amount not to exceed of \$140,192. (Exhibit No. 1)
2. AUTHORIZE the Mayor to execute the Contract following approval as to form by the City Attorney.
3. WAIVE further reading and ADOPT Resolution No. 22-172, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FY 2022/2023 BUDGET IN THE GENERAL FUND "

Attachments: [EXHIBIT NO.1 Contract Services Agreement City of Carson and N](#)
[EXHIBIT NO. 2 Budget Resolution](#)

**Item No. 19. [2022-732](#) FISCAL YEAR 2021-2022 YEAR-END CONTINUING
APPROPRIATIONS (CITY COUNCIL)****Recommendation:**

Waive further reading and adopt:

1. RESOLUTION NO. 22-174, A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2021-2022 BUDGET TO CONTINUE UNSPENT APPROPRIATIONS TO FISCAL YEAR 2022-2023; and
2. RESOLUTION NO. 22-194, A RESOLUTION OF THE CITY OF CARSON CITY COUNCIL AMENDING THE FISCAL YEAR 2022-2023 BUDGET TO CONTINUE UNSPENT APPROPRIATIONS FROM FISCAL YEAR 2021-2022.

Attachments:

[Exhibit 1: Capital Improvement Program 2021-2022 Continuing Ap](#)

[Exhibit 2: Special Fund Fiscal Year 2021-2022 Continuing Appropr](#)

[Exhibit 3: General Fund Fiscal Year 2021-2022 Continuing Appropr](#)

[Exhibit 4: Res #22-174- FY 21-22 Decrease](#)

[Exhibit 5: Res #22-194 FY-22-23 Increase PDF](#)

Item No. 20. [2022-753](#) **CONSIDER APPROVING A GRANT AGREEMENT AND ADOPTING RESOLUTION NO. 22-180, AMENDING THE FISCAL YEAR 2022-23 GENERAL FUND BUDGET, TO ACCEPT A CALIFORNIA FOR ALL ANIMALS STATEWIDE ANIMAL SHELTER ASSISTANCE PROGRAM GRANT.**

Recommendation: TAKE the following actions:

1. APPROVE the "Shelter Services Agreement" with THE REGENTS OF THE UNIVERSITY OF CALIFORNIA on behalf of its Davis Campus School of Veterinary Medicine on behalf of its Koret Shelter Medicine Program. (Exhibit 1; the "Grant Agreement").
2. AUTHORIZE the Mayor to sign the Grant Agreement following approval as to form by the City Attorney.
3. ADOPT Resolution No. 22-180, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF CARSON, CALIFORNIA, AMENDING THE FISCAL YEAR 2022-23 BUDGET TO ACCEPT A GRANT IN THE AMOUNT OF \$15,000 IN CONNECTION WITH THE CALIFORNIA FOR ALL ANIMALS STATEWIDE ANIMAL SHELTER ASSISTANCE PROGRAM" (Exhibit 2).

Sponsors: City Council and Mr. McKay

Attachments: [Grant Agreement](#)
[Resolution No. 22-180](#)

Item No. 21. [2022-786](#) **CONSIDER AN UPDATE ON DOMINGUEZ CHANNEL (CITY COUNCIL)**

Recommendation: RECEIVE AND FILE.

Attachments: [153 GEO DCIP Bilingual Flyer 090922 230pm](#)
[153 GEO DCIP Social Media Toolkit 090922 145pm En](#)

Item No. 22. [2022-742](#) **CONSIDERATION TO ACCEPT THE PROJECT AS COMPLETE, PROJECT NO. 1393-3: CITYWIDE ANNUAL OVERLAY PROGRAM AND PROJECT NO. 1411-3: CITYWIDE ANNUAL CONCRETE REPLACEMENT PROGRAM (CITY COUNCIL)**

Recommendation: TAKE the following actions:
1. ACCEPT as complete Project No. 1393-3: Citywide Annual Overlay Program, and Project No. 1411-3: Citywide Annual Concrete Replacement Program.
2. AUTHORIZE staff to file a Notice of Completion.

Attachments: [Exh No. 1 Location Map](#)

SPECIAL ORDERS OF THE DAY: (Item 23)

Public testimony is restricted to three minutes per speaker, speaking once (excepting applicants who are afforded a right of rebuttal, if desired), unless extended by order of the Mayor with the approval of the City Council.

Item No. 23. [2022-781](#) **PUBLIC HEARING ON THE DRAFT 2021-2022 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER) FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM (CITY COUNCIL)**

Recommendation: 1. OPEN the Public Hearing, TAKE public testimony, and CLOSE the Public Hearing,

2. DIRECT staff to the submit the final version of the Consolidated Annual Performance and Evaluation Report to the U. S. Department of Housing and Urban Development by the required deadline of September 28, 2021.

Attachments: [CAPER Draft](#)

DISCUSSION: (Item 24 to 26)

Item No. 24. [2022-802](#) CONSIDER A REQUEST FROM MAYOR DAVIS-HOLMES FOR THE CITY COUNCIL TO DISCUSS MODIFICATIONS AND AMENDMENTS TO RESOLUTION NO. 21-012 ESTABLISHING POLICIES AND PROCEDURES TO IMPROVE INTERNAL CONTROLS RELATING TO THE CITY'S SPECIAL EVENTS FUND (CITY COUNCIL)

Recommendation: DISCUSS and PROVIDE direction.

Attachments: [21-012 - Policies and Procedures Relating to City's Special Events SMP 01.01.07 \(eff 7.6.22\)](#)

Item No. 25. [2022-771](#) CONSIDER RESOLUTION 22-197 APPROVING AMENDMENT NO. 1 TO THE AGREEMENT FOR THE POSITION OF CITY MANAGER (CITY COUNCIL)

Recommendation: 1. ADOPT Resolution 22-197 approving the proposed Amendment to the City Manager Employment Agreement.
2. AUTHORIZE the Mayor to execute the Amendment with Mr. David C. Roberts, Jr. following approval as to form by the City Attorney.

Attachments: [Resolution 22-197](#)

Item No. 26. [2022-790](#) CONSIDER UPDATES ON PARK MAINTENANCE IMPROVEMENTS

Attachments: [Exhibit 1 - Maintenance Projects Currently Underway](#)
[Exhibit 2 – Maintenance Projects To Be Prioritized and Funded](#)
[Hemingway Park - Pickleball](#)
[Proposed Pickleball Court Designs](#)

MEMORIAL ADJOURNMENTS

ORAL COMMUNICATIONS FOR MATTERS NOT LISTED ON THE AGENDA (MEMBERS OF THE PUBLIC)

The public may at this time address the members of the City Council/Housing Authority/Successor Agency on any matters within the jurisdiction of the City Council/Housing Authority/Successor Agency. No action may be taken on non-agendized items except as authorized by law. Speakers are requested to limit their comments to no more than three minutes each, speaking once.

COUNCIL MEMBER REQUESTS TO ADD ITEMS TO FUTURE AGENDAS

ORAL COMMUNICATIONS (COUNCIL MEMBERS)

ANNOUNCEMENT OF UNFINISHED OR CONTINUED CLOSED SESSION ITEMS (AS NECESSARY)

REPORT OF ACTIONS ON UNFINISHED OR CONTINUED CLOSED SESSION ITEMS

ADJOURNMENT